



GRADUATE ACADEMIC CATALOG 2019-2020



UNIVERSITY OF
MARY WASHINGTON

where great minds get to work

1301 College Avenue | Fredericksburg, VA 22401 | umw.edu



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The *Graduate Academic Catalog* of the University of Mary Washington includes the official announcements of academic programs and major policies. Detailed policies of admission, financial aid, student life, and academic affairs are published annually online and in separate documents, which may be obtained from the administrative offices responsible for those areas. All students are responsible for knowing the policies of the University.

Although the listing of courses in this *Catalog* indicates the content and scope of the curriculum, changes do occur, and the actual offerings in any term may differ from those indicated in preliminary announcements. Because programs and policies change from time to time according to procedures established by the faculty and administration of the University, statements in the *Catalog* do not constitute an actual or implied contract between the student and the University. This *Catalog* is also available online, and the definitive version of the *Catalog* shall be the electronic HTML version published on the University website.

The University of Mary Washington is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and masters degrees. Contact the Commission on Colleges at 1886 Southern Lane, Decatur, Georgia, 30033-4097 or call 404-679-4500 for questions about the accreditation of the University of Mary Washington.

The address and contact numbers for the Commission on Colleges are published so that interested constituents can learn about the accreditation status of UMW; file a third-party comment at the time of UMW's decennial review; or file a complaint against the institution for alleged non-compliance with a standard or requirement. Normal inquiries about UMW, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to the appropriate office at UMW and not to the Commission.



THE UNIVERSITY

Chartered on March 14, 1908, and originally established as a State Normal and Industrial School for Women, the institution has evolved into a state-assisted, coeducational university consisting of campuses in Fredericksburg, Virginia, Stafford County, and King George County. University of Mary Washington is recognized as one of the nation's best small universities by such authoritative publications as *U.S. News and World Report*, *Barron's Profiles of American Colleges*, *The Fiske Guide to Colleges*, and *The Princeton Review*. In addition, programs in business, education, and adult degree completion provide a rich diversity of options that build upon and extend University of Mary Washington's excellence in the liberal arts.

Several factors contribute to the institution's excellence. Foremost among these are the expertise and commitment of the faculty. Members of the faculty are energetically engaged in productive research and scholarship, which lead to the advancement of their particular disciplines. At the same time, however, it is **teaching** that is their primary goal and purpose.

Teaching effectiveness is enhanced by the small size of most classes, which encourages personal interaction between faculty and students. Moreover, faculty devote much attention to students' concerns beyond the classroom, working closely with them on matters of academic, career, and personal development.

Every institution of higher learning accredited by the Southern Association of Colleges and Schools possesses a brief, formal statement of institutional purpose. This statement defines the mission and role of the institution. It also provides a clear sense of overarching direction and a benchmark against which institutional effectiveness may be gauged. The official mission statement of the University, adopted by its governing Rector and Board of Visitors and approved by the State Council of Higher Education for Virginia, is as follows:

UNIVERSITY OF MARY WASHINGTON MISSION STATEMENT

The University of Mary Washington is one of Virginia's outstanding public liberal arts universities, providing a superior education that inspires and enables our students to make positive changes in the world.

The University is a place where faculty, students, and staff share in the creation and exploration of knowledge through freedom of inquiry,

personal responsibility, and service. UMW regards the provision of high-quality instruction as its most important function. The University offers a wide range of undergraduate and graduate programs focusing on both disciplinary and interdisciplinary studies. These academic programs afford students opportunities to integrate and apply their knowledge within broad educational experiences, to develop their professional interests, and to practice the habits of mind necessary for life-long learning. Through a professionally engaged faculty, the University supports ongoing research appropriate to the development of student abilities and faculty interests. It especially encourages the participation of undergraduates in research.

UMW's size, dedicated faculty, and historical commitment to fine teaching create an institutional culture where both undergraduate and graduate students benefit from strong connections with their faculty and multiple opportunities for active learning.

Located in Fredericksburg between our nation's capital and the capital of the Commonwealth of Virginia, the University of Mary Washington is a nexus for engagement among diverse communities and is dedicated to supporting professional advancement and economic development and to improving the regional quality of life.

We fulfill our mission by immersing students, faculty, and staff in local, regional, national, and international communities, and by inculcating the values of honor and integrity. UMW graduates are models of adaptive learning, personal achievement, responsible leadership, service to others, and engaged citizenship in a global and diverse society.

HISTORY AND DEVELOPMENT OF THE UNIVERSITY

The institution was founded in 1908 as the State Normal and Industrial School for Women in Fredericksburg. The name was changed in 1924 to the State Teachers College at Fredericksburg, and again in 1938 to Mary Washington College, having transformed over the years to Virginia's public liberal arts college for women. Then in 1944, Mary Washington College became affiliated with the University of Virginia as its women's undergraduate arts and sciences division. In 1970 the entire University became coeducational and in 1972, by action of the General Assembly of Virginia, the College became an independent, state-supported institution for women and men, with its own governing board. On July 1, 2004, the General Assembly named the institution University of Mary Washington.

Through an emphasis on quality, the University attracts students from all areas of Virginia, particularly the urban areas of Northern Virginia, Richmond, and Tidewater. Approximately 25 percent of its on-campus resident students are from other states and foreign countries, with the largest population coming from Southern, Middle Atlantic, and New England states. Located in the middle of a rapidly growing Washington-Richmond "urban

corridor,” the University of Mary Washington serves the educational needs of both full-time and part-time students.

To meet the diverse academic goals sought by students in today’s society, the undergraduate curriculum is organized into three colleges – the College of Arts and Sciences, the College of Business, and the College of Education. The various academic departments and disciplines offer more than 30 undergraduate programs. Four undergraduate degrees are awarded: Bachelor of Arts, Bachelor of Science, Bachelor of Liberal Studies, and Bachelor of Science in Nursing. Emphasis upon excellence in the pursuit of liberal learning has traditionally been at the core of the University’s educational philosophy, and commitment to this tradition will continue.

University of Mary Washington also awards graduate degrees: Master of Science in Geospatial Analysis, Master of Business Administration (MBA), Master of Education, and Master of Science in Elementary Education. Details about these degree programs are available in this *Catalog*. Because the Master of Science in Elementary Education is a fifth-year program that follows directly from the undergraduate degree, details about it are available in the education section of the *Undergraduate Academic Catalog* as well.

As the University evaluates its offerings, it will build upon its high-quality programs and propose curricular additions and adjustments specifically designed to meet new and increased demands.

STATEMENT OF COMMUNITY VALUES

As a public, liberal arts university, the University of Mary Washington community is dedicated to providing a diverse, accepting, and supportive environment that holds all of its members to the highest standards of conduct, scholarship, integrity, inclusiveness, respect, and engagement. Through a commitment to these values, we strive to transform our academic community into a place where all will learn, thrive, and grow. As faculty, staff, and students of the UMW community, we are committed to upholding these common values:

- *Accountability – we promote practices, behaviors, and attitudes where individuals take responsibility for their actions and decisions.*
- *Scholarship – we promote intellectual inquiry by engaging ideas and one another in order to gain better understanding and contribute to knowledge.*
- *Personal and Institutional Integrity – we are honorable in our academic and work endeavors as well as our interactions with others.*
- *Inclusive Excellence – we strive for all members of the community to have equitable access to opportunities for participation and the resources necessary for success.*
- *Respect and Civility – we foster an environment in which every*

individual is treated with dignity at all times by valuing the inherent worth of all identities, abilities, and differences.

- *Engagement – we develop engaged members of our community who actively participate in the community through responsible leadership and service.*

We ASPIRE to live these values and work to support our collective and individual successes.

STATEMENT OF GUIDING PRINCIPLES ON DIVERSITY AND INCLUSION

UMW embraces its obligation to serve the educational aspirations of all communities and seeks to reflect the diversities of all people in its students, faculty, and staff. This philosophical approach to diversity and inclusion strengthens our community and is essential to our academic mission and institutional excellence. UMW is committed to its responsibility to be a model of fairness, inclusivity, equity, access and equal opportunity, providing intellectual and institutional leadership regarding diversity, and maintaining a welcoming, inclusive environment of mutual respect for its members of all backgrounds and identities. In keeping with these tenets, the University is committed to a system of responsibility, accountability, and recognition of all of its members, and seeks to carry out these principles of diversity and inclusion in all of its operations, goals, and objectives.

The University seeks to provide a welcoming and inclusive environment of mutual respect for students, faculty, staff and community, internally and externally, of all backgrounds and identities.

The University of Mary Washington recognizes that the adoption of this Statement is the responsibility of the entire University community. To ensure the successful implementation of the statement, the University is committed to a system of responsibility, accountability, and recognition for all faculty, staff, and students that carries out the institutional values on diversity and inclusion and all related goals and objectives.

JUDICIAL AFFAIRS AND COMMUNITY RESPONSIBILITY

All members of the UMW community are expected to adhere to standards of behavior intended to promote their success, and the success of others in the community. Many of those standards are outlined in the University's Code of Conduct. Students reported to have violated the Code of Conduct may be referred for disciplinary action. The Code of Conduct and the disciplinary process are overseen by the Office of Judicial Affairs and Community Responsibility, located in Marye House (rtuttle@umw.edu or 540-654-1660).

TITLE IX

In accordance with Title IX of the Education Amendments of 1972, UMW prohibits discrimination on the basis of sex or gender. UMW's Policy on Sexual and Gender Based Harassment and Other Forms of Interpersonal Violence defines Prohibited Conduct under this Policy and outlines reporting options, UMW's response, and resources available. The Title IX Coordinator is charged with monitoring UMW's compliance with Title IX; ensuring appropriate education and training; coordinating and reviewing UMW's investigation, response, and resolution of all reports under this Policy; and ensuring appropriate actions to eliminate Prohibited Conduct, prevent its recurrence, and address its effects. Stefanie Lucas-Waverly serves as Title IX Coordinator; slucaswa@umw.edu, 540-654-5656; diversity.umw.edu/title-ix.

THE HONOR SYSTEM

Another element basic to the University's mission is adherence to the Honor System, which applies to every student enrolled at the University and constitutes one of the distinctive features of student life at the institution. This system, based upon the integrity of each student, provides that a student shall act honorably in all facets of campus life. The Honor Pledge required on quizzes, examinations, and other course work means that the work that the student submits is the student's own, completed according to requirements for the course as determined by the instructor. Lying, cheating, and stealing are specific infringements of the Honor Code. In the case of an alleged violation, an Honor hearing is conducted by an elected Honor Council. In case of a conviction, the student may receive punishment ranging from community service to permanent dismissal from the University, and major sanctions will be noted on the student's permanent academic transcript. All students and faculty should understand that by joining the University of Mary Washington community they commit themselves to living by and upholding the Honor System.

THE CAMPUSES

The learning environment of the University of Mary Washington is further enhanced by the very location and physical characteristics of each campus. The University is named for the mother of George Washington, who lived most of her life in Fredericksburg and is buried near the Fredericksburg campus. Fredericksburg is a place of extraordinary historical significance in both the Revolutionary and Civil War eras. Indeed, the original campus is located on Marye's Heights, a Confederate artillery position in the 1862 Battle of Fredericksburg, and major historic sites abound throughout the area.

The spacious Fredericksburg campus, located in an established residential neighborhood, is exceptionally attractive. Both academic and residential buildings, consistent in their neoclassical, Jeffersonian style of architecture,

are interspersed along a wide brick Campus Walk that extends for more than a half-mile from one end of campus to the other. With vehicular traffic and parking confined to the edges of campus, the grounds offer extensive park-like space including substantial stretches of lawn and large wooded areas.

The Stafford campus (121 University Blvd., Fredericksburg, VA 22406) is located seven miles north of the Fredericksburg campus and situated on a wooded 48-acre site in the heart of one of the region's rapidly developing business, technology, and residential corridors. The campus location, parking, and modern architectural design have been carefully tailored to maximize convenience and educational quality for working adult commuting students, while remaining faithful to the high aesthetic standards of the University.

A third campus (4224 University Dr., King George, VA 22485) is located near the Dahlgren Naval Surface Warfare Station. The UMW Dahlgren Campus Center for Education and Research is designed to support the education and continued professional development of the region's engineers, scientists and professionals by providing educational programs and services to the Naval base and the surrounding community.

CENTER FOR TEACHING

The Center for Teaching actively supports and encourages faculty in providing a rigorous public, liberal arts education. To fulfill its mission, the Center for Teaching: (1) Offers resources and support for evidence-based teaching and learning practices that create opportunities for applied, impactful learning experiences; (2) Cultivates a collegial culture of teaching excellence on campus; (3) Serves as a hub connecting the university community across centers, services and departments; and (4) Provides holistic support for faculty throughout their careers. This mission addresses strategic university goals while, at the same time, provides the flexibility to respond to the changing needs of faculty and broader campus communities.

CENTER FOR ECONOMIC DEVELOPMENT

The Center for Economic Development serves to assist area jurisdictions in their efforts to promote economic development of the region. The Center also functions as a central point of contact to connect UMW faculty and students with regional initiatives and businesses seeking their assistance, such as through the University's partnership with the Fredericksburg Regional Alliance. A number of separate units and initiatives are a part of the Center for Economic Development. The Small Business Development Center (SBDC) helps entrepreneurs and small businesses establish, manage, and expand their organizations. The SBDC provides one-on-one counseling and research services at no cost, and it offers seminars and training programs in all aspects of small business management at low costs. These services are available to any existing or startup small business or potential entrepreneur. StartUpUMW is a student

entrepreneur education program focused on developing the essential skills and effective strategies for starting and running a business. The Office of Regional Initiatives provides opportunities for area citizens and groups to collaborate, promote, and advance local economic programs and opportunities.

THE UNIVERSITY OF MARY WASHINGTON DIFFERENCE

Graduate study at UMW features a strong emphasis on faculty mentoring and a commitment to teaching excellence. Graduate courses combine a focus on the literature of the discipline with research opportunities or practical training experiences. Small, interactive courses featuring real-world experiences are the hallmarks of our graduate programs in business and management information systems. The real-world connections in these programs are fostered because our faculty have professional business experiences and most of our students are themselves working professionals. Graduate programs in education guide students through a transformative experience that engages them to integrate research, best professional practices, and substantive pedagogical innovations. This process leads education students to a point where they will be well equipped as graduates to address 21st century educational challenges. Whether you have already joined the UMW community or are a prospective student, the remaining pages of this *Catalog* will provide you with a clear overview of our graduate programs in business, management information systems, and education. Additional information is available at academics.umw.edu.

STATEMENT OF NON-DISCRIMINATION

*At the University of Mary Washington the principles of equal opportunity and affirmative action are practiced. The University does not discriminate on the basis of race, religion, color, sex, gender identity or expression, sexual orientation, parental status (including pregnancy), national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors in recruiting, admitting, enrolling students or hiring and promoting faculty and staff members. Complaints of discrimination should be directed to the AA/EEO officer of the University.
(Approved by the Board of Visitors, September 2018.)*

ADMISSION AND ENROLLMENT

ADMISSION TO GRADUATE PROGRAMS

The Office of Admissions is the primary point of contact for prospective students interested in all graduate programs. The Office has locations on both the Fredericksburg and the Stafford campuses. Prospective students should contact the admissions office to schedule individual interviews, attend information sessions, or request application materials. New students and students seeking readmission after an absence of three or more consecutive semesters must apply through the Office of Admissions.

Specific admissions requirements for each graduate program are addressed separately in the sections of this *Catalog* pertaining to each program.

- For the College of Arts and Sciences graduate program, see the requirements for the Masters of Science in Geospatial Analysis.
- For College of Business graduate programs, see the requirements for Master of Business Administration program.
- For College of Education graduate programs, see the admissions requirements under College of Education in this *Catalog* for the following programs: the Master of Education Initial Licensure Five Year Pathways; the Master of Science in Elementary Education ;the Master of Education Initial Licensure Post Baccalaureate Pathways; the Master of Education for professional development or added endorsement; or graduate endorsement and certificate programs.

ENROLLMENT POLICIES AND PROCEDURES

Students may refer to the University's *Guide to Registration* for information related to enrollment. They are also encouraged to review registration details online at www.umw.edu/registrar for the most up-to-date enrollment information.

Add

Students may add courses during the official add period after the initial registration period. The official course-add period is published for fall, spring, and summer in the *Guide to Registration*.

Audit

Students may attend a course but receive no academic credit by completing the audit registration process and paying the appropriate fees. Auditing of courses is permitted in non-restricted courses on a space-available basis. Audit registration procedures, dates, and costs are available in the Office of Admissions and on the website for the Office of the Registrar at www.umw.edu/registrar.

Course Load

Graduate student load definitions, as determined by the U.S. Department of Education and the U.S. Department of Veterans Affairs, are:

- full time 9 or more credits
- part time fewer than 9 credits
- 3/4 time 6 credits
- more than 1/4 but less than 1/2 time 3 credits

Students who have *less than* a cumulative 3.50 GPA in graduate work or less than a 3.50 GPA in graduate work for the most recently completed semester or summer session may register for a course load up to six credits per semester or summer session, including undergraduate foundation credits. To register for more than six credits, students must submit a written request, with sufficient justification for the overload, to the appropriate academic program director and the department chair. The request may require additional review by the dean. If the request is approved, the department chair grants permission in writing, and includes the number of credits approved.

Non-degree students pursuing admission to, and enrollment in, graduate course work must secure permission for enrollment from the appropriate academic program director and may not register for more than a total of six credits prior to enrolling in a degree program.

Drop

Students may drop courses before classes begin without financial or academic penalty. However, once classes begin, students may withdraw from courses based on the calendar included in the *Guide to Registration*. The amount of refund, if any, is based on the refund schedules published in the *Guide to Registration*. Nonattendance in a course does not constitute a course drop; a course drop is official only if the student has completed the course drop process through the Office of the Registrar.

Courses cannot be dropped after the published deadlines unless a student withdraws completely from the semester or summer session. Courses that are taught in short time frames or that have either beginning or ending dates different from the beginning or ending dates of the regular full academic semester or summer session have published drop/withdrawal guidelines

specific to the dates of the course. Students who have completed and received a grade for the first eight-week session may withdraw from a class by the published date but are ineligible to withdrawal from the entire semester.

Students who drop all courses in which they are registered must withdraw from the University. ***Information on Voluntary Withdrawal is available in this section.***

Instructor-Initiated Drop

Instructors have the authority but are not required to initiate a drop for students during the first week of classes if the student does not attend:

- the **first and second** meetings of a class that meets three times per week.
- the **first and second** meetings of a class that meets two times per week.
- the **first** meeting of a class that meets once each week.

Instructor-Initiated Drop for Majority Online Courses

Instructors have the authority but are not required to initiate a drop for a student who has not logged into a majority online course during the first three days after the start of the semester or term.

Overload

Students with a cumulative 3.50 grade point average (GPA) in graduate work or with a 3.50 GPA in graduate work for the most recently completed semester or summer session may register for a course load up to 12 credits per semester (not to exceed six credits per eight-week session) including undergraduate foundation credits. To register for more than 12 credits per semester or summer session, permission must be obtained – in writing – from the appropriate academic program director and the department chair.

Permission may be granted to students for an overload if evidence is presented of strong academic achievement in the recent completion of graduate course work at a prior institution.

Section Change

Students may officially change sections of a course during the add period (usually the initial week of the course) by dropping one section and adding the new section of the course in accordance with Office of the Registrar procedures. Attending the new section and not attending the old section does not constitute an official change of section. Section changes are official only if the student has completed the course change process. The official last day to change sections is published in the *Guide to Registration*.

Withdrawal, Administrative (non-academic)

After the last day to withdraw from the term has passed, a student may petition the University for a retroactive administrative withdrawal from all courses in a given term for substantiated nonacademic reasons. Nonacademic

reasons include matters such as hospitalization, debilitating mental illness, incarceration, or a family crisis. Administrative withdrawals of this nature are extremely rare and require appropriate and detailed documentation including a rationale explaining why the student was unable to withdraw by the last day of classes.

Petitions for Non-Academic Administrative withdrawals are initiated by the student through the Office of Academic Services on the “General Request Form.” All petitions for retroactive withdrawals must be made prior to the last day of classes in the subsequent semester. Partial retroactive withdrawals (i.e. from only some courses) are not offered and all grades for the semester in question will be indicated as a W if the petition is approved.

Following receipt of the appeal, the Director of Academic Services will initiate a formal review of the request. If the retroactive withdrawal is approved, the faculty members of the courses in which the student was withdrawn will be notified by the Director of Academic Services. The explanation provided will indicate simply that the withdrawal was done for substantiated non-academic reasons and was approved following careful review of documentation submitted. The nature of the reasons behind the withdrawal action will not be disclosed.

UMW’s standard refund schedules apply to retroactive administrative withdrawals and no special refunds or financial considerations will be offered.

Withdrawal, Voluntary

Regardless of the date, students who wish to drop all of their courses are voluntarily withdrawing from study for that semester or summer session. Such withdrawals must be completed by the last day of class for the semester or summer session. If students have received grades in a completed course, within the semester or summer session, they are not eligible to withdraw. In this case, students may drop courses registered for in the upcoming or current session; however, these students are subject to drop policies for the courses, and grades received for courses in completed sessions are recorded as part of the student’s permanent academic record.

