

Minutes of the University Curriculum Committee  
University of Mary Washington  
22 February 2012

Present: Voting members:

- Gail Brooks (Accounting and Management Information Systems) – College of Business
- Beverly Epps (Foundation, Leadership, and Special Populations) – College of Education
- Mary Beth Mathews (Classics, Philosophy, and Religion), chair – University Faculty Council
- Gary Richards (English, Linguistics, and Communication), secretary – College of Arts and Sciences

Non-voting members:

- Rita Dunston – Registrar
- John Morello – Associate Provost

Chair Mary Beth Mathews called the meeting to order at 3:08 p.m. in Trinkle 106B.

Minutes of the 25 January and 31 January meetings have been circulated and approved electronically, and secretary Gary Richards had filed them with UFC. These are posted at <http://ufc.umw.edu/committees/university-curriculum-committee/>.

**New business:**

From the College of Arts and Sciences:

- With the slight modification of changing the title of *WGST 400* from *Special Topics in Women's and Gender Studies* to *Seminar in Women's and Gender Studies*, the Committee approved the proposals for two new courses, *WGST 300: Special Topics in Women's and Gender Studies* and *WGST 400: Seminar in Women's and Gender Studies*, for Fall 2013.
- The Committee approved the proposal to add a prerequisite to *ENGL 314: The Literary Journal* for Fall 2013.

From the College of Business:

- With the slight modification of changing any one upper-level business elective excluding BUAD 350, 353, 391, and 490A to “any three-credit upper-level business elective excluding BUAD 350, 353, 391, and 490A,” the committee approved the proposal for a minor in Business Administration for fall 2013.

From the College of Education:

- The Committee noted the correction to the proposal approved at the 25 January meeting addressing the prerequisite to *EDCI 509: Language and Literacy Development*.

The Committee discussed:

- the regulations concerning the conversion of special topics courses to regular courses.
- the role of major courses' prerequisites outside the major and how those will function in determining GPAs for students seeking admission to the College of Business. The Committee charged the College to determine whether all five of the Business major "qualification courses" are to be taken for a grade.
- the proposed drafts of "Guidelines for Submitting Course and Curriculum Proposals to the University Curriculum Committee at the University of Mary Washington" and the roles and steps outlined there. The Committee suggested modifications and agreed that the revised guidelines should be distributed to the three faculty presidents, the UFC chair, and the Committee after revisions were incorporated.

The meeting adjourned at 4:22 p.m.

Respectfully submitted,

Gary Richards