Students must complete a withdrawal form and obtain the required approvals. Students are fully responsible for all outstanding charges on their account, and are not permitted to return to the University or register for courses until their account is cleared. A student who withdraws may return to study within three semesters, excluding summer, without applying for readmission to the University, if the student’s cumulative grade-point average is 3.0 or higher, the student’s account is in good standing, and all other obligations to the University have been met. If a student remains withdrawn for more than three semesters, excluding summer, the student must apply for readmission. ***Information on Readmission is available in the Academic Rules and Regulations section.*** Any refunds due at the time of withdrawal are based

on the refund schedule for the period published in the *Guide to Registration*. Such withdrawals are noted on the student's permanent record.

Military Activation and Withdrawal from the term

Students who are in military service (active duty, reserves, or National Guard) and will be unable to complete the courses in which they are enrolled because of a military deployment, mobilization, or change in duty assignment may withdraw from all courses as of the effective date on their military orders. Students should contact the Office of the Registrar in order to process the course withdrawals, and a copy of the military orders must be provided as documentation. Students withdrawing in this manner will receive a full refund of all tuition and fees and pro-rated refunds for dining or housing contracts. Textbooks purchased from the UMW Bookstore may be returned for credit in accordance with the UMW textbook return policy. For withdrawals occurring beyond return policy end date, students should bring books to the Bookstore for the best available buyback prices.

DEFINITIONS RELATED TO ENROLLMENT AND REGISTRATION

Corequisite and Prerequisite Courses

Corequisite courses are two or more courses that must be completed concurrently.

A course that is required to be completed before enrollment in another course is considered a prerequisite course. Prerequisite courses must be taken in the appropriate sequence to count toward graduation. No student may enroll in a course with prerequisites unless the prerequisite courses have been successfully completed, or waived by the program director. The appropriate department chair resolves prerequisite rule violations.

Course Numbering

The course number is a four-letter discipline code plus a three-digit number delineating the course level. Courses numbered below the 100 level do not carry credit that may be applied to a degree. Lower level undergraduate courses are numbered in the 100s and 200s and are typically introductory courses requiring little or no prior study in the field. Upper level undergraduate courses are numbered in 300s and 400s and require some previous course work in the field or a level of competence in the subject. Courses offered at the 500 level are graduate-level courses. Courses that are numbered in the 800s and 900s are non-degree professional development courses either at the pre- or post-baccalaureate level. These courses cannot be used toward the completion of degree programs at the University.

Directed Study

Degree or certificate students may undertake a directed study for academic credit to investigate a topic that is not covered by course offerings. Permission for a directed study project is granted by the department chair, if there is an appropriate faculty member available to guide the student's work. Students register for directed study projects with the Office of the Registrar by completing a directed study form signed by the supervising faculty member and the department chair. Non-degree students may not enroll in directed study.

Schedule of Courses

The Office of the Registrar maintains the official listing of courses offered each fall, spring, and summer on its web site. All University courses adhere to the Southern Association of Colleges and Schools' accreditation guidelines and provide contact hours commensurate with the credits earned.

STUDENT RECORDS

Confidentiality of Student Records

All student records maintained by University academic and administrative offices are confidential. Only such information that is necessary for appropriate business and academic procedures is maintained in the official student record. University officials may access student records for the purpose of conducting student business.

EDUCATION RECORDS

Educational records are those records directly related to a student and maintained by the institution or by a party acting for the institution.

The permanent academic record, which is maintained by the Registrar, contains all completed course work, grades, grade-point average, and notes on the student's academic status. The student's application file, which contains the student's application and accompanying transcripts, is maintained for five years following the student's last date of enrollment.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Online learning creates a record of student activity; therefore, it is subject to FERPA privacy rights unlike verbal exchanges in a physical classroom. Distance education courses are covered by FERPA in the same manner as any other courses.

Students have the right to inspect and review education records within 45 days of the day the University receives a request for access. Students do not have the right to copies of those records. Students should submit to the Registrar written requests that identify the record(s) they wish to inspect. The Registrar or appropriate University official will make arrangements for access and notify the student of the time and place where the records may be

inspected. If the records are not maintained by the Registrar, the Registrar shall advise the student of the correct official to whom the request should be addressed.

Students have the right to request the amendment of the student's education records that the student believes are inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

Students have the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

DIRECTORY INFORMATION

The University may release "Directory Information" as defined by the University under the authority of the Family Educational Rights and Privacy Act (FERPA), unless the student informs the University's Office of the Registrar that all or part of such information should not be released without the student's prior consent.

Directory Information includes a student's addresses (home, mailing, email), telephone numbers, class level, previous institution(s) attended, major fields of study, awards, honors (including Dean's List and President's List), degree(s) conferred (including dates), dates of attendance, past and present

participation in officially recognized sports and activities, and physical factors (e.g., height and weight of athletes). A request to withhold Directory Information must be received in writing on an annual basis by the Office of the Registrar. A form is available for this purpose from the Office of the Registrar. If this form is not received in the Office of the Registrar by May 1 preceding the academic year, selected Directory Information will appear in the University's directory. Note that "name" is not considered Directory Information and will appear in the University's directory, along with the designation "Unlisted."

In accordance with Code of Virginia §23.1-405(C), UMW will not disclose the address, telephone number, or email address of a student pursuant to 34 C.F.R. §99.31(a)(11) or the Virginia Freedom of Information Act (§2.2-3700 et seq.) unless the student has affirmatively consented in writing to such disclosure."

Counseling and Psychological Services (CAPS) records, as well as medical records, are not included in the category of information open to inspection; however, such records may be personally reviewed by a physician or other appropriate professional of the student's choice.

Confidential records maintained by the director of disability services are open to inspection with limitations. Students may request a copy of disability documentation that is generated by the office, but may not request access to the director's personal notes, to test protocols, or to information released by private practitioners or by other agencies. Disclosure related to the student's disability is released neither to any faculty member nor to another University office without the student's permission. With the student's written permission, disability documentation generated by the Office of Disability Services may be released to any specified persons and agencies.

Custodians of educational records are not required to give access to financial records of parents or any information contained therein, nor are they required to give access to confidential letters and statements of recommendation that were placed in the educational records prior to January 1, 1975, or to which the student has waived the right of access.

Directory Information may not be provided to any individual, company or entity for commercial purposes unless the release of this information is specifically authorized by the student or approved in writing by the Office of the President.

Permanent Record

The permanent record consists of the documents that are maintained for each student that must be kept in perpetuity either in hard copy or electronically. Examples include admission applications, any exception granted by the University, and records of disciplinary action. Letters of recommendation are excluded for undergraduate students but included in the records of graduate students. Students may view their permanent record, in accordance with the Family Educational Rights and Privacy Act of 1974, by contacting the Office of the Registrar.

Verification of Enrollment

Verification of enrollment for a specified time period can be obtained from the Office of the Registrar by submitting a written request authorizing the release of the verification.

ACADEMIC DISPUTES

If there is a dispute between a student and a faculty member concerning a decision of the faculty member, every effort should be made by them to resolve the matter. If the disagreement cannot be resolved, the student may request a review of this decision no later than the end of the following semester, recognizing that the burden of proof is on the student. In such cases, the procedure outlined below is followed. Complaints not involving grade disputes are handled through the General Complaint procedure, outlined in the *Student Handbook* and in the UMW Online Policy Manual (policy number D.9.1).

The Academic Disputes policy described below applies to students enrolled in all UMW courses, including ones offered in fully online formats.

The student will submit a written statement of the matter under dispute, with any supporting material, to the chairperson of the department (or Associate Dean in the Colleges of Business and Education) with a copy sent to the faculty member. Disputes involving a department chair or Associate Dean in Business or Education go directly to the Dean.

1. Within seven (7) days, the chairperson (or associate dean) will review the dispute, consult with the faculty member and student concerned, with other department members as appropriate, and will attempt to settle the dispute. If agreement is reached, the process ends.
2. If either party does not accept the recommendation of the chairperson (associate dean), the chairperson (associate dean) will forward all material including his or her recommendation to the dean.
3. The dean will review the material submitted and will determine whether or not further consideration of the matter would be fruitful. If the decision is that additional consideration would not be fruitful, the college dean will render a final decision. If further consideration is needed, the matter will be referred to an academic review board to act as a conciliator between the student and the faculty member.
4. If the college dean determines that further consideration is needed, the matter will be referred to an academic review board. The dean of the college in which the faculty member is housed will determine the makeup of the academic review board.
5. The academic review board will hear the evidence of both the student and the faculty member on the matter and, within two weeks of being convened, communicate its recommendation to the college dean with copies to the student, faculty member and chairperson involved.
6. The college dean will then render a decision, which will be final.

7. Either party may appeal the dean's decision on procedural grounds only by submitting, within seven (7) days, a written appeal to the Provost outlining the specific procedural irregularities being alleged to have occurred during the review of the academic dispute. The Provost will determine whether or not a procedural review is warranted, who should be requested to undertake that review, and the timeline for completing the procedural review and reporting to the Provost. The appeal process is completed with the Provost's decision.

ACADEMIC RULES AND REGULATIONS

Grades in Foundation Courses. Academic performance in undergraduate foundation courses is rated according to the following system

| | | | |
|----|---------------------|----|---------------------|
| A | 4.00 quality points | C | 2.00 quality points |
| A- | 3.70 quality points | C- | 1.70 quality points |
| B+ | 3.30 quality points | D+ | 1.30 quality points |
| B | 3.00 quality points | D | 1.00 quality points |
| B- | 2.70 quality points | F | 0.00 quality points |
| C+ | 2.30 quality points | | |

Grades in Graduate Courses. Academic performance in graduate courses is rated according to the following system:

The following grades carry 0.00 quality points: W (Course Withdrawal), I (Incomplete), G (Delayed Grade), and TR (Transfer Credit). Note: The MBA program does not use C-, D+, or D to evaluate student academic performance.

Incomplete grade. Incomplete grades are issued on a case-by-case basis when students cannot complete the assigned work or final examination for a particular course due to unforeseen circumstances, e.g., illness, natural disaster, or family catastrophe. A grade of I is issued in lieu of an actual grade for the course. To secure permission for an incomplete grade, the student and faculty member must file an Incomplete Grade Contract clearly stating the reason for the incomplete, the work to be completed, and the due date. Supporting documentation may be required. The Incomplete Grade Contract must be approved by the faculty member and filed with the Office of the Registrar. If appropriate, students must drop any subsequent course for which the incomplete course is a prerequisite. Students must complete the course work by the end of the following semester or summer session, whether enrolled in University course work or not, or by the specified contract date. A grade of F will be applied automatically to the course after the completion deadline has passed if the student fails to complete the work or the faculty member submits no other grade.

Students who are in military service (active duty, reserves, or National Guard) may request an incomplete grade for military deployment, mobilizations, or duty changes occurring in the final three (3) weeks of

the course. A copy of the military orders must be provided to the Office of Academic Services as documentation. The deadline for removing an incomplete given on the basis of military service is last day of the semester following the one in which the incomplete was given. Every effort will be made to work with the student and the faculty member to facilitate completion of the incomplete. Should military service commitments prevent the student from fulfilling the requirements for removal of the incomplete, a grade of W will replace the incomplete.

Exams: Final examinations and other culminating assignments are scheduled at the end of each course regardless of the course length. Students who fail to take a required final examination or who fail to submit a final culminating assignment have not completed the course requirements and, therefore, fail the course. In accordance with Honor Council procedures, a student is required to pledge to disclose neither the contents nor the form of any examination until after the conclusion of the examination period.

Illness or Emergencies During the Examination Period: Any illness or emergency that prevents a student from taking a scheduled final examination should be reported to the instructor prior to the examination. It is the student's responsibility to work with the instructor to arrange a make-up examination. If a make-up exam cannot be arranged prior to the grade submission deadline, the student should work with the faculty member to file an Incomplete Grade Contract (see above).

Attendance: Class attendance is a primary responsibility of students, and regular and punctual class attendance is expected. While an occasional absence may be unavoidable, the student is responsible and accountable for any work missed, including tests, quizzes, assignments, and announcements made in any missed classes. It is entirely at the discretion of the faculty whether to allow students who are absent to make up any missed work. Class participation may in itself be a criterion for grading; failure to participate due to being absent can be expected to affect a student's grade in the course.

Requests by students whose religious observance precludes class participation on specific days to reschedule graded work will be honored. Graded work includes final examinations, scheduled tests, graded written assignments, graded laboratory projects, and graded oral assignments. Alternative dates will be set by consulting with the instructor or instructors and, if necessary, through consultation with the Office of Academic Services. It is the student's responsibility to make alternative arrangements as early as possible.

UMW students may be summoned to serve as trial jurors. Jury duty is a legal obligation and those who fail to respond to a summons are subject to criminal prosecution. The University supports jury service as an important civic duty and community responsibility. Students who will need to miss class in order to fulfill their jury service obligation should promptly notify all instructors, provide a copy of the summons as documentation of the absence

(if requested by the instructor), and make arrangements to complete any missed work. Absences from class because of jury duty service will not be penalized. Students should contact the Office of Academic Services if they have any questions or if they need assistance in making arrangements for missed class time due to jury duty service.

UMW recognizes and appreciates the important contributions made in service to our country by Active Duty, Reserve, and National Guard members. Requests to reschedule graded work due to short term military absence will be honored. Short term military absence will be recognized either as a result of regularly scheduled drill/training, unexpected training/drill or short term activation/deployment (e.g., National Guard activation in response to a natural disaster or civil unrest). Details on the procedure for Military Service absence can be found in the *Directory of Academic Procedures*. (Note: military obligation requiring withdrawal from the University for the remainder of a term is covered elsewhere.)

Grade Change: Instructors may submit grade changes for the removal of a G grade (grade delayed), for a miscalculation resulting in an inappropriate grade, or to correct an error. Instructors may submit changes only during the term immediately following the term during which the grade was assigned. Grades will not be changed after a degree has been conferred or a certificate has been awarded.

Transcripts: The transcript is the student's official academic record and is maintained by the Office of the Registrar. Transcripts list: (1) only those courses that students have registered for and completed, including courses from which the student has withdrawn; (2) transferred course work; and (3) related comments such as honors notations, graduation dates, or probation/suspension notices. Students may request transcripts of their academic records from the Office of the Registrar only in writing and with signed authorization by the student. Facsimile requests can be honored. Official transcripts may not be released for students who have financial obligations to the University.

Non-degree status. Students who enroll in courses but have not been accepted into any degree or certificate program are defined as non-degree students. The same academic rules, regulations, and procedures that govern degree students also govern non-degree students. All credits earned by a student in any certificate program or in a non-degree status may be applied toward a degree program if the courses qualify as degree requirements or electives. Enrollment in specific courses is based on eligibility criteria and availability of space in courses; in certain courses or programs, enrollment may be restricted or prohibited. Payment is due at the point of registration and the charges are based upon the number of enrolled credits.

Non-degree graduate students may complete a maximum of two graduate courses, with approval from the program director. Such students are required to provide transcripts showing completion of a baccalaureate degree from a regionally-accredited college or university prior to obtaining non-degree status.

Re-enrollment, Readmission, and Leave of Absence Policies. All degree-seeking students in good academic standing who enroll each semester, without interruption, are considered continuing students. Students maintain re-enrollment status by completing advance registration each semester.

Graduate degree students who do not enroll for three consecutive semesters, excluding summers, must apply for readmission through the Office of Admissions. Students who are readmitted are subject to the degree requirements in effect at the time of readmission.

Degree students who interrupt their program of study, either by withdrawing during a semester or summer session or by not enrolling at the University for a semester or summer session, but who wish to return after a given period of time away, must request an official Leave of Absence prior to the beginning of the first semester or summer session of absence or at the time of withdrawal by contacting the Office of the Registrar. Degree students who do not attend classes at the University, and for a specific period of time attend courses at another institution, also must request a Leave of Absence to remain on active status in their degree program.

A graduate degree student on Leave of Absence who reenrolls within one semester or summer session after the approved Leave of Absence will be permitted to complete the degree program and satisfy the requirements in effect when the student began.

Graduate students who do not request a Leave of Absence and do not return within three consecutive semesters will be required to comply with any changes in academic regulations and degree requirements made during their absence. Additionally, those graduate students not on an Official Leave of Absence may be subject to review by the appropriate graduate program Continuance Committee and may have additional requirements set for re-enrollment by the appropriate graduate program Continuance Committee.

Reinstatement of Students Returning from Military Service. Students who withdrew from the University as a result of military deployment, mobilizations, or duty changes are entitled to return without having to re-qualify for admission so long as the student (a) returns after a cumulative absence of no more than five years, and (b) notifies the Office of Admissions of the intent to return to the University not later than three (3) years after the completion of the military service obligation. The student must provide the Office of Admissions with a copy of the military orders to substantiate the end of duty date.



FEES AND FINANCIAL AID

TUITION AND FEES

Tuition and Fees are approved by the Board of Visitors prior to each academic year. The yearly tuition and fee schedule can be found on the Student Accounts website (www.umw.edu/studentaccounts). Any changes to the schedule of fees will be announced immediately. Questions about fees and payment procedures should be directed to the Office of Student Accounts in Lee Hall (540/654-1250). Questions about financial aid or assistance should be addressed to the Office of Financial Aid in Lee Hall (540/654-2468).

Residential Fee. The residential fee is the cost per semester for University housing.

Meal Plans. University of Mary Washington offers a variety of meal plans. For information about meal plan options, please visit the Student Accounts web page. Each meal plan comes with flex dollars, which may be used to purchase additional meals or to eat in the Eagle's Nest or the Underground. EagleOne Dollars may also be used for additional dining meals. All residential students are required to enroll in a meal plan. The meal plan required depends on where the student resides. Commuting students may sign up for any of the plans offered at UMW.

UMW EAGLEONE CARD

The University of Mary Washington EagleOne Identification Card is the only card a student needs at the University. The card acts as a form of identification allowing access to the library, gymnasium, residence halls, and other University buildings and activities. It contains the students' meal plan and flex dollar information for University food service. It is also a debit card. Money may be added in the form of EagleOne Dollars, which can then be debited from the balance for use in the University Bookstore, the Eagle's Nest, the Underground, dining in the new University Center, Blackstone Coffee at the Hurley Convergence Center, UMW Health Center, laundry, vending, University Tennis Center, theatre productions, pay-to-print and cloud printing, Copy Center, Post Office, EagleExpress Cart, and other locations on campus. Fredericksburg area merchants also accept the EagleOne card as payment.

A list of participating merchants is available online at adminfinance.umw.edu/eagleone/eagleone-off-campus-2. EagleOne cardholders may check their account balances, deposit funds, and download statements at eagleone-sp.blackboard.com/eAccounts/AnonymousHome.aspx.

OTHER FEES

All other fees vary by academic year. For the most up-to-date fees please visit the Student Accounts website (adminfinance.umw.edu/studentaccounts).

Mandatory Processing Fee. A mandatory processing fee is charged to any student who registers for classes.

Audit Fee. This non-refundable fee is incurred when students take a course for no credit, and is charged to all part-time students who audit a class. Auditing a course is permitted on a space-available basis in courses where approval to audit is granted.

Special Course Fees. Some classes require the payment of a special instructional fee in addition to the tuition charge.

Study Abroad Fee. All students studying abroad must pay the study abroad fee. The fee applies to study abroad programs occurring in the summer session, a semester, or the full academic year.

Late Payment Fee. A fee, which is 10 percent of the unpaid account balance (up to \$250), will be charged to students whose accounts are not paid in full by the invoice due date. Interest may also be charged on all past due accounts.

Returned Payment Fee. There is a service charge for each check/e-check returned for insufficient funds or similar reasons. A cashier's check or cash is then required in place of the returned payment. Payments returned for insufficient funds will be considered as nonpayment and subject to the 10 percent late fee.

Parking Fee. There is a parking fee and students should visit the Parking Management office's website (adminfinance.umw.edu/parking) for more details.

TERMS AND METHODS OF PAYMENT

University of Mary Washington accepts payments in a variety of ways. For complete details, see the office of student accounts' web page regarding "Making Payments," found at www.umw.edu/cashier/payments.

All fees, including room and board, are billed to students through EaglePAY within the student's portal and are payable in advance of the beginning of the semester. If a student wishes to designate additional authorized payers, he/she may do so through EaglePAY. This will allow those authorized by the student to access the student's bill. For further instructions, please contact the Office of Student Accounts.

Room Deposits. Any graduate student who signs a contract to live in on-campus housing is required to make a \$550 deposit to secure the residential space. Please note that only \$300 will be credited to the account and the other

\$250 will be held as a contingent fee to be refunded less any outstanding balance at the point they either graduate or move off campus.

Statements and Due Dates. The University emails each student a notification that a bill is available for viewing online well in advance of the beginning of each semester. Students with an unpaid balance as of the due date (and who have not set up a payment plan) will have their course registration administratively cancelled. Payment plans are offered to degree seeking students through a third party approved by the University. Additional details about payment plans and the University's Payment Policy are available at the Student Accounts website.

Throughout the semester, a student may incur additional charges on their account such as library fines, lost library books, parking tickets, prescriptions, lost keys, building and equipment damage, and other miscellaneous charges. Any student whose full account has not been settled may not receive grades or transcripts, be able to pre-register for classes, or be eligible to return to the University until the account is settled.

Scholarship and Loan Awards. Normally, one-half of the annual financial aid awarded through the Office of Financial Aid is shown on each semester statement. If state, federal or UMW grants/scholarships that were awarded are not credited on the statement, the student may check their student portal for missing documents and then contact the Office of Financial Aid. Some scholarships are not paid until the successful completion of the semester. In these cases, you may not deduct these scholarships from the amount due.

A student receiving financial aid from a source other than the University must make sure that payment is received prior to the start of the semester. Awards and loans from sources other than the University will not be credited to the account until they are actually received at the Cashier's Office. One half of the award will be shown on each semester unless otherwise directed in writing by the granting source.

Delinquent Accounts. Any charge incurred in collecting a delinquent account will be added to the account. This applies but is not limited to charges by an attorney or collection agency.

Refund of Fees. A student who withdraws from the University during the semester should promptly complete an official withdrawal form in the Office of the Registrar in Lee Hall (Fredericksburg campus) or on the Stafford campus. A copy of the form must be sent or delivered to the Office of Student Accounts and will serve as the basis for withdrawal charges and credits.

Students who are in military service (active duty, reserves, or National Guard) and withdraw from all courses in a given term as a result of a military deployment, mobilization, or change in duty assignment will receive a full refund of all tuition and fees and pro-rated refunds for dining or housing contracts. Military change orders must be provided to the office of Student Accounts. Any deposits paid by students who discontinue enrollment as a result of a military service obligation will be fully refunded.

CLASSIFICATION AS A VIRGINIA STUDENT

The *Code of Virginia*, section 23-7.4, governs eligibility for in-state tuition rates at Virginia public institutions of higher education. Please refer to the State Council of Higher Education for Virginia's website (www.schev.edu/index/tuition-aid/in-state-residency) for clarification on eligibility and any changes to the code of Virginia regarding tuition benefit provisions.

In general, an independent student, or the parents or legal guardians of a dependent student, must have been legally domiciled in the Commonwealth of Virginia for one full and continuous year immediately before the first official day of class within the semester or term of the student's program and must have paid Virginia state income tax on a full-time salary for that full year. Living in the state primarily to attend school does not constitute legal domicile. Certain exceptions are made for military personnel and their dependents. Detailed questions about domiciliary status are part of each application for admission. Questions about residency status should be directed to the Office of Admissions (540/654-2000), or Office of Student Accounts (540/654-1250).

SENIOR CITIZENS

A legal resident of Virginia 60 years of age or older shall be permitted under regulations prescribed by the State Council of Higher Education to (1) register for and enroll free of charge in courses as a full-time or part-time student for academic credit if such citizen has an individual taxable income not exceeding \$23,850 for federal income tax purposes for the year preceding the year in which the enrollment is sought, (2) register for and audit courses offered for academic credit, and (3) register for and enroll in non-credit courses in any state institution of higher education in this Commonwealth on a space-available basis.

Senior citizens pay no tuition or fees except fees established for the purpose of paying for course materials, such as laboratory fees, but shall be subject to the admission requirements of the institution and a determination by the institution of its ability to offer the course or courses for which the senior citizen registers.

A legal resident of Virginia 60 years of age or older with Federal taxable income not exceeding \$23,850 may audit credit courses or enroll in non-credit courses without paying general University fees, but must pay general University fees to take courses for University credit. Additional information is available through the office of the Registrar (540/654-1063).

VIRGINIA MILITARY SURVIVORS AND DEPENDENTS EDUCATION PROGRAM

The Virginia Military Survivors and Dependents Education Program (VMSDEP) provides education benefits to spouses and children of military members killed, missing in action, taken prisoner, or who became at least 90 percent disabled as a result of military service in an armed conflict.

VMSDEP provides educational benefits for children of certain Virginians

who served in the Armed Forces of the United States. Eligible children attending public colleges and universities in Virginia are admitted free of tuition and all required fees. (See the *Code of Virginia*, Section 23-7.4:1.)

Additional information is available through the Office of Student Accounts (540/654-1250).

VETERANS BENEFITS

Students who have questions about Veteran Affairs (VA) benefits prior to admission should address inquiries to the Veterans Inquiry Unit at the U.S. Department of Veterans Affairs Regional Office, 210 Franklin Road S.W., Roanoke, VA 24011, 888/442-4551, www.va.gov/gibill. Students who have questions about VA benefits after admission should address inquiries to the Office of the Registrar.

Under the provisions of the Veterans Access, Choice, and Accountability Act of 2014, the following individuals shall be charged a rate of tuition not to exceed the in-state rate for tuition and fees purposes:

- A Veteran using educational assistance under either chapter 30 (Montgomery G.I. Bill – Active Duty Program) or chapter 33 (Post-9/11 G.I. Bill), of title 38, United States Code, who lives in the state in which the institution is located (regardless of his/her formal State of residence) and enrolls in the institution within three years of discharge or release from a period of active duty service of 90 days or more.
- Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. § 3319) who lives in the state in which the institution is located (regardless of his/her formal State of residence) and enrolls in the institution within three years of the transferor's discharge or release from a period of active duty service of 90 days or more.
- Anyone described above while he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same institution. The person so described must have enrolled in the institution prior to the expiration of the three-year period following discharge or release as described above and must be using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code
- Anyone using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b)(9)) who lives in the state in which the institution is located (regardless of his/her formal State of residence). Individuals using the Marine Gunnery Sergeant John David Fry Scholarship are no longer required to enroll within three years of the service member's death, and there is no longer a requirement that the deceased service member's death in the line of duty followed a period of active duty service of 90 days or more.
- Anyone using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. § 3319)

who lives in the state in which the institution is located (regardless of his/her formal state of residence) and the transferor is a member of the uniformed service who is serving on active duty.

- An individual using educational assistance under chapter 31, Vocational Rehabilitation and Employment (VR&E) who lives in the Commonwealth of Virginia while attending a school located in the Commonwealth of Virginia (regardless of his/her formal State of residence) effective for courses, semesters, or terms beginning after March 1, 2019.

For students using Chapter 33 Post 9/11 GI Bill or Chapter 31 Vocational Rehabilitation benefits, even though VA has not yet paid tuition and fees, UMW will not prevent the student from enrolling, will not assess a late penalty fee, will not require alternative or additional funding, and will not deny access to any university resources that are available to other students that have paid. Students wishing to utilize veteran's benefits must submit a Request for VA Benefits form for each term of enrollment. The form can be submitted online and is accessible through the Office of the Registrar's website. For Chapter 33 students, a copy of the Certificate of Eligibility will also be required; for Chapter 31 students, a copy of the Tuition Assistance form will be required.

FINANCIAL AID

The University of Mary Washington offers financial aid to students without regard to physical ability, political affiliation, marital status, sex, color, race, religion, age, or national origin. Each year, UMW administers over \$32 million in financial assistance, including educational loans totaling \$18 million, for students at both the Fredericksburg and Stafford campuses. For Graduate students attending UMW, the Office of Financial Aid strives to provide scholarships, loans and student employment from federal, state, institutional and private resources to assist applicants with college expenses.

To be eligible for financial assistance, students should file the Free Application for Federal Student Aid (FAFSA) each year by March 15th at www.fafsa.ed.gov. The Federal Title IV school code for the University of Mary Washington is 003746. Students not meeting filing and submission dates will be considered for assistance AFTER on-time filers. Since funds are limited, this may result in otherwise eligible students not receiving awards. Students must be enrolled at least half-time to receive aid. Priority for all scholarships and grants is given to graduate students who maintain a minimum 3.000 UMW cumulative grade- point average (CGPA).

Military Deployment, Withdrawals, and Financial Aid. Students receiving financial aid who withdraw from the University due to military deployment must contact the Office of Financial Aid prior to their withdrawal. For all students, Federal regulations require that financial aid funds be

returned to the government when a student receiving financial aid withdraws from the University. Students should contact the Office of Financial Aid to discuss their individual situation.

Students who reduce their course loads or completely withdraw from UMW may owe refunds to federal, state, or institutional programs. The return of federal funds is calculated in accordance with federal guidelines and is prorated based on the actual days the student attended classes. For example, a student who withdraws after 30 days of attendance in a 105-day semester is entitled to 29 percent of aid disbursed. The return of State and UMW funds is determined by requirements of the specific programs.

Remaining Eligible for Financial Aid. To remain eligible for financial aid in subsequent years, students must meet the requirements of the Satisfactory Academic Progress Policy (see below).. The complete Satisfactory Academic Progression policy is posted on the Financial Aid web page at www.umw.edu/financialaid/sap.

Scholarship Assistance. Students may apply for Mary Washington Endowed Scholarships by completing the online scholarship application at umw.scholarships.ngwebsolutions.com on or before June 1st. Scholarship selection is based on academic and/or financial criteria and some qualifications can include participation in various volunteer and leadership positions. Students must complete the FAFSA to determine eligibility for need-based scholarships. Candidates are selected, by the committee, during the month of June for the following academic year.

SATISFACTORY ACADEMIC PROGRESS POLICY

Federal regulations require institutions of higher education to establish minimum standards of satisfactory academic progress (SAP) for students receiving Title IV federal aid. All university course work must be considered, regardless of whether the student received federal financial aid at the time. Financial aid at the University of Mary Washington is awarded to students for the entire academic year or summer session. If an aid recipient's grade point average falls below the minimum standards at the end of the spring semester, the recipient will be placed on financial aid suspension. The student will be ineligible for financial aid for the subsequent enrollment period and will not receive consideration for aid again until the standards have been met. A student may attend summer school to meet the standards of satisfactory academic progress to regain eligibility. The student should notify the Office of Financial Aid when standards for satisfactory academic progress have been met. The standards for determining progress at the University of Mary Washington are composed of three separate measurements. These measurements are: grade point average (qualitative), incremental progress (quantitative), and accumulated hours (maximum timeframe). A student whose average drops below the minimum requirement will be placed on

financial aid warning for the subsequent semester. Minimum Cumulative Grade Point Average (GPA) In order to receive federal financial aid or other need-based aid, a student's cumulative grade point average (GPA) must meet the minimum requirement as defined below: Student Level Hours Earned Minimum Required Cumulative GPA (4.0 scale) Undergraduate 0 – 30 1.8031 – 601.9061 +2.00 Incremental Progress: Minimum Credit Hour Completion Rate University of Mary Washington students must complete at least 70% of all hours attempted towards graduation. Repeated courses and courses with a grade of W, WA, F, I, G, UN or FA will count as attempted coursework and not as completed coursework. Students repeating a course, previously passed may do so only once. A course repeated more than once will not be included when determining enrollment status. All students must earn a minimum of 70.0% of the credit hours that they have attempted. Withdrawals (W): Courses for which a student has withdrawn and a W is posted on their transcript, are counted as attempted but not earned credit hours. Course Repeats: If a student repeats a course, both the original and the repeated courses will count toward the earned and attempted credit hours. Students may only receive federal financial aid for one repeat of a course that has been successfully completed with a grade of "D" or higher. Incomplete Grades (I): Courses for which a student earns a grade of incomplete (I) are counted as attempted but not earned credit hours. Once a grade is received it is the student's responsibility to notify the Office of Financial Aid by submitting an appeal. Maximum Timeframe/Credit Hours To remain eligible for financial aid at the University of Mary Washington, students must complete their degree program requirements within 150 percent of the published length of their degree program. All attempted hours are counted, including transfer hours, whether or not financial aid was received. Second Degree-Seeking Students: All attempted hours from a prior degree will not count towards the second degree, unless they are needed for that degree. A student pursuing a second undergraduate degree is eligible to receive financial aid for a maximum of 150% of the hours required for the second degree (Maximum of 228 hours including hours for first degree). Mid-Year Transfer Students: When a student transfers to the University, all of their transfer credit hours are counted towards SAP as attempted and earned hours. Any grades are excluded from the University for SAP purposes. The GPA starts at 0.00 as a new transfer. Appeal Process If a student is denied financial aid for failure to meet any of the above standards for satisfactory academic progress, the student may request an appeal of the decision. Students are permitted to appeal their financial aid suspension; however, the right to appeal must be based on extraordinary, personal circumstances that contributed to student's inability to meet the SAP requirements. If the initial appeal is approved, appeals for future semesters must be based on a different circumstance than the previous appeal. If the appeal is approved, a student will receive financial aid on a probationary status and an academic plan may be required. At the end of the semester, the

student will be evaluated according to the SAP Policy to determine if financial aid will be awarded for the next semester. Students who wish to appeal must complete and submit a Satisfactory Academic Process Appeal Form together with all the required supporting documents by the posted deadlines.



COLLEGE OF ARTS AND SCIENCES

Keith E. Mellinger, *Dean*

Grant Woodwell, *Associate Dean*

Jacqueline Gallagher, *Chair, Department of Geography*

The College delivers one graduate degree program, a Masters of Science in Geospatial Analysis. Inaugurated in 2014, this program provides students and geospatial science professionals with multiple courses in theory and practical applications related to the capture, management, analysis, and display of spatial information.

The program supports the University's mission by:

- affording “students opportunities to integrate and apply their knowledge within broad educational experiences, to develop their professional interests, and to practice the habits of mind necessary for life-long learning”;
- providing “a superior education that inspires and enables our students to make positive changes in the world”;
- fostering “students’ intellectual and creative independence, facilitating their immersion in local, regional, national, and international communities”.

GRADUATE FACULTY OF THE COLLEGE OF ARTS AND SCIENCES

Professor

Stephen Hanna

Associate Professors

Jacqueline Gallagher

Brian Rizzo

Ping Yin

Assistant Professor

Marco Millones Mayer

MASTER OF SCIENCE IN GEOSPATIAL ANALYSIS

The Master of Science in Geospatial Analysis (MSGA) program provides students with the advanced level skills required by companies and government agencies in careers associated with the spatial analysis of human and physical systems, biological and environmental planning, urban planning, design, and development, and business management.

Geospatial analysis integrates application software and theory from a field of disciplines that focus on the collection, management, scientific analysis, and display of spatial data – data that can be mapped. Three technology pillars are widely accepted as the foundation for geospatial analysis: Geographic Information Systems (GIS), Remote Sensing (RS), and Global Positioning Systems (GPS). GIS is the core geospatial technology, the central pillar which enables other technologies to integrate relatively seamlessly across systems.

Geospatial Technology has been identified as a ‘high growth’ area by the Department of Labor. Much of this growth in this employment sector is within UMW’s region; almost 15% of all geospatial jobs recently advertised across the nation were located in Virginia, Washington, DC, and Maryland.

MSGA PROGRAM MISSION STATEMENT

The MSGA program emphasizes instruction in theory and practical applications related to the capture, management, analysis, and display of spatial information. The program provides students with a technical foundation and geographic knowledge base to apply geospatial applications and tools to a myriad of problems such as crime analysis, transportation engineering, urban planning, emergency preparedness, resource management, facilities management, climate change and marketing. Theory and technical training will be integrated with the critical thinking, project management, and communication skills required by professionals in the geospatial fields. This is a coherent, highly structured program designed to assure the mastery of specific knowledge and skills, such as programming within a geospatial environment, report writing, critical spatial analysis and solving problems. After completion of the program, students will be able to collect, map, manage, and analyze data from diverse fields.

ADMISSION REQUIREMENTS FOR THE MSGA PROGRAM

- Earned bachelor’s degree from a regionally accredited college or university
- Successful applicants typically have a GPA of 3.0 or higher from undergraduate course work. In addition, students are required to have successfully earned credits in at least two college-level GIS classes;

in lieu of completed coursework, students can gain admission by providing documented evidence demonstrating they have worked with a GIS, such as ArcGIS, Grass, MapInfo, IDRISI, Intergraph – or the equivalent software – on a range of projects indicating competence in the topics typically covered in upper-level undergraduate GIS. Students may be considered for provisional admission without having previous GIS coursework or related work experience under the agreement that if they are admitted they must take GISC 200 and GISC 351 or GEOG 351 prior to beginning their graduate-level courses.

- Non-native English speakers will provide evidence of proficiency in English.

Required forms and documents:

- Completed application for admission. The application form is found online at admissions.umw.edu/graduate/arts-science/msga.
- Official transcripts of all undergraduate and graduate course work.
- A statement of purpose outlining career goals.
- Résumé, stating relevant work experience; applicants without completed coursework in GIS need to provide documented evidence demonstrating their proficiency with GIS.
- Two letters of recommendation. One should be from a person who can attest to the applicant's GIS or geospatial experience, if applicable.
- Demonstration of English competency if English is not your native language. Any of the following is acceptable:
 - ◇ Test of English as a Foreign Language (TOEFL) – a minimum score of 88 on the Internet based test or a 570 paper-based score. TOEFL website: toefl.org.
 - ◇ International English Language Test system (ELITS) a minimum score of 6.5 on the academic exam, ELITS website: ielts.org.
 - ◇ Certification of completion of the ELS Language Centers (ELS) Intensive English Program by completing Level 112. ELS website: els.edu.
- If applicable, the International Student Application Supplement found at admissions.umw.edu/graduate/international-students

Following an initial vetting of applications by University Admissions, an interdisciplinary committee consisting of full-time UMW faculty familiar with the geospatial field will evaluate submitted documents. This committee will determine if students without undergraduate coursework in GIS have sufficient knowledge to succeed in the program.

Students are admitted for the fall or spring semester.

Application Due Dates:

Fall Admission: June 1

Spring Admission: October 1

Undergraduate Admission. Undergraduate students should apply for the MSGA Accelerated Degree Program in the second semester of their junior year (upon successful completion of 70 credits). Applications will be due on the Monday of the 6th week of that semester. Applicants should have a cumulative GPA of 2.7 or higher based on a minimum of 12 UMW credits, have completed at least two GIS courses each with a grade of B or higher, and supply a letter of recommendation from a UMW faculty member who teaches GIS. Once admitted, students will take MSGA 510 (Spatial Thinking) in the fall semester and MSGA 520 (GeoDesign and GeoVisualization) in the spring semester. These courses are not sequenced; 520 may be taken before 510.

On completion of the undergraduate degree, students may apply for formal admission to the graduate program, providing the forms and documentation listed below. The two MSGA courses count toward the graduate program if formal admission to the MSGA program is received within five years of the award of the undergraduate degree.

Deferred Enrollment. Accepted applicants may ask the College of Arts and Sciences for the option of deferring enrollment for up to two consecutive semesters. Each case is considered on an individual basis. Those who are granted deferred enrollment are subject to rules, regulations, and financial charges in effect when they actually enroll. Students who enroll at another institution before enrolling at the University of Mary Washington must reapply for admission. In cases involving military deployment, mobilization, or change in duty assignment, accepted applicants may request to extend the enrollment deferment for longer than two consecutive semesters. Any such requests will be considered on an individual basis. A copy of the person's military orders must be provided to the Office of Admissions to support such a request.

MSGA DEGREE REQUIREMENTS

Successful completion of all required courses or their equivalents with a cumulative grade-point average of 3.0 or higher is required to earn the degree.

All students are also required to complete a 6-credit **capstone project**. At least 3 credit hours must be taken in the last semester of the program. This independent project provides students the opportunity to pursue original research in their area of interest. As a capstone project, it will provide a measure of GIS skills acquired from the program and will demonstrate the student's ability to work independently.

In selected and approved cases, some students may propose that an **independent study** substitute for one of the required courses. Students

proposing an independent study will work with a faculty sponsor to create a set of readings and assignments culminating in a project equivalent to the assignments in the course for which the independent study is a substitute. Substitution decisions will be based on an assessment of the student's work history, publications and reports, interviews with faculty, and the appropriateness of the proposed independent study project. An independent study may not be requested as a substitute for any course in the program other than MSGA 550 or 580.

All required course work must be completed within six years of matriculation into the program.

Completion of the Capstone. The capstone course (MSGA 595) is available for variable credit, from 1-6 hours. Students must complete 6 credit hours because of the scope and intensity of the effort expected; students are expected to do considerable independent work, averaging approximately 12 hours per week, if taking all 6 credits at the same time, and to report their progress to their course instructor on a weekly basis.

After completion of MSGA 510 and MSGA 520, students will be allowed to take anywhere from 1-3 credits prior to the completion of their other coursework. The effort for these credits should be targeted towards the development of their proposal, literature review, and methodology. At least 3 credit hours must be taken in the last semester of the program, and within 1 year of completing all other classes. Full-time students may complete the capstone during the 10-week summer session.

MSGA COURSE REQUIREMENTS (30 CREDITS)

Required Courses (12 credits) – All courses are 4 credits

MSGA 510 – Spatial Thinking

MSGA 540 – Modeling and Spatial Statistics

MSGA 555 – Programming for GIS*

*Students who have completed an undergraduate GIS programming course equivalent to GISC 450 prior to matriculation may substitute MSGA 580 for MSGA 555. If MSGA 580 taken as the core, it cannot also count as an elective.

Elective Courses (12 credits) – Students select 3 of the following; all courses are 4 credits

MSGA 520 – GeoDesign and GeoVisualization

MSGA 550 – Advanced Remote Sensing

MSGA 570 – Geospatial Intelligence

MSGA 571 – Special Topics in Geospatial Analysis

MSGA 580* – Geospatial Data and Services on the Web

** If approved by a faculty member and the Department Chair, students may substitute 4 credits of MSGA 591 for one elective.

Capstone/Independent Research

MSGA 595 – Capstone Project (1-6 credits)***

*** The last 3 credit hours must be taken in the last semester of the program.

TRANSFER COURSES

Ordinarily, a maximum of eight graduate credits can be transferred into the MSGA program. To be accepted for transfer credit, courses must have been taken from a regionally-accredited institution within the last six years with a minimum grade of B and must directly relate to one of the MSGA program courses. Transfer credit is not given for internship or practicum experiences.

REQUIREMENTS FOR CONTINUANCE IN THE MSGA PROGRAM

All matriculated MSGA students are expected to maintain satisfactory academic progress in their graduate courses toward completion of the degree program. A cumulative GPA of 3.0 (B) or higher is required for graduation from the program.

Students must maintain a minimum cumulative GPA of 3.0 (B) in each semester to remain in good academic standing, with no more than one grade lower than this benchmark per semester. A student who earns a total of three Cs (including C+, C, or C-) or one F in a graduate course in the program (other than the capstone) will automatically be suspended from the program.

To earn the MSGA, students must earn a minimum grade of B for all capstone credits taken (MSGA 595). Students who fail to achieve this grade on the last three credits of the capstone will be offered the chance to repeat these credits one time. A student who again earns a B- or below in capstone credits will automatically be dismissed from the program.

Students who voluntarily interrupt their enrollment for one to three semesters should refer to the Leave of Absence policy in the “Admission and Enrollment” section.

READMISSION TO THE MSGA PROGRAM

Students who have not attended the University for three consecutive semesters, excluding summer session, must apply for readmission through the Office of Admissions. Students who are readmitted are subject to the degree requirements in effect at the time of readmission. When a student is readmitted, the six-year limit from time of first admission is still in effect. Academic work that was completed more than six years before the date at which the MSGA is awarded may not be used to satisfy the degree requirements. If a student needs additional time to complete the degree, the

student must apply in writing to the Department Chair for an extension. Such requests must be received at least one month prior to the end of the student's original six-year time limit.

A student who has been suspended from the program may apply for readmission after a lapse of three semesters. Applicants for readmission must meet current minimum admission requirements. Readmission to the program is not guaranteed.

COLLEGE OF BUSINESS

Lynne D. Richardson, *Dean*

Kenneth D. Machande, *Associate Dean for Faculty*

The College delivers a Master of Business Administration degree providing a distinctive blend of opportunities for learning, scholarship, and professional development that meets the needs of a diverse student population. The mission is supported by:

- a graduate curriculum based on ethical decision-making, critical thinking, research design and data analysis, technological proficiency, communication expertise, national and global business perspectives designed to produce creative leaders;
- a faculty with extensive business experience and academic credentials, committed to excellence in teaching, research and scholarship contributing to knowledge in their disciplines, and service to the regional business community.

FACULTY OF THE COLLEGE OF BUSINESS

Professors

R. Leigh Frackelton, Jr.
Lance C. Gentry
Kenneth D. Machande
Lynne Richardson
Woodrow D. Richardson
Mukesh Srivastava
Xiaofeng Zhao

Associate Professors

Wei Chen
Kanchan Deosthali
Christopher A. Garcia
Rachel L. Graefe-Anderson
David L. Henderson, III
Michael S. Lapke
Kashef A. Majid
John S. Marsh

Assistant Professors

Alexandra Dunn
Kimberly Gower
Sayan Sarkar
Eun Jung [Kelly] Yoon

Senior Lecturers

Kimberley L. Kinsley
Smita Jain Oxford

Lecturer

John D. Burrow

MASTER OF BUSINESS ADMINISTRATION

The Master of Business Administration (MBA) provides a quality graduate program for experienced professionals who want to assume management and leadership positions in a variety of organizational settings. The program encompasses the knowledge and skills necessary for effectively managing both the technical and the human sides of organizations.

The curriculum consists of foundation courses, core courses, and elective courses that combine business theory with current business practice. The foundation and core courses provide a common body of knowledge required for effective performance in today's unpredictable global business environment. Complementing this common body of knowledge are a variety of electives from which students can choose, depending on their professional interests.

ADMISSION REQUIREMENTS FOR THE MBA PROGRAM

- Earned bachelor's degree from a regionally accredited college or university
- GMAT or GRE required.
- Waivers for the GMAT/GRE requirement may be considered if the applicant has (1) five (5) or more years of full-time, post-baccalaureate work experience with demonstrated career advancement consistent with the demands of the MBA program; (2) a completed post-graduate degree (e.g., MD, JD, PhD, other earned Master's degrees); or (3) professional certification (e.g., CPA, CFA, CEBS, etc.).

Required forms and documents

- Completed application for admission. The application form is found online at admission.umw.edu/graduate.
- Official transcripts of all undergraduate and graduate course work
- Official GMAT or GRE scores taken within the last 5 years.
- Résumé outlining work experience and education.
- Demonstration of English competency if English is not your native language. Any of the following is acceptable:
 - ◇ Test of English as a Foreign Language (TOEFL) – a minimum score of 88 on the Internet based test or a 570 paper-based score. TOEFL website: toefl.org.
 - ◇ International English Language Test system (ELITS) a minimum score of 6.5 on the academic exam, ELITS website: ielts.org.
 - ◇ Certification of completion of the ELS Language Centers (ELS) Intensive English Program by completing Level 112. ELS website: els.edu.
- If applicable, the International Student Application Supplement found at umw.edu/admissions.

Students are admitted for the fall or spring semester.

Application Due Dates:

Fall Admission: August 1 Spring/Summer Admission: November 15

Deferred Enrollment. Accepted applicants may ask the College of Business for the option of deferring enrollment for up to two consecutive semesters. Each case is considered on an individual basis. Those who are granted deferred enrollment are subject to rules, regulations, and financial charges in effect when they actually enroll. Students who enroll at another institution before enrolling at the College of Business must reapply for admission. In cases involving military deployment, mobilization, or change in duty assignment, accepted applicants may request to extend the enrollment deferment for longer than two consecutive semesters. Any such requests will be considered on an individual basis. A copy of the person's military orders must be provided to the Office of Admissions to support such a request.

MBA DEGREE REQUIREMENTS

Successful completion of all required core courses and elective courses with a cumulative grade-point average of 3.0 or higher is required to meet degree requirements. All required course work must be completed within six years of matriculation into the program.

TRANSFER COURSES

Ordinarily, a maximum of six graduate credits can be transferred into the MBA program. To be accepted for transfer credit, courses must have been taken from a regionally-accredited institution within the last six years with a minimum grade of B and must directly relate to one of the MBA program courses. Transfer credit is not given for internship or practicum experiences.

REQUIREMENTS FOR CONTINUANCE IN THE MBA PROGRAM

All matriculated MBA students are expected to maintain satisfactory academic progress in their graduate courses toward completion of the MBA program. A cumulative GPA of 3.0 (B) or higher is required for graduation from the program.

Students must maintain a minimum cumulative GPA of 3.0 (B) in each 8-week session to remain in good academic standing. Any student whose cumulative GPA is below 3.0 at the end of any session will have the following session to correct the deficiency.

A student who earns three Cs (including C+ or C) or one F in graduate courses in the program will automatically be suspended from the program.

Students who voluntarily interrupt their enrollment for one to three semesters should refer to the Leave of Absence policy in the “Admission and Enrollment” section.

READMISSION TO THE MBA PROGRAM

Students who have not attended the University for three consecutive semesters, excluding summer session, must apply for readmission through the Office of Admissions. Students who are readmitted are subject to the degree requirements in effect at the time of readmission. When a student is readmitted, the six-year limit from time of first admission is still in effect. Academic work that was completed more than six years before the date at which the MBA is awarded may not be used to satisfy the degree requirements. If a student needs additional time to complete the degree, the student must apply in writing to the Associate Dean for Faculty for an extension. Such requests must be received at least one month prior to the end of the student's original six-year time limit.

A student who has been suspended from the program may apply for readmission after a lapse of three semesters. Applicants for readmission must meet current minimum admission requirements. Readmission to the program is not guaranteed.

MBA COURSE REQUIREMENTS (36 CREDITS)

Required Core Courses (30 credits) – All courses are 3 credits

GBUS 501 Foundations of Accounting and Quantitative Analysis
GBUS 502 Foundations of Global Marketing and Management
GBUS 503 Foundations of Financial Economics
GBUS 521 Leadership and Organizational Behavior
GBUS 523 Marketing Strategy
GBUS 525 Management Information Systems
GBUS 526 Quantitative Business Modeling
GBUS 527 Accounting for Decision Making and Control
GBUS 528 Financial Management
GBUS 529 Strategic Management

Electives (6 credits)

Six (6) additional credits chosen from any other 500-level GBUS or MMIS course.

PROJECT MANAGEMENT CERTIFICATE

This certificate program provides specific professional learning taught at the graduate level in a concentrated format. It is designed to introduce individuals to a new field of study, update existing knowledge, and/or expand career opportunities. The certificate program will address critical knowledge and skills related to project management and will include topics on program planning and execution; leadership and organizational behavior; business modeling; risk management; and contract management. All coursework required for this certificate must be taken as graded credit.

ADMISSION REQUIREMENTS FOR THE CERTIFICATE PROGRAM

To be considered for admission, the applicant must submit these materials to the Office of Admissions:

- Application for Admission;
- Nonrefundable application fee
- Application for Virginia In-State tuition rates, if applicable; and
- Official transcript(s) showing completion of a baccalaureate degree from a regionally-accredited college or university with an earned GPA of at least 3.0.

Students who intend to complete this certificate as part of their MBA program would follow the admissions requirements for the MBA degree program.

REQUIREMENTS FOR CONTINUANCE IN THE CERTIFICATE PROGRAM

Students in this post-baccalaureate certificate program are expected to maintain satisfactory academic progress in their courses toward completion of the certificate. A cumulative GPA of 3.0 or higher is required for completion and awarding of the certificate.

Students must maintain a minimum cumulative GPA of 3.0 each session to remain in good standing. Any student whose cumulative GPA is below 3.0 at the end of any session will have the following session to correct the deficiency.

A student who earns grades of C+ or below (C+, C, or F) in three classes will automatically be suspended from the program.

Students who voluntarily interrupt their enrollment for one to three semesters should refer to the Leave of Absence policy in the Academic Rules and Regulations section of this catalog.

PROJECT MANAGEMENT CERTIFICATE COURSE REQUIREMENTS (15 CREDITS)

Fifteen (15) credit hours, including GBUS 521, 526, 551, 553, and 555.

COLLEGE OF EDUCATION

Peter S. Kelly, *Dean*

Courtney M. Clayton, *Associate Dean for Academic Programs, Assessment, and Accreditation*

The College of Education administers the Educator Preparation Programs at the University of Mary Washington. All educator preparation licensure programs are accredited by the Virginia Department of Education. Requirements for licensure are established by the Virginia Board of Education and are subject to change.

FACULTY OF THE COLLEGE OF EDUCATION

Professors

Teresa L. Coffman
Peter S. Kelly
Venitta C. McCall
George R. Meadows
Marie P. Sheckels
Jo Tyler

Associate Professors

John P. Broome
Antonio R. Causarano
Courtney M. Clayton

Associate Professors (continued)

Janine Schank Davis
Beverly D. Epps
Jane L. Huffman
Victoria K. Russell
Kyle T. Schultz

Assistant Professors

Christy K. Irish
Jennifer D. Walker
Melissa S. Wells

MISSION STATEMENT

The College of Education at the University of Mary Washington prepares educators for the 21st century who are knowledgeable, skilled, collaborative, reflective, and sensitive to diverse learner needs. To accomplish this, we:

- Are grounded in a strong liberal arts and sciences curriculum.
- Emphasize school-based experiences through which students solidify their understanding of the nature of the learner and effective teaching and motivational practices.
- Build a diverse community of practice involving strong partnerships among students, faculty, local teachers, and administrators.
- Enhance teacher aptitudes for research and critical decision-making and ensure knowledge of learning theories and research-based pedagogy.

- Challenge educators to respond to the changing nature of learning in the 21st century through an emphasis on multi-literacies.

Undergraduate students at the university may choose to enter a five-year accelerated undergraduate-graduate program. The College of Education offers the Master of Science in Elementary Education (PreK-6); and the Master of Education five-year pathways in Secondary Education (grades 6-12), PreK-12 Education, and Special Education General Curriculum Curriculum, (K-12). Students complete UMW education course work and field experiences at the undergraduate level, graduate with a baccalaureate degree in a liberal arts or sciences major, and return for one more year during which they complete graduate education course work, an internship, a research study, and their Masters degree.

The College of Education offers a post-baccalaureate initial teacher licensure program designed for adults who have earned a bachelor's degree. Candidates may elect to pursue initial licensure to complete the requirements for the Master of Education. Programs prepare students for licensure in Elementary Education (PreK-6), Middle Education (6-8), at the secondary levels (6-12) in each of the following areas: Computer Science, English, History and Social Sciences, Mathematics, Chemistry, Earth Science, Physics; PreK-12 Endorsements in Foreign Language (French, German, Spanish, and Latin), Music Education (Instrumental, Vocal/Choral), Visual Arts and Special Education, K-12 General Curriculum or Adapted Curriculum. In addition, the College offers a Master of Education degree for practicing teachers who already possess initial licensure and are seeking continuing professional development, master's level licensure, or endorsements in teaching or administration. The M.Ed. for professional development programs include Educational Leadership, Literacy Specialist, Special Education, and Secondary Mathematics. Students enrolling in any of these programs must possess a collegiate professional or postgraduate professional Virginia license.

The College also offers graduate-level endorsement pathways in Educational Leadership, Literacy Specialist, and Special Education. Graduate-level programs for professional development are offered in Teaching English as a Second or Foreign Language and Teaching Students with Autism.

MASTER OF EDUCATION INITIAL LICENSURE PROGRAM: FIVE YEAR PATHWAYS

UNDERGRADUATE ADMISSION

There are three distinct five year pathways within the M.Ed. Initial Licensure Program:

- M.Ed. Initial Licensure Five Year Pathway: PreK-12
- M.Ed. Initial Licensure Five Year Pathway: Secondary
- M.Ed. Initial Licensure Five Year Pathway: Special Education General Curriculum

For Undergraduate Admission and permission to take the first education course, EDUC 203 or 204, current UMW students must have attained a cumulative 2.5 GPA or better in at least 12 UMW credits and have submitted passing scores on Praxis Core or qualifying equivalent assessments. Applications for admission are due the semester prior to enrollment in EDUC 203 or 204; application deadlines are posted on the College of Education website.

Transfer students who have a 3.25 GPA, have submitted passing scores on Praxis Core or qualifying equivalent assessments may apply to take EDUC 203 or 204 in their first semester at UMW. They should submit their application for EDUC 203 or 204 by the deadlines posted on the College of Education website.

After successfully completing EDUC 203 or 204 students are placed in a professional studies cohort that is determined by the year they will complete the program.

PROVISIONAL ADMISSION

A student making application to the UMW five Year Initial Licensure Pathways who has satisfied all admission requirements with the exception of passing scores on the Praxis Core or one of the qualifying substitutes may be admitted provisionally to the degree program and be permitted to enroll in EDUC 203 or EDUC 204.

The student will be limited to three courses (including EDUC 203 or 204) prior to submission of:

- passing scores for the Praxis Core, or
- passing scores for the VCLA plus a passing score on the Math Praxis Core, SAT or ACT.

A provisionally admitted student will receive a letter outlining requirements for continued enrollment. Upon submission of the passing score reports, the student may be formally admitted to the degree program. After successfully completing EDUC 203 or 204 students are placed in a professional studies cohort that is determined by the year they will complete the program.

CONTINUANCE REQUIREMENTS (UNDERGRADUATE)

To continue in the program, students must maintain satisfactory performance in both course work and field experiences, follow all regulations, and adhere to all application deadlines. In particular,:

1. maintain good academic standing with an overall GPA of 2.5 or better;
2. achieve a GPA of 3.0 or better on the required professional education courses;
3. Demonstrate potential for teaching excellence as indicated by performance in course and field experience requirements and positive evaluations or indications of potential for growth by course instructors and mentor teachers in field experiences; and
4. attend all mandatory cohort advising meetings.

GRADUATE ADMISSION

Students who apply for the fifth or graduate year of the M.Ed. should submit their application for Graduate Admission in their final year of undergraduate study.

To receive Graduate Admission to the program, students must do the following:

1. continue to meet the criteria listed for program continuation,
2. successfully complete required undergraduate course work,
3. receive a baccalaureate degree from UMW.

REQUIREMENTS FOR DEGREE COMPLETION AND LICENSURE

Successful completion of the program and recommendation for licensure to the Virginia Department of Education are contingent upon:

1. completion of all degree requirements;
2. a grade of B (including B+, B, or B-) or better in all graduate coursework; minimum 3.0 (B) or higher overall cumulative GPA must be earned in order to graduate; a grade of C+ or lower in a course or internship results in dismissal from the program;
3. a grade of "B-" or better in the Teaching Internship; and
4. achieving passing scores on all licensure examinations and the Child Abuse Recognition Intervention Module and certification or training in emergency first aid, CPR and use of the automated external defibrillators, and the Dyslexia Awareness Module as required by the Virginia State Board of Education

M.ED. INITIAL LICENSURE FIVE YEAR PATHWAY: PREK-12

The M.Ed. Initial Teacher Licensure Five Year Pathway: PreK-12 is a combined undergraduate-graduate degree program designed for students who are pursuing a bachelor's degree in the College of Arts and Sciences and who also wish to obtain teaching credentials. Students must complete general education requirements, a liberal arts or sciences major, and professional studies (education course work) requirements. The program requires the course work and field experiences prescribed by the Virginia Licensure Regulations for an initial teaching license. Note: Students must take both elementary and secondary course work and field experiences. Students complete education course work and field experiences at the undergraduate level, graduate with their class receiving their bachelor's degree with a liberal arts or sciences major, and return for one more year during which they complete graduate education course work, an internship, and a research study.

The M. Ed. Initial Teacher Licensure Five Year Pathway: PreK-12 is designed for the following licensure areas where endorsement is for grades PreK-12: Visual Arts, Foreign Language (French, German, Latin, Spanish), Music (instrumental and vocal), and Theatre Arts.

PROGRAM COURSE SEQUENCE

Required Undergraduate Courses

- EDUC 203 (Introduction to Teaching and Learning: Elementary (3 credits)
or EDUC 204 Introduction to Teaching and Learning: Secondary and
PreK-12 (3 credits)
- EDUC 351A Instructional Design and Assessment (4 credits)
- EDUC 387 Introduction to Special Education: Elementary (3 credits)
or EDUC 384 Introduction to Special Education: Secondary (3 credits)
- EDUC 388 Managing the Elementary Classroom (3 credits)
or EDUC 385 Managing the Secondary Classroom (3 credits)
- EDUC 420D The Professional Teacher and Critical Issues in Education
(3 credits)

One of the following four courses

- EDUC 457 The Teaching of Music (3 credits)
- EDUC 454 The Teaching of Foreign Language (3 credits)
- EDUC 459 The Teaching of Visual Arts (3 credits)
- EDUC 453 The Teaching of English and Theater Arts (3 credits)

Required Graduate Courses

- EDCI 515 Literacy and Language Across the Curriculum (3 credits)
- EDUC 521 Educational Research Methods (2 credits)*
- EDUC 530 Masters Research (3 credits)
- EDUC 531 Introduction to Action Research (3 credits)

EDUC 535 Advanced Pedagogy (3 credits)
EDUC 536 Advanced Pedagogy Internship (5 credits)
EDUC 540 Initial Licensure Internship (12 credits)**
EDUC 541 Secondary and PreK-12 Graduate Internship Seminar (1 credit)
INDT 501 Instructional Technology (3 credits)*

* Courses must be completed before fall semester of the 5th year.

**Students must pass the Virginia Communication and Literacy Assessment (VCLA) and the required Praxis II exam for the endorsement prior to beginning EDUC 540.

NOTE: Field experiences are embedded in the following courses: EDUC 203, 204, 351A, 457, 454, 459, 453, EDCI 515.

M.ED. INITIAL LICENSURE FIVE YEAR PATHWAY: SECONDARY

The M.Ed. Initial Teacher Licensure Five Year Pathway: Secondary is a combined undergraduate-graduate degree program designed for students who are pursuing a bachelor's degree in the College of Arts and Sciences and who also wish to obtain teaching credentials. Students must complete general education requirements, a liberal arts or sciences major, and professional studies (education course work) requirements. The program requires the course work and field experiences prescribed by the Virginia Licensure Regulations for an initial teaching license. Students complete education course work and field experiences at the undergraduate level, graduate with their class receiving their bachelor's degree with a liberal arts or sciences major, and return for one more year during which they complete graduate education course work, an internship, and a research study.

The M. Ed. Initial Teacher Licensure Five Year Pathway: Secondary is designed for the following licensure areas where endorsement is for grades 6-12: Biology, Chemistry, Computer Science, English, Earth Science, History and Social Science, Mathematics, and Physics. Add-on endorsements are offered in Journalism, Speech Communication, and Algebra I.

PROGRAM COURSE SEQUENCE

Required Undergraduate Courses

EDUC 204 Introduction to Teaching and Learning: Secondary and PreK-12 (3 credits)
EDUC 351A Instructional Design and Assessment (4 credits)
EDUC 384 Introduction to Special Education: Secondary (3 credits)
EDUC 385 Managing the Secondary Classroom (3 credits)
EDUC 420D The Professional Teacher and Critical Issues in Education (3 credits)

One of the following four courses

- EDUC 453 The Teaching of English and Theatre Arts (3 credits)
- EDUC 455 The Teaching of History and Social Sciences (3 credits)
- EDUC 456 The Teaching of Mathematics and Computer Science (3 credit)
- EDUC 458 The Teaching of Sciences (3 credits)

Required Graduate Courses

- EDCI 515 Literacy and Language Across the Curriculum (3 credits)
- EDUC 521 Educational Research Methods (2 credits)*
- EDUC 530 Masters Research (3 credits)
- EDUC 531 Introduction to Action Research (3 credits)
- EDUC 535 Advanced Pedagogy (3 credits)
- EDUC 536 Advanced Pedagogy Internship (5 credits)
- EDUC 540 Initial Licensure Internship (12 credits)**
- EDUC 541 Secondary and PreK-12 Graduate Internship Seminar (1 credit)
- INDT 501 Instructional Technology (3 credits)*

* Courses must be completed before fall semester of the 5th year.

**Students must pass the Virginia Communication and Literacy Assessment (VCLA) and the required Praxis II exam for the endorsement prior to beginning EDUC 540.

NOTE: Field experiences are embedded in the following courses: EDUC 204, 351A, 385, 453, 455, 456, 458, 530, and EDCI 515.

MASTER OF EDUCATION INITIAL LICENSURE PROGRAM FIVE YEAR PATHWAY – SPECIAL EDUCATION: GENERAL CURRICULUM

The College of Education offers a combined undergraduate-graduate degree program for initial teacher licensure in Special Education: General Curriculum (grades K-12) designed for students who are pursuing a bachelor's degree in the College of Arts and Sciences and who also wish to obtain teaching credentials. Each candidate must complete general education requirements, a liberal arts or sciences major, and professional studies (education course work) requirements. Students will enroll in a series of professional studies courses in Education as components of the undergraduate program and complete the remaining licensure course work as part of the Masters degree.

PROGRAM COURSE SEQUENCE

It is recommended that prospective students at the undergraduate level major in History, English, Mathematics or Science (Biology, Chemistry, Physics, or Earth Science).

Required Undergraduate Courses

- EDUC 203 Introduction to Learning and Teaching Elementary (3 credits)

EDUC 371 Language Development and Literacy Instruction: Primary
(3 credits)
EDUC 351A Instructional Design and Assessment (4 credits)
EDUC 373 Language Development and Literacy Instruction: Intermediate
(3 credits)
EDUC 420 The Professional Teacher and Critical Issues in Education
(3 credits)
EDSE 390 Survey of Special Education: Characteristics and Legal Aspects
(3 credits)

Methods course (select one based on major course of study)

EDUC 453 The Teaching of English and Theatre Arts (3 credits)
EDUC 455 The Teaching of History and Social Sciences (3 credits)
EDUC 456 The Teaching of Mathematics and Computer Science (3 credits)
EDUC 458 The Teaching of Sciences (3 credits)

Required Graduate Courses

EDCI 500 Teaching and the Development of the Learner (3 credits)*
EDSE 533 Positive Approaches to Behavior Management (online option) (3
credits)***
EDSE 534 Assessment, Evaluation and Instructional Planning (3 credits)*
EDSE 535 Collaborative Consultation and Transition Planning (online
option) (3 credits)***
EDSE 521 Language and Literacy for Special Populations (3 credits)
EDSE 519 General and Special Education Goals and Practices: Elementary
(3 credits)
EDCI 589 Applied Research (3 credits)
INDT 531 Emerging and Assistive Technologies – online, (3 credits)
EDSE 552 M.Ed. Internship for Special Education Initial Licensure Five
Year Pathway (9 credits)**

*Courses taken during the final undergraduate year.

**Students must pass Reading for Virginia Educators Test (RVE) and
Virginia Communication and Literacy Assessment (VCLA) prior to being
accepted for EDSE 552.

*** Courses must be completed before fall semester of the 5th year.

MASTER OF SCIENCE IN ELEMENTARY EDUCATION PROGRAM

UNDERGRADUATE ADMISSION

For Undergraduate Admission and permission to take the first education course, EDUC 203, current UMW students must have attained a cumulative 2.5 GPA or better in at least 12 UMW credits and have submitted passing scores on Praxis Core or qualifying equivalent assessments. Applications for admission are due the semester prior to enrollment in EDUC 203; application deadlines are posted on the College of Education website.

Transfer students who have a 3.25 GPA, have submitted passing scores on Praxis Core or qualifying equivalent assessments may apply to take EDUC 203 in their first semester at UMW. They should submit their application for EDUC 203 by the dates listed on the College of Education website.

PROVISIONAL ADMISSION

A student making application to the UMW five year Initial Licensure Pathways who has satisfied all admission requirements with the exception of passing scores on the Praxis Core or one of the qualifying substitutes may be admitted provisionally to the degree program and be permitted to enroll in EDUC 203.

The student will be limited to three courses (including EDUC 203) prior to submission of:

- passing scores for the Praxis Core, or
- passing scores for the VCLA plus a passing score on the Math Praxis Core, SAT or ACT.

A provisionally admitted student will receive a letter outlining requirements for continued enrollment. Upon submission of the passing score reports, the student may be formally admitted to the degree program.

After successfully completing EDUC 203 students are:

- assigned an education advisor, and
- placed in a professional studies cohort that is determined by the year they will complete the graduate coursework.

CONTINUANCE REQUIREMENTS (UNDERGRADUATE)

To remain in the program, students must maintain satisfactory performance in both course work and field experiences, follow all regulations, and adhere to all application deadlines. In particular, students must do the following:

1. maintain good academic standing with an overall GPA of 2.5 or better;
2. achieve a GPA of 3.0 or better on the required professional education courses;

3. demonstrate potential for teaching excellence as indicated by performance in course and field experience requirements and positive evaluations or indications of potential and growth by mentor teachers in field experience work; achieve satisfactory evaluations in all field experiences; and
4. attend all mandatory advising meetings..

GRADUATE ADMISSION

Students who apply for the fifth or graduate year of the M.S. in Elementary Education should submit their application for Graduate Admission during fall semester of their final year of undergraduate study. See the College of Education website for deadlines. To receive Graduate Admission to the program students must do the following:

1. continue to meet the criteria listed for continuance in the program;
2. successfully complete required undergraduate course work;
3. receive a baccalaureate degree from UMW.

REQUIREMENTS FOR DEGREE COMPLETION AND LICENSURE

Successful completion of the program and recommendation for licensure to the Virginia Department of Education are contingent upon:

1. completion of all degree requirements;
2. passing Reading for Virginia Educators Test (RVE), Virginia Communication and Literacy Assessment (VCLA), and Praxis II for the endorsement area prior to beginning EDUC 540.
3. a grade of B (including B+, B, or B-) or better in all graduate coursework; minimum 3.0 (B) or higher overall cumulative GPA must be earned in order to graduate; a grade of C+ or lower in a course results in dismissal from the program;
4. a grade of "B-" or better in the Teaching Internship;
5. achieve passing scores on all licensure examinations and the Child Abuse Recognition Intervention Module, the certification on training in emergency first aid, CPR and the use of the automated external defibrillators, and the Dyslexia Awareness Module, as required by the Virginia State Board of Education.

PROGRAM COURSE SEQUENCE

Required Undergraduate Courses

EDUC 203 Introduction to Teaching and Learning: Elementary (3 credits)
 EDUC 303 Scientific Inquiry (3 credits)
 EDUC 305 Mathematical Concepts and Methods II (2 credits)
 EDUC 311 Literature and the Arts in the Elementary Classroom (3 credits)

EDUC 371 Language Development and Literacy Instruction: Primary (3 credits)
EDUC 373 Language Development and Literacy Instruction: Intermediate (3 credits)
EDUC 386 Elementary Social Studies Methods (3 credits)
EDUC 388 Managing the Elementary Classroom (3 credits)
EDUC 420D The Professional Teacher and Critical Issues in Education (3 credits)
MATH 204 Mathematical Concepts and Methods I (4 credits)
EDSE 390: Survey of Special Education: Characteristics and Legal Issues (3 credits)

Required Graduate Courses

EDUC 510 The Inclusive Classroom (4 credits)
EDUC 514 Models of Instruction (4 credits)
EDUC 521 Educational Research Methods (2 credits)
EDUC 530 Masters Research (3 credits)
EDUC 539 Elementary Graduate Internship Seminar (1 credit)
EDUC 540 Initial Licensure Internship (12 credits)*

*Students must pass the Reading for Virginia Educators (RVE), Virginia Communication and Literacy Assessment (VCLA) and the required Praxis II exam for the endorsement prior to beginning EDUC 540.

And one of the specialization seminars

EDUC 522 Arts Specialization (4 credits)
EDUC 523 English Language Learners Specialization (4 credits)
EDUC 524 Instructional Technology Specialization (4 credits)
EDUC 525 Literacy Specialization (4 credits)
EDUC 526 Mathematics Specialization (4 credits)
EDUC 527 Science Specialization (4 credits)
EDUC 528 Social Studies Specialization (4 credits)
EDUC 529 Special Education Specialization (4 credits)

NOTE: Field experiences are embedded in the following courses: EDUC 203, 303, 305, 371, 373, 388, MATH 204, EDUC 510, 514, and 530.

MASTER OF EDUCATION INITIAL LICENSURE PROGRAM: POST-BACCALAUREATE PATHWAYS

The M.Ed. Post-Baccalaureate Initial Teacher Licensure Program is designed for adults who have earned a bachelor's degree, may have some professional work experience, and want to obtain teaching credentials. Candidates work closely with their academic advisor to map out their individual course of study.

The primary goal of the program is to ensure that teacher candidates, through support, supervision, and evaluation, can demonstrate and apply the competencies enumerated in the Virginia Licensure Regulations and demonstrated by skillful teachers. The program requires the basic course work and field experiences prescribed by the Virginia Licensure Regulations for an initial teaching license but establishes, through advising, a personalized plan to ensure that all teaching and subject knowledge competencies are demonstrated and all standards are met.

The Initial Licensure program has three components: subject matter endorsement requirements, professional studies requirements, and M.Ed. completion requirements. Subject matter endorsement requirements are typically met prior to enrollment in the program. For example, someone who wishes to teach mathematics should have the equivalent of a mathematics major in course work or be prepared to make up the course work deficiencies. One exception to this model is Special Education. Graduate-level course work is available as a part of the program to fulfill those endorsement requirements.

The internship (student teaching), required for all licensure completers in the Initial Licensure Program, is a semester long field-based teaching experience in the appropriate grade level or subject area. Self-analysis and reflection on planned and implemented instruction and frequent conferences with the mentor teacher and the university supervisor are prominent aspects of the experience. Because the internship must be a supervised experience, student teaching placements are made in schools local to the university. Students receiving financial aid should complete EDCI 550: Initial Licensure Internship prior to making an application for graduation. Students graduating upon completion of course work and then returning to enroll in EDCI 550 will not be eligible for financial aid to cover the tuition for the internship.

There are six distinct post-baccalaureate pathways within the M.Ed. Initial Licensure Program:

- M.Ed. Initial Licensure Post-Baccalaureate Pathway: Elementary (grades PreK-6)
- M.Ed. Initial Licensure Post-Baccalaureate Pathway: Special Education General Curriculum (grades K-12)

- M.Ed. Initial Licensure Post-Baccalaureate Pathway: Special Education Adapted Curriculum (grades K-12)
- M.Ed. Initial Licensure Post-Baccalaureate Pathway: Secondary (grades 6-12)
- M.Ed. Initial Licensure Post-Baccalaureate Pathway: PreK-12
- M.Ed. Initial Licensure Post-Baccalaureate Pathway: Middle Grades (grades 6-8)

ADMISSION REQUIREMENTS

The following requirements are necessary for admission to the Initial Licensure Program:

1. A completed application;
2. An undergraduate degree from a regionally-accredited college or university;
3. Official transcripts of all undergraduate, and any graduate, course work completed;
4. A cumulative grade point average (GPA) of 2.5 or higher on undergraduate course work;
5. A résumé outlining experiences and education;
6. Demonstrate endorsement/subject knowledge competence – by transcript review and evaluation. The student must be within the required number of credit hours of completing endorsement course work at the time of admission. The student, with approval of the Director of Advising Center Services, develops an individual educational plan indicating any endorsement course/competency deficiencies and the agreed upon means of fulfilling them;
7. Passing scores on Praxis Core tests or qualifying substitute as defined by the Virginia Department of Education must be submitted prior to admission to the graduate program; and
8. Submission essay.

POST-BACCALAUREATE PROVISIONAL ADMISSION

A student making application to one of the UMW M.Ed. Initial Licensure Post-Baccalaureate Pathways who has satisfied all admission requirements with the exception of passing scores on the Praxis Core or one of the qualifying substitutes may be admitted provisionally to the degree program.

The student will be limited to two courses of UMW coursework. To be formally admitted, a student must earn a minimum 3.0 cumulative GPA with a grade of C or higher in each course. Formal admission requires submission of:

- passing scores for the Praxis Core, or
- passing scores for the VCLA plus a passing score on the Math Praxis Core, SAT or ACT.

A provisionally admitted student will receive a letter outlining requirements for continued enrollment. Upon submission of the passing score reports, the student may be formally admitted to the degree program.

CONTINUANCE REQUIREMENTS

To remain in the program, a student must:

1. Maintain good academic standing with a minimum 3.0 (B) GPA and no more than one C (including C+,C or C-) in course work, and by successfully completing all field experiences. A student must be in good standing for admission into EDCI 550 M.Ed. Initial Licensure Internship. A grade of D+ or lower in a course or C+ or lower in EDCI 550 M.Ed. Initial Licensure Internship results in dismissal from the program;
2. Demonstrate potential for teaching excellence as indicated by performance in course and field experience requirements and positive evaluations or indications of potential for growth by course instructors and mentor teachers in field experience work.

Note: *Students who voluntarily interrupt their enrollment should refer to the policy defined under the Re-enrollment, Readmission, and Leave of Absence heading in the Academic Rules and Regulations section of this Catalog.*

PROGRAM COMPLETION REQUIREMENTS

The student must:

1. Complete all course work and field experiences with a cumulative 3.0 (B) GPA;
2. Obtain passing scores on state-required Praxis II tests, the Virginia Communication and Literacy Assessment (all programs), Child Abuse Recognition and Intervention Training, the Reading for Virginia Educators: Elementary and Special Education (if applicable), the Virginia State and Local Civics Education Module (if applicable), certification or training in emergency first aid, CPR and use of the automated external defibrillators, and the Dyslexia Awareness Module;
3. Perform at an acceptable level in EDCI 550 M.Ed. Initial Licensure Internship, as indicated by: mentor teacher and university supervisor evaluations, successful completion of an impact study, and a final grade of B- or higher. The internship (EDCI 550) must be completed within one year (fall or spring semester) after obtaining the degree. Students receiving financial aid should complete EDCI 550: Initial Licensure Internship prior to making an application for graduation. Students graduating upon completion of course work and then returning to enroll in EDCI 550 will not be eligible for financial aid to cover the tuition for the internship; and

4. Complete all teacher licensure requirements as verified by College of Education Licensure Officers.

READMISSION

Students who have not attended the University for three consecutive semesters (excluding summers) must apply for readmission. Students who are readmitted are subject to the degree requirements in effect at the time of readmission. When a student is readmitted, the four-year limit from time of first admission is still in effect. Academic work that was completed more than four years before the date when the teacher licensure program is completed may not be acceptable in satisfying the licensure requirements. If a student needs additional time to complete the course work, the student must apply in writing to the Office of the Dean for an extension. Such requests must be received at least one month prior to the end of the student's original four-year time limit.

***Note:** Readmitted students may need to take further coursework before applying for the internship.*

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: ELEMENTARY

Candidates for licensure in Elementary Education will complete coursework and field-based experiences in preparation for teaching in PreK-6th grade settings. Candidates for licensure in this program must possess a bachelor's degree with a major in the liberal arts or sciences. They must complete the professional studies course requirements listed below-or equivalent courses verified by a program advisor and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and content fields (English, mathematics, history/social science, arts/humanities and science).

PROGRAM COURSE SEQUENCE

Required Graduate Courses

- EDCI 500 Teaching and the Development of the Learner (3 credits)
- EDCI 502 Educational Goals and Practices: Elementary (3 credits)
- EDCI 506 Foundations of American Education (3 credits)
- EDCI 507 Early Literacy and Language Development (3 credits)
- EDCI 509 Language and Literacy Development (3 credits)
- EDCI 519 Managing the Classroom Experience (3 credits)
- EDCI 530 Mathematics Methods for the Elementary School (2 credits)
- EDCI 531 Science Methods for the Elementary School (2 credits)
- EDCI 532 Social Studies Methods for the Elementary School (2 credits)

INDT 501 Instructional Technologies (3 credits)

EDCI 550 M.Ed. Initial Licensure Internship (6 credits)

TESL 514 Cross-Cultural Education (3 credits)

EDCI 525 Mathematics Content for the Elementary Classroom (3 credits)

EDCI 580 Introduction to Research (3 credits)

EDCI 590 Individual Research (3 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 502, 507, 509, and 519.

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: SPECIAL EDUCATION – GENERAL CURRICULUM K-12

The Masters of Education program for initial licensure in Special Education: General Curriculum K-12 prepares teachers to work with students with learning disabilities, emotional disabilities, mild intellectual disabilities, attention deficit hyperactivity disorders and autism spectrum disorders.

Candidates must possess a bachelor's degree and complete the professional studies and endorsement course requirements in the program and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and the endorsement area. Candidates must be proficient in all competencies to be recommended for licensure.

PROGRAM COURSE SEQUENCE

Professional Studies Courses, Special Education: General Curriculum

The following professional studies courses, or their equivalents, are required of all candidates in the K-12 Special Education Program, General Curriculum:

EDCI 500 Teaching and the Development of the Learner (3 credits)

EDCI 506 Foundations of American Education (3 credits)

EDCI 507 Early Literacy and Language Development (3 credits)

EDSE 512 General and Special Education Goals and Practices: Middle and Secondary (3 credits)

EDSE 519 General and Special Education Goals and Practices: Elementary (3 credits)*

EDSE 521 Language and Literacy for Special Populations (3 credits)

EDSE 533 Positive Approaches to Behavior Management (3 credits)

INDT 501 Instructional Technologies (3 credits)

EDSE 552: Special Education M.Ed. Internship for Initial Licensure Five Year Pathway (9 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 507, EDSE 512, EDSE 519, and EDSE 521.

Endorsement Courses: Special Education General Curriculum

In addition to the professional studies course work outlined above, the following endorsement courses are required of all candidates seeking the Special Education General Curriculum endorsement:

- EDSE 531 Survey of Special Education: Characteristics and Legal Issues*
- EDSE 534 Assessment, Evaluation, and Instructional Planning*
- EDSE 535 Collaborative Consultation and Transition Planning*
- EDCI 525 Mathematics Content for the Elementary Classroom (3 credits)

The following course beyond the initial licensure professional studies course work (excluding field experience credits) and endorsement course work is required of all candidates for the M.Ed. degree.

- EDCI 589 Applied Research (3 credits)

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: SPECIAL EDUCATION – ADAPTED CURRICULUM K-12

The Masters of Education program for initial licensure in Special Education: Adapted Curriculum K-12 prepares teachers to work with students with moderate to severe intellectual disabilities, multiple disabilities and autism spectrum disorders.

Candidates must possess a bachelor's degree and complete the professional studies and endorsement course requirements in the program and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and the endorsement area. Candidates must be proficient in all competencies to be recommended for licensure.

PROGRAM COURSE SEQUENCE

Professional Studies Courses, Special Education; Adapted Curriculum

The following professional studies courses, or their equivalents, are required of all candidates in the K-12 Special Education Program, Adapted Curriculum:

- EDCI 500 Teaching and the Development of the Learner (3 credits)
- EDCI 506 Foundations of American Education (3 credits)
- EDCI 507 Early Literacy and Language Development (3 credits)
- EDSE 533 Positive Approaches to Behavior Management (3 credits)
- EDSE 539 Characteristics of Students Accessing an Adapted Curriculum (3 credits)
- EDSE 541 Goals and Practices for Students Accessing Adapted Curriculum (3 credits)
- INDT 531 Emerging and Assistive Technologies (3 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 507, EDSE 539, and EDSE 541.

ENDORSEMENT COURSES: SPECIAL EDUCATION: ADAPTED CURRICULUM

In addition to the professional studies course work outlined above, the following endorsement courses are required of all candidates seeking the Special Education Adapted Curriculum endorsement:

- EDSE 531 Survey of Special Education: Characteristics and Legal Issues
- EDSE 534 Assessment, Evaluation, and Instructional Planning
- EDSE 535 Collaborative Consultation and Transition Planning
- EDSE 537 Characteristics of Students with Autism Spectrum Disorders (3)
- EDSE 538 Methods for Teaching and Supporting Students with Autism Spectrum Disorders (3)

The following course beyond the initial licensure professional studies course work (excluding field experience credits) and endorsement course work is required of all candidates for the M.Ed. degree.

- EDCI 589 Applied Research (3 credits)

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: SECONDARY

Candidates for licensure in this program should possess a bachelor's degree with a major in the liberal arts or sciences or the equivalent in training and experience. They must complete the professional studies course requirements listed below—or equivalent courses verified by a program advisor—and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and content areas (the equivalent of 21 credits in one of the following areas of concentration: English, mathematics, science, and history/social sciences). Candidates must be proficient in all competencies to be recommended for licensure.

PROGRAM COURSE SEQUENCE

- EDCI 500 Teaching and the Development of the Learner (3 credits)
 - EDCI 506 Foundations of American Education (3 credits)
 - EDCI 501 Curriculum and Instruction: Secondary (3 credits)
 - EDCI 515 Literacy and Language Across the Curriculum (3 credits)
 - EDCI 521 Managing the Classroom Environment: Middle or Secondary (3 credits)
 - INDT 501 Instructional Technologies (3 credits)
 - EDSE 531 Survey of Special Education: Characteristics and Legal Issues (3 credits)
 - TESL 514 Cross-Cultural Education (3 credits)
 - EDCI 550: M.Ed. Initial Licensure Internship (6 credits)
 - EDCI 580 Introduction to Research (3 credits)
 - EDCI 590 Individual Research (3 credits)
-

And one of the following courses

EDCI 553 The Teaching of English and Theatre Arts (3 credits)

EDCI 556 The Teaching of Mathematics and Computer Science (3 credits)

EDCI 555 The Teaching of History and Social Science (3 credits)

EDCI 558 The Teaching of Sciences (3 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 501, 515, 521 methods course (533, 555, 556, or 558).

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: PREK-12

Candidates for licensure in this program should possess a bachelor's degree with a major, or the equivalent of a major in training and experience, in the endorsement sought, i.e., a major in art if they wish to teach visual arts. They must complete the professional studies course requirements listed below—or equivalent courses verified by a program advisor—and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and the endorsement subject area. Transcript review, Praxis II scores, and other forms of assessment may determine proficiency in these competencies. Candidates must be proficient in all competencies to be recommended for licensure.

PROGRAM COURSE SEQUENCE

EDCI 500 Teaching and the Development of the Learner (3 credits)

EDCI 502 Educational Goals and Practices: Elementary (3 credits)

EDCI 506 Foundations of American Education (3 credits)

EDCI 515 Literacy and Language Across the Curriculum (3 credits)

EDCI 519 Managing the Classroom Environment: Elementary or EDCI

521 Managing the Classroom Environment: Secondary (3 credits)

EDCI 538 Middle Grades Programs and Practices (4 credits)

INDT 501 Instructional Technologies (3 credits)

EDSE 531 Survey of Special Education: Characteristics and Legal Issues (3 credits)

TESL 514 Cross-Cultural Education (3 credits)

EDCI 550: M.Ed. Initial Licensure Internship (6 credits)

EDCI 580 Introduction to Research (3 credits)

EDCI 590 Individual Research (3 credits)

And one of the following courses:

EDCI 554 The Teaching of Foreign Language (3 credits)

EDCI 557 The Teaching of Music (3 credits)

EDCI 559 The Teaching of Art (3 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 502, 515, 519/521, 538, methods (554, 557, or 559).

M.ED. INITIAL LICENSURE POST-BACCALAUREATE PATHWAY: MIDDLE

Candidates for licensure in this program should possess a bachelor's degree with a major in the liberal arts or sciences or the equivalent in training and experience. They must complete the professional studies course requirements listed below—or equivalent courses verified by a program advisor—and demonstrate the competencies exhibited by skillful teachers and those required for Virginia licensure in both professional studies and content areas (the equivalent of 21 credits in one of the following areas of concentration: English, mathematics, science, and history/social sciences). Transcript review, PRAXIS II scores, and other forms of assessment may determine proficiency in these competencies. Candidates must be proficient in all competencies to be recommended for licensure.

PROGRAM COURSE SEQUENCE

- EDCI 500 Teaching and the Development of the Learner (3 credits)
- EDCI 506 Foundations of American Education (3 credits)
- EDCI 509 Language and Literacy Development (3 credits)
- EDCI 515 Literacy and Language Across the Curriculum (3 credits)
- EDCI 521 Managing the Classroom Environment: Middle or Secondary (3 credits)
- EDCI 538 Middle Grades Programs and Practices (4 credits)
- INDT 501 Instructional Technologies (3 credits)
- EDSE 531 Survey of Special Education: Characteristics and Legal Issues (3 credits)
- TESL 514 Cross-Cultural Education (3 credits)
- EDCI 550: M.Ed. Initial Licensure Internship (6 credits)
- EDCI 580 Introduction to Research (3 credits)
- EDCI 590 Individual Research (3 credits)

And one of the following courses:

- EDCI 553 The Teaching of English and Theatre Arts (3 credits)
- EDCI 556 The Teaching of Mathematics and Computer Science (3 credits)
- EDCI 555 The Teaching of History and Social Science (3 credits)
- EDCI 558 The Teaching of Sciences (3 credits)

NOTE: Field experiences are embedded in the following courses: EDCI 509, 515, 521, 538, methods (553, 555, 556, or 558).

THE M.ED. FOR PROFESSIONAL DEVELOPMENT OR ADDED ENDORSEMENT

The Master of Education degree is also offered for practicing teachers who already possess initial licensure and is designed to provide opportunities for continuing professional development, master's level licensure for teachers and other school personnel, or endorsements in teaching or administration.

Students in these programs must possess a collegiate professional or postgraduate professional Virginia license.

CORE PROGRAMS

- Educational Leadership (fulfills administration and supervision endorsement requirements)
- Literacy Specialist (fulfills reading specialist endorsement requirements)
- Special Education (fulfills General Curriculum or Adapted Curriculum endorsement requirements)

ADMISSION REQUIREMENTS

1. Three years of experience as a licensed teacher;
2. Submit a completed application for admission;
3. Submit official transcripts of all undergraduate and graduate course work;
4. Have earned an undergraduate degree from a regionally-accredited college or university;
5. Have a GPA of 2.5 or higher on undergraduate course work and 3.0 or higher on graduate course work;
6. Provide a résumé outlining work experience and education;
7. Provide verification of the collegiate professional or postgraduate professional license. Courses taken at other institutions and approved for the endorsement pathways must be officially transferred into the program.; and
8. Submit required essays.

An interview, initiated by the Admissions Committee, may be required as part of the admission process.

CONTINUANCE REQUIREMENTS

1. Maintain good academic standing with a minimum 3.0 (B) GPA and no more than one C (including C+, C or C-) in course work, and by successfully completing all field experiences. A student must be in good standing for admission into EDCI 550 M.Ed. Initial Licensure Internship. A grade of D+ or lower in a course or C+ or lower in EDCI

550 M.Ed. Initial Licensure Internship results in dismissal from the program; and

2. A student must be in good standing for admission into EDCI 551 Internship for Added Teaching Endorsement. EDCI 551 is by application only.

Students who voluntarily interrupt their enrollment for one semester should refer to the policy defined under the Re-enrollment, Readmission, and leave of Absence heading in the Academic Rules and Regulations section of this *Catalog*.

PROGRAM COMPLETION REQUIREMENTS

1. Students must successfully complete the required course of study for the M.Ed. with a minimum of 36 credits and a 3.0 (B) or higher GPA; and
2. Application for the added endorsement is made to the Virginia Department of Education through the school division's personnel office.

READMISSION POLICY

Students who have not attended the University for three consecutive semesters (excluding summers) must apply for readmission. Students who are readmitted are subject to the degree requirements in effect at the time of readmission. When a student is readmitted, the four-year limit from the time of first admission is still in effect. Academic work that was completed more than four years before the date at which the M.Ed. is awarded may no longer be acceptable in satisfying degree requirements. If a student needs additional time to complete the degree, the student must apply in writing to the Office of the Dean for an extension. Such requests must be received at least one month prior to the end of the student's original four-year time limit.

M.ED. FOR PROFESSIONAL DEVELOPMENT OR ADDED ENDORSEMENT – EDUCATIONAL LEADERSHIP

This program is offered in a cohort format and fulfills administration and supervision endorsement requirements. A passing score on the School Leaders License Assessment is required for those who plan to work as school based administrators.

Required Courses

EDEL 539 Special Education Leadership in Schools (3 credits)*

EDEL 540 Leadership for Learning and Diverse Student Populations (3 credits)*

EDEL 541 Developing, Administering, and Evaluating Curriculum (3 credits)

EDEL 542 Managing Schools and School-Community Relationships

(3 credits)*

EDEL 543 Professional Development and Supervision of School Personnel

(3 credits)*

EDEL 545 School Law and Society (3 credits)*

EDEL 546 Educational Policy and Decision Making (3 credits)*

EDEL 547 Literacy Leadership for Administrators (3 credits)

EDEL 548 Evaluation for Instructional Improvement (3 credits)*

EDEL 551 Internship in Educational Leadership (3 credits)*

INDT 545 Organizational Leadership in Educational Technology (3 credits)

EDCI 590 Individual Research (3 credits)

*Required courses for students who possess a master's degree and wish to pursue the administration and supervision endorsement only. Admission, continuance, and program completion requirements are the same as those for the M.Ed. in Educational Leadership. The endorsement pathway consists of 24 credits, which include the internship. EDEL 541 Developing, Administering, and Evaluating Curriculum is not required but is strongly recommended for those students without a master's degree in curriculum and instruction.

M.ED. FOR PROFESSIONAL DEVELOPMENT OR ADDED ENDORSEMENT – LITERACY SPECIALIST

This program leads to a reading specialist endorsement and prepares teachers to take a reading specialist position in a school or district. The courses are designed to prepare reading/literacy specialists in the areas of foundational knowledge, instructional strategies and curriculum development, assessment and intervention, literacy in communication, and literacy leadership. The program supports local school districts and the Virginia Department of Education in improving reading performance through highly qualified reading professionals, as well as addressing the teacher shortage in the area of reading specialist. A passing score on the Reading for Virginia Educators: Reading Specialist assessment is required for endorsement.

Required Courses

EDLS 540 Psychology of Literacy (3 credits)

EDLS 541 Linguistic Foundations of Literacy (3 credits)*

EDLS 542 Literacy Curriculum and Instruction I: Emergent-Elementary (3 credits)*

EDLS 543 Literacy Curriculum and Instruction II: Adolescent (3 credits)*

EDLS 544 Literacy Assessment and Evaluation (3 credits)*

EDLS 545 Writing Process and Instruction (3 credits)*

EDLS 546 Leadership in Literacy Education (3 credits)*

EDLS 547 Literacy and Diverse Student Populations (3 credits)*

EDLS 548 Internship: Applied Literacy Research (3 credits)*
EDCI 546 Evaluation for Instructional Improvement (3 credits)
EDCI 590 Individual Research (3 credits)
INDT 501 Instructional Technologies (3 credits)

*Required courses for students who possess a master's degree and wish to only pursue the Reading Specialist endorsement. This endorsement pathway provides teachers with the knowledge to become leaders in the area of literacy instruction and leads to the reading specialist endorsement. It is offered for prospective students who possess a master's degree and a valid Virginia postgraduate professional license. Admission, continuance, and program completion requirements are the same as those for the M.Ed. in Literacy.

M.ED. FOR PROFESSIONAL DEVELOPMENT OR ADDED ENDORSEMENT – SPECIAL EDUCATION ADAPTED CURRICULUM

This program is designed for individuals who hold a Virginia teaching license who want to pursue a degree and added licensure in Special Education.

Required Courses

EDCI 580 Introduction to Research (3 credits) EDCI 590 Individual Research (3 credits)
INDT 501 Instructional Technologies (3 credits)
EDSE 521 Language and Literacy for Special Populations (3 credits)*
EDSE 531 Survey of Special Education: Characteristics and Legal Issues (3 credits)*
EDSE 533 Positive Approaches to Behavior Management (3 credits)*
EDSE 534 Assessment, Evaluation, and Instructional Planning (3 credits)*
EDSE 535 Collaborative Consultation and Transition Planning (3 credits)*
EDSE 539 Characteristics of Students Accessing an Adapted Curriculum (3 credits)*
EDSE 541 Goals and Practices for Students Accessing an Adapted Curriculum (3 credits)*
EDCI 551 Internship for Added Teaching Endorsement (3 credits) – May be waived with appropriate experience.*

Electives • 3-6 hours of course work to approved by program advisor

*Required courses for the graduate endorsement pathway in Special Education: Adapted Curriculum offered for candidates who possess a bachelor's degree and a valid Virginia collegiate professional or a postgraduate professional license, and who wish to only pursue the endorsement. A minimum of 21 credits are required, as the courses are part of an endorsement program that has been approved by the Virginia Department of Education. EDCI 507 Early Literacy and Language Development is also required but will be waived for elementary teachers as an equivalent course was part of their initial endorsement program.

CERTIFICATE PROGRAMS

ADMISSIONS REQUIREMENTS

1. Submit a completed application for admission;
2. Have earned an undergraduate degree from a regionally-accredited college or university;
3. Submit official transcripts of all undergraduate and graduate course work;
4. Provide a résumé outlining work experience and education; and
5. Provide verification of the collegiate professional or postgraduate professional license.

CONTINUANCE REQUIREMENTS

1. A student must maintain a 3.0 (B) or higher GPA with no more than two Cs in course work to remain in good standing in the program. A grade of D+ or lower in a course or field internship results in suspension from the program; and
2. A student must be in good standing for admission into EDCI 551 Internship for Added Teaching Endorsement. EDCI 551 is by application only.

Students who voluntarily interrupt their enrollment for one semester should refer to the policy defined under the Re-enrollment, Readmission, and leave of Absence heading in the Academic Rules and Regulations section of this Catalog.

GRADUATE CERTIFICATE IN TEACHING ENGLISH AS A SECOND OR FOREIGN LANGUAGE

The Graduate Certificate in Teaching English as a Second or Foreign Language is offered to prospective students who possess a bachelor's degree and six credits of foreign language study. The certificate is an internationally recognized credential for teaching English in a variety of instructional settings overseas and in some adult education settings in the U.S. It does not fulfill the licensure requirements for teaching English as a second language in the Virginia public schools, although courses in this certificate program may meet partial requirements of UMW licensure programs. Graduate courses taken at other institutions and approved for the certificate must be officially transferred into the program.

Note: *Official transcripts showing completion of six credits in modern foreign language course work are required prior to the awarding of the certificate. If a student's primary language is not English, all six credits must be in advanced English course work.*

Required Courses

- TESL 500 Introduction to English Linguistics (3 credits)
- TESL 502A Sociolinguistics and Cross-cultural communication (3 credits)
- TESL 511A Applied Linguistics: Grammar and Meaning (3 credits)
- TESL 512 Second Language Acquisition (3 credits)
- TESL 530 Second Language Methods: Literacy and Language Skills (3 credits)
- TESL 535 Individual Practicum (2 credits)

POST-BACCALAUREATE CERTIFICATE IN TEACHING STUDENTS WITH AUTISM

The University of Mary Washington offers opportunities intended to enhance the effectiveness of licensed teachers and other professionals working with students with autism. The Certificate in Teaching Students with Autism, requires the completion of four graduate courses designed to assist licensed teachers in meeting the needs of students with autism.

Required Courses

- EDSE 533 Positive Approaches to Behavior Management (3 credits)
- EDSE 537 Characteristics of Students with Autism Spectrum Disorders (3 credits)
- EDSE 538 Methods for Teaching and Supporting Students with Autism Spectrum Disorders (3 credits)
- INDT 531 Emerging and Assistive Technologies (3 credits)

Note: *The certificate program meets Virginia Autism Council Competencies and Council for Exceptional Children Standards, where appropriate. The program does not lead to licensure by the Virginia Department of Education.*

TEACHER LICENSE RENEWAL COURSES

A variety of teacher license renewal and professional development courses are offered in weekend and evening formats. For specific courses, dates, and times, students should consult the College of Education website. (Courses selected for license renewal should be pre-approved by the school division.)

GRADUATE COURSE DESCRIPTIONS

EDUCATION CURRICULUM AND INSTRUCTION (EDCI)

500 – Teaching and the Development of the Learner (3)

This course provides the teacher candidate with an orientation to teaching, and to the growth and development of the learner. The course introduces the knowledge, skills, and attitudes requisite to competent teaching that must be demonstrated by the candidate to successfully complete the program. Required performance-based standards in planning, instruction, classroom environment, communication, and professionalism, as well as key indicators and evaluation instruments used to assess these standards, are presented. In compliance with state-mandated training, the teacher candidate completes study in child abuse recognition and intervention. The teacher candidate should self-monitor his/her professional development throughout the program. Virginia Standards of Learning in subject areas and technology are introduced. The range of human development through adolescence, including physical, intellectual, social, emotional, and speech and language aspects, and its impact on instructional practices and decisions are examined.

501 – Curriculum & Instruction: Secondary (3)

This course focuses on the principles of learning, the application of skills in discipline-specific methodology, communication processes, selection and use of course materials, and evaluation of pupil performance in middle and secondary school settings. Emphasis is placed on the relationship among assessment, instruction, and monitoring of student progress in order to make decisions about how to improve instruction. This course, co-taught by lead teachers in the specific subject disciplines, allows the prospective teacher to explore and develop ways to teach all students in an inclusion classroom. Field experience required.

502 – Educational Goals and Practices: Elementary (3)

Prerequisite or corequisite: EDCI 500. This course focuses on the application of teaching

and learning models in the elementary classroom. Special emphasis is placed on the relationships among assessments, instruction, and monitoring student progress. The course allows the prospective teacher to explore discipline-based curriculum methods, including practices for second language learners, English language learners, gifted and talented students, and those students with disabling conditions. Field experience required.

506 – Foundations of American Education (3)
This course introduces the prospective teacher to the issues and challenges of schooling in the United States. Although historical and philosophical contexts are addressed, contemporary political, sociological, and economic issues are emphasized. Teaching is viewed in the context of the culture of schools and the influences that shape it, including the important role assessment plays in instructional design and decision making. The legal rights and responsibilities of teachers and students, diverse learner populations, and school and community involvement are specific topics addressed in the course.

507 – Early Literacy and Language Development (3)

Corequisite or prerequisite: EDCI 500. This course focuses on early literacy instruction that is based on knowledge of language acquisition that promotes young children's literacy development. Emphasis is placed on current theories, instructional approaches, assessment, and evaluation of teaching and learning language processes. Virginia Standards of Learning in elementary English and technology are addressed. Course topics include language acquisition and reading, specifically phonemic awareness, concepts of print, systematic explicit phonics instruction, word study curriculum, fluency, vocabulary, comprehension, writing process, literature-based and curriculum integration, and classroom organization. Field experience required.

509 – Intermediate Language and Literacy Development (3)

Prerequisite EDCI 507 or corequisite EDCI 538. This course focuses on promoting the intermediate learner's literacy development and language acquisition. Emphasis is placed

on current theories, models, and methods of teaching, learning, and communicating through the language processes of reading, writing, listening, and speaking in the content areas. Specific topics include comprehension skills, writing processes, questioning strategies, summarizing, and retelling. This course allows prospective teachers to explore literature to support instruction and independent reading. Field experience required.

515 – Literacy and Language Across the Curriculum (3)

Recommended prerequisite or corequisite: EDCI 500 or EDUC 420. This course explores reading and language acquisition in the content areas. Emphasis is placed on comprehension skills in all content areas, including a repertoire of questioning strategies, summarizing and retelling skills, and strategies in literal, interpretive, critical, and evaluative comprehension. Students explore strategies to foster appreciation of literature that supports the curriculum. Field experience required.

519 – Managing the Classroom Environment: Elementary (3)

Prerequisite or corequisite: EDCI 500. This course focuses on the understanding and application of classroom and behavior management techniques, the development of a classroom community environment, and individual interventions. The prospective teacher addresses behavioral, cognitive, social, affective, and ecological-based practices that support the development of social skills and self-discipline to promote learning in the elementary classroom. Field experience required.

521 – Managing the Classroom Environment: Middle or Secondary (3)

This course focuses on the understanding and application of classroom and behavior management techniques, the development of a classroom community environment, and individual interventions. The prospective teacher addresses behavioral, cognitive, social, affective, and ecological-based practices that support the development of social skills and self-discipline to promote learning in the middle and secondary classroom. Field experience required.

525 – Mathematics Content for the Elementary Classroom (3)

This course addresses the content of the

Virginia Standards of Learning for grades PreK-6 and covers the knowledge and skills necessary for effective mathematics instruction in the elementary classroom. Emphasis is placed on a diagnostic-prescriptive instructional approach to mathematics content.

526 – Social Sciences Content for the Elementary Classroom (3)

This course addresses the content of the Virginia Standards of Learning for grades PreK-6 and covers the knowledge and skills necessary for effective social sciences instruction in the elementary classroom. Emphasis is placed on developing critical thinking skills in helping students understand social sciences content.

527 – Science Content for the Elementary Classroom (3)

This course addresses the content of the Virginia Standards of Learning for grades PreK-6 and covers the knowledge and skills necessary for effective science instruction in the elementary classroom. Emphasis is placed on the processes and organizing concepts of the core scientific disciplines.

530 – Mathematics Methods for the Elementary School (2)

Prerequisite: EDCI 502. Study of theory, research, and practice as it relates to planning, instruction and assessment in the teaching of mathematics in the elementary school.

531 – Science Methods for the Elementary School (2)

Prerequisite: EDCI 502. Study of theory, research, and practice as it relates to planning, instruction and assessment in the teaching of the sciences in the elementary school.

532 – Social Studies Methods for the Elementary School (2)

Prerequisite: EDCI 502. Study of theory, research, and practice as it relates to planning, instruction and assessment in the teaching the social studies in the elementary school. Focus is placed on local and Virginia state government and civics.

538 – Middle Grades Programs and Practices (4)

Prerequisite or corequisite: EDCI 500. This course provides an orientation to middle grades (6-8) education. The course develops the teacher candidates' knowledge of young adolescent learning, appropriate instructional

strategies, and assessment tools. Emphasis is placed on the foundational components, organizational patterns, instructional programs, the integrated curriculum, and current trends and issues in middle level schooling. Field experience required.

540 – Characteristics and Education of Gifted Students (3)

This course is designed to provide a broad overview of the field of gifted education, including a brief history of the field, varied conceptions of giftedness and identification methods, characteristics and needs of a wide range of gifted learners, programming options, and curriculum and instruction for gifted learners, under served populations, social and emotional needs, parent/community involvement, and best practices in gifted education. Course participants gain a foundation in the field of gifted education and the needs of gifted learners that are built upon in subsequent courses.

541 – Identification of Gifted Students (3)

Prerequisite: EDCI 540. This course explores the variety of techniques that can be used to identify gifted students, including psychometric procedures and performance and product assessment. Emphasis is placed on identifying giftedness and the continuous assessment required to turn potential into maximal levels of performance. Topics include standardized testing; alternatives, such as performance assessment and portfolios, rating scales and checklists, evaluation of student records information, and case studies; and gathering, analyzing, and reporting formative and summative data.

542 – Models and Strategies for Teaching Gifted Students (3)

Prerequisite: EDCI 540. This course focuses on specific strategies and program models that adapt instruction for gifted students. Specific strategies that relate to student differences are applied in the classroom setting. Participants are able to develop an understanding of both the theoretical and practical implications of the models and strategies and learn how they can contribute to promoting academic challenge and learner independence. Topics include accelerated and enriched core academic programs, models and strategies that address specific expressions of giftedness, the integration of curriculum (both multiple disciplines and gifted curriculum into the

regular school curriculum), and curricula for gifted students in special populations.

543 – Differentiated Curriculum for the Gifted (3)

Prerequisite: EDCI 540. This course focuses on current theory and principles of differentiation and specific strategies that adapt instruction in order to meet the characteristics of gifted learners. Specific differentiation strategies that relate to student differences with high levels of ability are applied in the classroom setting.

545 – Issues and Trends in Gifted Education (3)

Prerequisite: EDCI 540. This seminar-style course focuses on the current issues and trends in gifted education. Students analyze, synthesize, and discuss current research and views to formulate their own positions regarding the issues and trends. Students write scholarly papers and lead discussions supporting various themes addressed.

546 – Evaluation for Instructional Improvement (3)

This course focuses on models and practices for assessing student learning outcomes, including value-added assessment and the use of test data in establishing a program improvement plan. Topics include issues in accountability, data organizers and analysis, the use and interpretation of test scores, the identification of performance indicators and improvement objectives, and basic statistical analysis for test and program evaluation. Participants write a data-based improvement plan.

547 – Special Topics Seminar (3-6)

This course is designed to treat current topics in education that are of particular interest to program participants and faculty.

550 – M. Ed. Initial Licensure Internship (6)

Prerequisites: EDCI 500-524 and INDT 501. This is the capstone experience of the initial licensure program. The prospective teacher is challenged to blend personal and educational experiences to teach in the classroom under the mentorship of a skillful practicing teacher. Field mentorship is a 14-week field-based teaching experience at the appropriate grade level or subject area. Self-analysis and reflection on planned and implemented instruction, and conferencing with the mentor teacher and university supervisor, are prominent aspects of the experience.

Prospective teachers meet as a group throughout the experience for seminars and workshops. The field mentorship experience and concurrent seminars are designed to assist the teacher candidate with performance of the required program standards and competencies, which must be demonstrated to successfully complete the initial licensure program.

551 – Internship for Added Teaching Endorsement (3-6)

Recommended prerequisite: All course work required for the endorsement pathway. This practicum is the capstone experience for an added endorsement. It provides the opportunity to apply the skills, understandings, and competencies requisite to the specific endorsement under the auspices of a mentor licensed in that endorsement. Credit requirements and placement are determined by the specific endorsement pathway sought. (Pass/fail option only)

552 – The Teaching of Business and Information Technology (3)

Prerequisite: EDCI 501. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required.

553 – The Teaching of English and Theatre Arts (3)

Prerequisite: EDCI 501 or EDCI 538. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 453.

554 – The Teaching of Foreign Language (3)

Prerequisite EDCI 501. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 454.

555 – The Teaching of History and Social Sciences (3)

Prerequisite: EDCI 501 or EDCI 538. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 455.

556 – The Teaching of Mathematics and Computer Science (3)

Prerequisite: EDCI 501 or EDCI 538. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed EDUC 456.

557 – The Teaching of Music (3)

Prerequisite: EDCI 501 or permission of instructor. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 457.

558 – The Teaching of Sciences (3)

Prerequisites: EDCI 501 or EDCI 538. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 458.

559 – The Teaching of Visual Arts (3)

Prerequisite: EDCI 501. This course prepares teacher candidates for planning instruction, selecting materials, developing and implementing instructional strategies, and designing assessments in their licensure area. Students become familiar with state and national standards and professional organizations. Field experience required. Cross-listed as EDUC 459.

580 – Introduction to Research (3)

Prerequisite: 6 credits of M.Ed. course work and permission of instructor. This course introduces M.Ed. candidates to scholarly research and writing in the field of education. The emphasis is on understanding and conducting educational research for instructional improvement and professional development. It provides thorough exposure to theoretical and research literature and to quantitative and qualitative research methodologies. It also covers essentials of research project development, including development of topic, problem statement and annotated bibliography, review and synthesis of literature, research ethics, collection and analysis of data, writing process, and use of APA style. Students conduct a literature review and draft a quality research proposal.

589 – Applied Research (3)

Prerequisite: 24 credits of Initial Licensure/M. Ed. course work or approval of program advisor; open only to students in the M.Ed. Initial Licensure program. This course provides an experience in conducting and applying research for the advancement of the educational profession. In a workshop format, the course covers principles of educational research, including development of a topic, review and synthesis of scholarly literature, and practical application of research findings. Students write an in-depth literature review on a topic of their choice that is beyond the scope of regular course offerings. They also develop an authentic means of applying the findings from their literature review (such as a unit plan, web site, or professional development presentation). Final project reports are archived in the campus library.

590 – Individual Research (3)

Prerequisite: 27 credits of M.Ed. course work or approval or EDCI 580 or EDEL 541 or EDLS 548 or TESL 512 and 27 credits of M.Ed. coursework. This is an experience in self-directed learning and research, which are primary goals of the program. M.Ed. candidates conduct original research on a topic of study in education that is beyond the scope of regular course offerings. Students review the pertinent literature, conduct qualitative or quantitative research, and write a report of their research following conventions of the discipline. A formal research proposal must be submitted for approval by the M.Ed. faculty prior to enrollment in the course. Final project reports may be archived in the campus library.

591 – Individual Study (1-6)

By permission of the program director, students may engage in 1-6 credits of individual study under the direction of a member of the full-time M.Ed. faculty. A proposal for the study project and number of credits must be approved by the faculty member and department chair before registration. For elective credit only.

EDUCATIONAL LEADERSHIP (EDEL)

539 – Special Education Leadership in Schools (3)

This course focuses on the knowledge and skills necessary to administer special education programs and to ensure the achievement of students with disabilities. Topics include legal requirements and procedures, characteristics of students with disabilities and the effect of these characteristics on student behavior, effective instructional and behavior management practices, managing school teams, facilitating inclusion and collaboration, assessment of students with disabilities, and assistive technology.

540 – Leadership for Learning and Diverse Student Populations (3)

This course provides the knowledge, understanding, and application of applied learning and motivational theory, of systems, organizations and basic leadership theory, and of the purpose of education necessary for effective instructional leadership through collective professional capacity. Emphasis is placed on analyzing and assessing instructional needs in order to design, implement, and evaluate instruction that is appropriate for diverse student populations. Topics include the application of human development and motivation theories to various learning environments, the range of learner difference in a diverse school community, principles of effective use of technology in instruction, and techniques for the assessment and evaluation of learning, and planning for curricular alignment and instructional management.

541 – Developing, Administering, and Evaluating Curriculum (3)

This course examines leadership in K-12 curriculum design, implementation, evaluation, and change. Perspectives are

provided on developing a systematic school curriculum that meets the needs of a diverse student population. Influences on curriculum leadership at the school, division, state, and national levels are addressed. Topics include balancing the mastery of fundamentals with curriculum enrichment, providing for the highest achievement of all students, developing and implementing mapping and pacing guides, interpreting data, and integrating technology. In addition, students are provided opportunities to develop research skills that assist them in discovering, understanding, and applying best practices as they exercise instructional leadership in their schools.

542 – Managing Schools and School-Community Relationships (3)

This course focuses on the social and political contexts of schools and provides an overview of practical and theoretical aspects of managing a school and relating to its larger communities. It emphasizes utilizing school staff, parents, and community resources and partnerships to build a positive culture necessary to achieve desired educational goals. Topics include understanding political structures, management and leadership skills that achieve effective and efficient organizational operations, community relations, improving communication, shared-decision making, conflict negotiation and management, crisis intervention, legal and ethical issues, and strategic marketing and utilization of media.

543 – Professional Development and Supervision of School Personnel (3)

This course focuses on the theory and practical applications related to human resource management in public and non-public school systems. Strategies and assessment related to human resource management and development, including adult learning, motivation, and professional development, are examined. Interviewing skills, consensus building, and performance evaluation of school personnel are emphasized. Instructional strategies include simulations, case studies, and practice in oral and written communication.

545 – School Law and Society (3)

This course examines administrative, judicial, statutory, and constitutional laws and regulations which have application to public education. Through the use of the case study approach and the Code of Virginia, the legal rights and responsibilities of public and

non-public school personnel are addressed. Emphasis is placed on special education law as it applies to diverse learner populations and legal issues surrounding school safety, finance, and technology in the school setting.

546 – Educational Policy and Decision Making (3)

This course focuses on the political, economic, and social concepts and strategies involved in educational policy development and decision-making in a school setting. Emphasis is placed on the role of leadership and ethics in a global society, as grounded in educational foundations. Course topics include problem analysis, strategic and long-range planning, models for change management in educational settings, conflict resolution, policy development, personnel issues, technology, and the value of diverse school communities (e.g., issues in ESL policy for language minority students) in a democratic society. Theory and practical applications, simulations, and demonstrations are emphasized.

547 – Literacy Leadership for Administrators (3)

This course focuses on building capacity in schools for high quality literacy programs and instruction and is intended for school administrators, aspiring school leaders, and school specialists with an interest in literacy. This course explores the role of leadership in creating a school culture that promotes literacy development, achievement, and motivation. Topics include national and local trends in literacy, foundations of literacy development, current research for developing school-wide literacy programs, evaluating and supporting teachers' professional growth in literacy, and fostering literacy achievement for special student populations. Other literacy-related topics may be decided by the class. A seminar format is utilized with discussion related to current research and guest speaker presentations. Students complete projects related to their individual interests in literacy.

548 – Evaluation for Instructional Improvement (3)

This course focuses on models and practices for assessing student learning outcomes, including value-added assessment and the use of test data in establishing a program improvement plan. Topics include issues in accountability, data organizers and analysis, the use and interpretation of test scores, the identification of performance indicators and

improvement objectives, and basic statistical analysis for test and program evaluation. Participants write a data-based improvement plan.

551 – Internship in Educational Leadership (3)

Recommended prerequisite: At least 12 credits in the University of Mary Washington Educational Leadership Program. Students complete 150 hours of embedded experiences in the core courses prior to, during, and following the intense school division placement experience. This 170-hour practicum component is the capstone experience for the added endorsement in administration and supervision. It provides the opportunity to apply the skills, understandings, and competencies learned in the program under the auspices of a mentor licensed in the administration and supervision endorsement. Students are encouraged to identify, analyze, and resolve problems using effective problem-solving techniques throughout this experience. (Pass/fail option only)

LITERACY SPECIALIST (EDLS)

540 – Psychology of Literacy (3)

This course investigates the sociological, cultural, cognitive, and psychological bases of the reading process. Emphasis is placed on developing a working knowledge of current research in literacy, brain development, adolescent literacy, and psychology to support decision-making. Course topics include comprehension strategies to develop questioning skills, understanding of the dimensions of word meaning, the teaching of summarizing and retelling skills, and guiding students to understand meaning beyond the text. Participants develop strategies in literal, interpretive, critical, and evaluative comprehension and demonstrate an understanding of child and adolescent psychology, including personality and learning behaviors and the special needs of diverse student populations.

541 – Linguistic Foundations of Literacy (3)

This course provides an up-to-date understanding of how learners acquire language as well as thorough coverage of the linguistic aspects of the reading process including phonetics, syllable structure, phonology, morphology, syntax, vocabulary,

semantics, and discourse. Participants develop skills in linguistic analysis needed to instruct and assess learners' development of phonemic awareness, concepts of print, construction of meaning from text, and the writing process. The course also focuses on the cultural contexts of language and on the similarities and differences between oral and written language, between standard English and other dialects, and between native and nonnative language proficiencies.

542 – Literacy Curriculum and Instruction I: Emergent-Elementary (3)

Recommended prerequisite: EDLS 541. This course explores early literacy development and the implementation of the language arts curriculum through the elementary grades. Topics include emergent literacy, language development through word analysis, vocabulary strategies, creative thinking, expression, guided reading practices, and family literacy. Emphasis is placed on developing an understanding of reading and language arts supported by strategies directly applicable to classroom situations. Participants engage in activities to foster an appreciation of a variety of genres, including fiction and nonfiction, and to promote creative thinking and expression such as storytelling, drama, and choral/oral reading. The course also covers selection and use of quality literature to support early literacy instruction.

543 – Literacy Curriculum and Instruction II: Adolescent (3)

Recommended prerequisite: EDLS 541. This course explores literacy and the language arts with an emphasis on the knowledge, skills, and processes necessary in teaching the adolescent. Topics include language development through word analysis, vocabulary strategies, creative thinking, expression, guided reading practices, and family literacy. Emphasis is placed on developing an understanding of reading and language arts supported by modeling and explicit instructional strategies in reading comprehension and study strategies across the curriculum. Participants engage in activities to foster an appreciation of a variety of genres, including fiction and nonfiction. The course also covers selection and use of quality literature to support adolescent literacy.

544 – Literacy Assessment and Evaluation (3)

Recommended prerequisite: EDLS 541. This course focuses on individual and program assessments and evaluation.

Emphasis is placed on experiences that enable candidates to contribute to literacy assessment in instructional contexts, i.e., assist in the development of formal and informal assessment and screening instruments, conduct assessments for individuals or groups of students, assist in interpretation of test data, and share results of assessment with school personnel and parents. Topics include strategies for planning, evaluating, and revising literacy instruction to meet the needs of all students.

545 – Writing Process and Instruction (3)

This course focuses on the knowledge, skills, and processes necessary for teaching writing. Topics include the stages of the writing process, elements of a model writing program, invented spelling and spelling development, discourse forms, writing across the curriculum, and the assessment and evaluation of writing. Emphasis is placed on promoting the thinking and expression of K-12 students through imaginative and expository writing and enhancing writing instruction through the use of technology.

546 – Leadership in Literacy Education (3)

Recommended prerequisites: EDLS 542, 543, 544. This course provides experiences that enable participants to serve as literacy leaders in instructional contexts, including serving as a resource to teachers, developing curriculum, coordinating the literacy program, selecting or identifying literacy material, and providing professional development. Topics include the roles of the reading specialist, special reading teacher, administrator, and supervisor as they relate to the reading program. Participants explore effective communication skills and the use of technology to enhance instruction. A 20 hour practicum is required working with a reading specialist.

547 – Literacy and Diverse Student Populations (3)

This course focuses on a wide range of instructional practices, curriculum approaches, and assessment tools, including technology-based practices for learners at differing stages of development and cultural and linguistic backgrounds. Emphasis is placed on tailoring instruction using flexible, skill-level grouping options (individual, small-group, whole-class, and computer-based) to meet the needs of a diverse student population. Topics include language acquisition, instructional technology, print and nonprint

materials representing multiple levels, broad interests, and diverse backgrounds.

548 – Applied Literacy Research (3)

Recommended prerequisite: EDLS 546. This course focuses on employing research-based practices that directly address the literacy needs of all students. Emphasis is placed on utilizing current research, literacy theories, and instructional practices in developing sound instructional models and materials for students from diverse backgrounds and with diverse needs. Participants focus on implementing research-based literacy programs to address the needs of the local school divisions. A 20 hour practicum is required working with a reading specialist.

SPECIAL EDUCATION (EDSE)

512 – General and Special Education Goals and Practices: Middle and Secondary (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. This course provides an introduction to instructional strategies and organization of activities, including Universal Design for Learning, curriculum, media, materials, and physical environment for students in grades 6-12 accessing the general Standards of Learning curriculum. Candidates will develop skills to plan and deliver instruction in a variety of educational setting such as inclusive classrooms, resource rooms and self-contained classrooms. A continued focus will be on students' response to intervention, and selecting evidence-based practices that have the greatest likelihood of success. Field experience required.

519 – General and Special Education Goals and Practices: Elementary (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. This course focuses on the characteristics of students with mild disabilities and the application of elementary school curriculum through teaching and learning models for general and special education. This course allows the prospective teacher to explore and develop ways to adapt curriculum and accommodate students with disabilities in a variety of educational settings. Topics include characteristics and educational needs of students with disabilities who are accessing the general curriculum, instructional planning, individualized education planning, mathematics education, assessment

and evaluation techniques, and the use of assistive technology. Field experience required. Student enrolled in the 5-year Special Education pathway must take EDSE 390 as a prerequisite.

521 – Language and Literacy for Special Populations (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. The study of language development provides a context for understanding and diagnosing language and reading problems. Topics include normal and abnormal language development patterns, basic reading skills, explicit phonics instruction, multisensory structured language programs, comprehension, assessment and evaluation, and effective language, reading and writing instructional strategies for students with disabilities. Field experience required.

531 – Survey of Special Education: Characteristics and Legal Issues (3)

This course presents an overview of the historical basis and regulatory requirements related to special education, including the individual education program (IEP) as a legal document and the rights and responsibilities of parents, teachers, and schools. The characteristics of learners with disabilities and their educational and medical implications are also examined, as well as the cultural, familial, and ethical issues involved.

533 – Positive Approaches to Behavior Management (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. This course focuses on how to utilize a variety of positive behavior management strategies within the classroom to increase the learning of students with disabilities and enable them to learn as close to the general education setting as possible. Applied behavior analysis and positive behavioral support provides the basis for the implementation of classroom and individual behavior management plans.

534 – Assessment, Evaluation, and Instructional Planning (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390; and EDSE 512, EDSE 519, or EDSE 541. This course examines a variety of formal and informal approaches to assessing and evaluating student learning and behavior. Experiences are provided in selecting, administering, and interpreting norm-referenced, criterion-referenced, and curriculum-based measures; participating

in eligibility decisions and response to intervention programs; developing instructional plans; and monitoring the progress of students with disabilities in the K-12 setting.

535 – Collaborative Consultation and Transition Planning (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. This course is designed to enhance collaboration, consultation, and communication skills as they relate to working with other teachers and professionals, assisting others in working effectively with students with exceptionalities, and involving families in the education of their children with disabilities. The course also emphasizes coordination with community agencies, other professionals, and the family to plan for life transitions, including self-advocacy, post-secondary training, career development, and life skills.

537 – Characteristics of Students with Autism Spectrum Disorders (3)

This course provides educators with data related to disabilities under the category of Autism Spectrum Disorders, with an emphasis on autism, Asperger's syndrome, and pervasive developmental disorder not otherwise specified. This course includes a discussion of the core behavioral and secondary characteristics, as well as the known physiological components associated with these disorders. Students learn about the prevalence of the disorders, as well as the common theories on etiologies. Dual diagnoses, co-morbidity, and medical issues are discussed. Additionally, a review of the characteristics across the lifespan, from infancy and childhood through adulthood, is provided. Family concerns and considerations are discussed in the context of age, development, and need for support.

538 – Methods for Teaching and Supporting Students with Autism Spectrum Disorders (3)

This course teaches educators how to review assessment data to choose and implement effective teaching strategies and curricula for students with Autism Spectrum Disorders. This course reviews current research-based strategies used to support students with autism in the areas of communication, sensory issues, social skills, and academic learning. Interventions covered include structured teaching, social skill development, aspects of applied behavior analysis, language/

communication interventions, and sensory integration. Educators gain exposure to various curricula to support students in these areas.

539 – Characteristics of Students Accessing an Adapted Curriculum (3)

Prerequisite or corequisite: EDSE 531 or EDSE 390. This course provides an examination of characteristics of students with various disabilities that may require functional, academic, and community support in their educational plan. Medical, sensory, positioning, and communication interventions are discussed. Person-centered planning and social skill development, in addition to academic adaptations and functional curriculum are addressed. Field experience required. Student enrolled in the 5-year Special Education pathway must take EDSE 390 as a prerequisite.

541 – Goals and Practices for Students Accessing an Adapted Curriculum (3)

This course provides an understanding of educational models, methods, and resources employed in teaching students with developmental disabilities requiring an adaptive curriculum. Planning and implementing group/IEP programs for students of all ages is emphasized. Topics include: collaboration with families/professionals, classroom structure, teaching social skills through play, utilizing adaptive technology to improve communication, and understanding core deficits to modify curriculum and instructionally accommodate students with developmental delays, including autism. Students will run UMW Play Lab, part of the UMW Autism Clinic.

552 – Special Education M.Ed. Internship for Initial Licensure Five Year Pathway (9)

Prerequisites: Successful completion of the Special Education Initial Licensure Five Year Pathway coursework and permission of the department. This is the capstone experience of the Special Education Initial Licensure Five Year Pathway. The prospective special education teacher is challenged to blend personal and educational experience to teach in the classroom under the mentorship of a skillful practicing teacher. The internship is a 14-week field-based teaching experience in two different special education settings and grade levels. Self-analysis and reflection on planned and implemented instruction, and conferencing the mentor teacher and university supervisor are prominent aspects of

the experience. Prospective teachers meet as a group throughout the experience for seminars and workshops. The experience and seminars are designed to assist the teacher candidate with performance of the required program standards and competencies, which must be demonstrated to successfully complete the special education initial licensure program.

FIVE-YEAR PATHWAYS IN ELEMENTARY EDUCATION (EDUC)

510 – The Inclusive Classroom (4)

Prerequisite: Admission to the M.S. degree program. Study of instructional methods to differentiate the curriculum and academic environment for learners with and without special needs. Field experience required.

514 – Models of Instruction (4)

This course challenges students to delve deeply into theories of learning and development and their application to elementary teaching. Students are asked to think critically about how to use particular theories of learning and models of instruction, and their application to diverse learner needs.

521 – Educational Research Methods (2)

Prerequisite: Admission to the M.S. degree program, Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathways: PreK-12. Study of research techniques, and methodology as preparation to conduct classroom-based teacher research.

522 – Arts Specialization (4)

Prerequisite or corequisite: EDUC 521. Study of advanced content area teaching methods and current research in arts education. Field experience required.

523 – English Language Learners Specialization (4)

Prerequisite or corequisite: EDUC 521. Study of advanced teaching methods and current research in teaching English Language Learners. Field experience required.

524 – Instructional Technology Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in instructional technology.

525 – Literacy Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in literacy.

526 – Mathematics Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in mathematics education.

527 – Science Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in science education.

528 – Social Studies Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in social studies education.

529 – Special Education Specialization (4)

Corequisite: EDUC 521. Study of advanced content area teaching methods and current research in special education.

530 – Masters Research (3)

Prerequisite: Successful completion of the first semester of coursework and practicum experience in the M.S. in Elementary Education program, Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Implementation of action research project in an elementary school classroom and final preparation of a research project. Field experience required.

531 – Introduction to Action Research (3)

Prerequisite or corequisite: EDUC 521. This course introduces M.Ed. candidates to scholarly research and writing in the field of education. The emphasis is on understanding how to plan and conduct action research for instructional improvements and professional development. It builds on the content of EDUC 521 to utilize students' knowledge of theoretical and research literature and quantitative and qualitative research methodologies. It also covers essentials of research proposals development, including development of research question, an extensive review and synthesis of related literature, plan for collection and analysis of data, and use of APA style. Students conduct a literature review, draft a quality research proposal, and secure IRB approval from the university (and, if necessary, the school district where the research will occur) upon completion of the course. Students' proposals should be designed

to be implemented in a future course, during EDUC 540- Initial Licensure Internship.

535 – Advanced Pedagogy (3)

Prerequisite: Admission to the Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Advanced study of theory, research, and practice as it relates to planning, instruction and assessment in the secondary and PreK-12 classroom.

536 – Advanced Pedagogy Internship (5)

Prerequisite: Admission to the Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Corequisite: EDUC 535. Construct and implement a mini unit for secondary students using constructivist principles, aligned instruction an assessment, and varied models of instruction. Analyze the effects and impact of one's teaching practice on students. Link the theory of advanced pedagogy with prior courses with practice in internship. Field experience required.

539 – Elementary Graduate Internship Seminar (1)

Prerequisite: Successful completion of the first semester of coursework and practicum experience in the M.S. in Elementary Education program. Corequisite: EDUC 540. Students meet to discuss internship work and experiences, hear from guest speakers including public school personnel and graduates from the M.S. in Elementary Education now working as teachers, review and update internship assignments and expectations, and develop portfolios.

540 – Initial Licensure Internship (12)

Prerequisite: Successful completion of the first semester of coursework and practicum experience in the M.S. in Elementary Education program, Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Corequisite for Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Orientation to teaching under the direction of cooperating teachers in the public schools.

541: Secondary and PreK-12 Graduate Internship Seminar (1)

Prerequisite: Successful completion of the

first semester graduate coursework and field experience in the Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12. Corequisite for Master of Education Initial Licensure 5-year Pathway: Secondary or Master of Education Initial Licensure 5-year Pathway: PreK-12 students is EDUC 540: Initial Licensure Internship. Students meet to discuss internship work and experiences, hear from guest speakers including public school personnel and graduates.

INSTRUCTIONAL DESIGN AND TECHNOLOGY (INDT)

501 – Instructional Technologies (3)

This course provides an overview of the design, development, integration, and evaluation of instructional technologies and associated instructional strategies. Ethical and legal issues, communicating and accessing information, evaluating hardware/software, and meeting the needs of diverse learners are reflected in course projects. Students develop a digital portfolio of artifacts that demonstrates attainment of technology skills and implementation of theories of learning related to the integration of technology to improve performance. The competencies addressed reflect State (TSIP), national standards (NETS, ISTE), and/or standards established by the American Society of Training and Development (ASTD).

531 – Emerging and Assistive Technologies (3)

This course explores emerging and assistive technologies with appropriate application of learning theories. Students investigate and analyze innovative instructional technologies to determine their value in learning environments. Assistive technology and its application within instructional programs to assist those with disabilities are examined. Students identify legislation, theory, and best practices associated with technology-based instruction and information as it relates to emerging and assistive technologies.

534 – Alternative Sensory Input and Communication (3)

This course examines the use of assistive technology for communication and sensory

input. Reasons and concepts behind the development of alternative sensory input and augmentative communication are discussed. Varying levels of technological solutions are presented and evaluated from economic and social perspectives. Demonstrations and hands-on experience with several products provide students with practical experience to complement the concepts presented in the course.

545 – Organizational Leadership in Educational Technology (3)

This course examines the current and future roles of technology leadership for exchanging and communicating information and enhancing learning environments in instructional settings. Technology is explored from a variety of organizational perspectives to include access, planning, budgeting, maintenance, and management of the instructional environment. Emphasis is placed on leading innovative technology applications within the learning organization.

547 – Special Topics in Instructional Design and Technology (1-6)

The topics in this course vary each semester and focus on current issues and evolving topics in the field of instructional design and technology.

557 – Workplace, Transition, and Environmental Issues in Assistive Technology (3)

This course surveys the issues and trends surrounding the use of assistive technology in the workplace. Hands-on demonstrations for a variety of products help students understand how assistive technology can increase productivity and independence. Environmental topics affecting the adoption and use of assistive technology in the workplace are presented. This course presents strategies for successful transitioning from one environment to another or for adapting to existing work or educational environments.

MASTER OF BUSINESS ADMINISTRATION (GBUS)

501 – Foundations of Accounting and Quantitative Analysis (3)

Prerequisite: Admission to the MBA

program. This course provides a strategic view of accounting principles and the basic quantitative analysis required to make financially informed business decisions through interpretation and prediction. Coverage begins with an overview of business mathematics designed to produce or reinforce fluency in algebraic concepts and probability models followed by the basics of Accounting (journal entries, the accounting equation, updating journals and obtaining trial balance).

502 – Foundations of Marketing and Management (3)

Prerequisite: Admission to the MBA program. This course will explore the foundational principles of marketing in the global economy and the management tools to aid in decisions related to strategy, the marketing mix, the environment, and competition. The course will provide an overview of business principles that drive marketing functions at the firm and consumer levels including organization, market research, distribution channels, product life cycles, and business cycles. An overview of managerial responsibilities (PUC vs P-O-L-C) and concepts such as SWOT analysis will also be discussed.

503 – Foundations in Financial Markets (3)

Prerequisite: Admission to MBA program. A survey of the foundational material in the fields of Finance and Economic Theory. Coverage begins with a review of economic principles covering supply and demand, basic industrial organization, market power, money, money supply, and markets and institutions. Financial concepts in the course will cover the time value of money, principle of risk-reward, principle of diversification, and an overview of financial statements. Case Study methodologies are introduced and course topics are integrated through carefully selected cases.

521 – Leadership and Organizational Behavior (3)

Prerequisite: GBUS 502. This course examines the theory, implications, and practical applications of contemporary leadership. Students are introduced to historical and contemporary leadership issues and theories, and the vital central role of leadership in managing and transforming organizations to meet the needs of the 21st century. Topics include leadership principles and their impact on organizational behavior, culture, motivation, group dynamics and team

building, organizational structure, design, change, and development.

523 – Marketing Strategy (3)

Prerequisite: GBUS 502. This course is a study of marketing from a strategic management perspective. Emphasis is placed on marketing 'driving' the decision-making process, with strategic evaluation of internal (marketing mix) and external (competitive, economic, technological, social and government) forces affecting the firm. Critical evaluation beyond an introductory level is required

525– Management Information Systems (3)

This course explores the concept of managing information systems from a strategic management perspective. Students will think tactically and critically about how information systems can improve the efficiency and effectiveness of business processes to gain or maintain a competitive advantage. The importance of information systems in intra-organizational, inter-organizational and global business environments will be emphasized. Software applications will provide students with practical experience of business problem analysis and solution recommendations

526 – Quantitative Business Modeling (3)

Prerequisite: BPST 316 or STAT 180 equivalent. Spreadsheet modeling of business activities, processes, and decisions. Topics include optimization and linear programming, network models, sensitivity analysis, regression analysis, time series models and forecasting, simulation models, queuing theory, and decision analysis. Extensive use of Microsoft Excel.

527 – Accounting for Decision Making and Control (3)

Prerequisites: GBUS 501 and 503. This course introduces fundamental financial and managerial accounting concepts. Financial accounting topics include Generally Accepted Accounting Principles (GAAP), an overview of financial statements, an overview of the accounting equation, recording economic events, as well as an overview of the accounting cycle. The course also addresses basic managerial accounting concepts such as cost behavior, and incremental analysis.

528 – Financial Management (3)

Prerequisite: GBUS 501 and 503. This course focuses on financial decision making in the modern corporation by providing

theory, the methods, and the concerns of corporate finance. Emphasis is placed on the application of financial data to a wide range of management decisions. The main topics include financial theories, analysis and reporting, financial markers, valuation, uncertainty and the trade-off between risk and return, capital investment decisions, capital markets and optimal capital structure.

529 – Strategic Management (3)

Prerequisite or corequisite: GBUS 521, 523, 525, 526, 527, and 528. This capstone, integrative course for the MBA program examines the complex strategic problems facing top management in a variety of contemporary organizations. Includes strategy formulation, implementation, and evaluation. Emphasis is placed on thinking strategically about management issues, problems, and decisions from the perspective of the total organization, and how the organization 'fits' within its environment to ensure long-term survival and success.

530 – Organizational Change and Transformation (3)

This course examines models of organizational change and development, the key role of the leader as a change agent in organizations, and considers direct application of these models and this role in case situations.

548 – Managerial Economics (3)

Prerequisite: GBUS 503. Students examine micro-economic theory with selected business applications. This course focuses on demand and supply analysis, cost and production functions, optimization techniques, pricing strategies, market structure, firm architecture, game theory and competitive strategy, and risk evaluation. Antitrust policies and other government regulations are also delineated and discussed. This course emphasizes the application of micro-economic analysis to find optimal solutions to managerial decision problems in a global environment.

551 – Project Management (3)

This course provides a comprehensive and detailed review of project management. The course will review the framework, culture, principles, and techniques of project management and explore their importance through real-world program management applications. The course will examine each stage of the project management lifecycle and their contribution to successful project

management execution. Traditional concepts and tools of project management will be discussed and evaluated to identify potential shortfalls and forecast future project management needs and technologies in an ever changing 21st century global business environment.

553 – Risk Management for Project Managers (3)

Prerequisite: GBUS 551. This course builds upon topics covered in GBUS 551 and studies issues of risk for every stage of project management. Issues of impact, risk assessment, and quantitative and qualitative techniques to evaluate risk are discussed. This course also investigates the importance of contingency plans and proper filing systems.

555 – Contracting for Managers (3)

This course provides a general management overview of the contracting and procurement process. It emphasizes contracting and procurement's strategic role, its effect on organizational operations, the importance of the organization's internal and external linkages (e.g., supply chain), and performance risk sharing through type of contract selection. Ethical and legal aspects of contracting are presented.

557 – Human Resource Management and Development (3)

This course examines the human resource management function of an organization's personnel/human resource department, and the effective utilization of human resources as a critical responsibility of all managers. Topics include employment planning, recruitment and selection, performance measurement, training and development, compensation, and labor relations.

558 – Legal and Regulatory Environments of Technology Management and Emerging Technologies (3)

This course examines the legal and regulatory framework for professionals who have responsibility for managing the use and development of technology in the workplace. Students consider the historical foundation and current status of laws that govern technology. In addition, they analyze issues concerning federal legislation, litigation, and policy concerning those with disabilities. And they evaluate meaningful access and privacy issues in the use and development of technology. Topics include laws surrounding

Internet use in the workplace, right of access to information, the free flow and use of information, and the roles of government and the private sector in protecting access and privacy. The course assesses how litigation, the Assistive Technology Act and the Americans with Disabilities Act impact the use and development of technology in the workplace. Students also assess technology law as it relates to relevant issues surrounding confidentiality of medical information, intellectual property, and cyber crime.

560 – Computer-Based Decision Support Systems (3)

This course explores the use of Decision Support Systems (DSS) within public and private organizations. Conceptual and practical discussions help students understand the design and use of these systems. Students explore commonly used DSS tools and the possible incorporation of these tools in different business environments. A simple decision support system is designed and developed during the course using a commercially available tool or programming language.

570 – Special Topics (1-3)

Prerequisite: Topic dependent. Selected topics reflect faculty specialization or program needs. A special topics course provides opportunities for additional study in a particular specialized area. May be repeated for credit with a change in topic and mentor permission.

591 – Directed Study (1-3)

Prerequisite: Permission of faculty advisor. This is an individual study under faculty direction on a topic of relevance to the MBA program.

599 – Internship (1-6)

Prerequisites: Current enrollment as a degree-seeking student in the MBA program, completion of at least six credits in the MBA program, a minimum GPA of 3.0, and approval of the faculty advisor. The Professional Experiences and Networking Program (PEN) offers students opportunities to experience various fields of employment while working with a variety of organizations on important and challenging projects. These experiences augment classroom learning while allowing on-the-job training.

MANAGEMENT INFORMATION SYSTEMS (MMIS)

505 – Information Systems Analysis and Design (3)

Prerequisite: CPSC 110 or equivalent and MMIS 500 or equivalent. This course explores the functions and methods of systems analysis and design from a theoretical, practical, and managerial perspective. Students use analysis and design techniques in real-world settings, compare methods, tools, and techniques, manage real or simulated IS projects throughout the development life cycle, and participate in the prototyping and rapid application development of an information system. This course culminates with a research project in an area that demands rethinking of traditional practices.

531 – Managing and Leading the Information Technology Workforce (3)

Prerequisite: MMIS 500 or equivalent. The history of management and leadership throughout the evolution of the information worker gives students a basis from which to build their knowledge and perspectives. Leadership and management styles are discussed in relation to effective management of information technology workers. Emphasis is placed on the expansion and growth of virtual work environments and how they affect management and leadership. Related topics include the effects of organizational culture and the importance of communication.

532 – Enterprise Information Systems (3)

Prerequisite: MMIS 500 or equivalent. This course introduces students to key strategies and technologies involved in enterprise information systems. Topics include concepts of incremental change, business process redesign, and reengineering. Top down and bottom up design approaches are studied with respect to successfully matching systems with organizational structure. Students analyze the strategic fit between information system design and organization structure, understand the methods through which organizational processes are derived and mapped, comprehend the elements, modules, and integration of an ERP package, and use analytical tools and strategies to solve real-world business application cases.

533 – Management of Information Technology Outsourcing (3)

This course introduces management aspects of information technology outsourcing and discusses trends, models, and implications of outsourcing in relation to a variety of business perspectives and concerns including customer satisfaction, ethical issues, benefits, risks analysis, economic advantage, partnerships, competition, strategic management, and international challenges. Other topics include adoption, innovation, business process outsourcing, evolving role of IT outsourcing, outsourcing as a catalyst for change, and linkage between IT outsourcing and business strategy.

535 – Strategic Management of Information Systems and Innovation (3)

Prerequisite: MMIS 500 or equivalent. This course investigates strategies for information systems innovation and management, and provides conceptual frameworks for the development and evaluation of information systems management strategies. It also examines concepts of analyzing strategic applications, and planning as it relates to information systems management strategy and the interface with organizational strategies. (Credit is not awarded for both MBUS 556 or MMIS 530 and MMIS 535.)

540 – Computer Information Security (3)

Prerequisite: MMIS 500 or equivalent. This course equips students with a sound knowledge of the underlying principles of information security and provides them with the skills needed to analyze and evaluate information security problems, intrusion detection, fire walls, operational security, physical security, legal issues, steganography, and Internet security. Students explore security policies and models, cryptography, security in distributed systems, malware prevention, and disaster recovery techniques. An emphasis is placed on current issues, future directions, and research areas. This course provides a broad overview of the threats to the security of information systems, responsibilities, and basic tools. A research paper or project is required. Cross-listed as MIST 411.

541 – Network Security and Cryptography (3)

Prerequisite: MMIS 540 or equivalent. This course covers areas such as fundamentals of network security, security threats and vulnerabilities, viruses, cryptography, digital signatures, and key certification and

management. Other topics include access control, authentication, intrusion detection, fire walls and virtual private networks. Wireless and mobile network security is covered in detail. A research paper or project is required. (Credit is not awarded for both MMIS 541 and CIST 441.)

542 – Security Policy, Planning, and Assurance (3)

Prerequisite: MMIS 540 or equivalent. This course covers policy, legal systems, ethical issues, physical security, disaster recovery, business continuity issues, and risk in information systems. Topics also include maintenance of essential business processes following a disaster, restoration of systems, assurance, and building systems with formal evaluation methods. A research paper or project is required. (Credit is not awarded for both MMIS 542 and CIST 442.)

544 – Ethical Hacking and Malware Analysis (3)

Prerequisite: MMIS 540 or equivalent. This course introduces students to penetration testing methods that can be used in an ethical hacking situation; students learn in interactive environments where they scan, test, hack and secure their own systems, and gain experience with essential security systems. Topics include perimeter defenses, scanning and attacking of students' networks, escalating privileges, and steps to secure a system. Students learn about intrusion detection, policy malware, DoS and DDoS attacks, buffer overflows and virus creation. A research paper or project is required. (Credit is not awarded for both MMIS 544 and CIST 444.)

555 – Knowledge Management Systems (3)

Prerequisite: MMIS 500 or equivalent. This course examines the shift from transaction processing to technical, information, and application architectures. Methods for gathering, organizing, sharing, analyzing, and disseminating knowledge to the appropriate levels within the organization for better decision making are discussed in detail.

559 – Accounting for Decision Making and Control (3)

Prerequisite: LRSP 201 or ACCT 102 or equivalent. This course introduces fundamental financial and managerial accounting concepts. Financial accounting topics include Generally Accepted Accounting Principles (GAAP), an overview of financial

statements, an overview of the accounting equation, recording economic events, as well as an overview of the accounting cycle. The course also addresses basic managerial accounting concepts such as cost behavior, and incremental analysis.

570 – Special Topics (1-3)

Prerequisite: MMIS 500 or equivalent. Selected topics reflect faculty specialization or program needs. This purpose of this course is to offer current and emerging topics of interest in the area of management information systems. May be repeated for credit with a change in topic and instructor permission.

590 – MIS Research Project (3)

Prerequisites: All core courses except MMIS 591. Students select, propose, and write a research paper on a topic related to managing information systems in today's business environment, public or private. Research is to be conducted using proven academic research methods, including data collection from actual field observations and substantiated with current literature reviews. The course culminates with an oral presentation accompanied by visual displays and research project paper.

591 – MIS Externship (3)

Prerequisites: All core courses except MMIS 590. Students are required to locate and study an actual information systems problem within an existing organization. The student is expected to analyze the system and design a solution using current system analysis and design techniques. After obtaining appropriate permission from the organization under review, students observe and possibly participate in the organization's processes related to the area under study. Students develop a final report consisting of the requirements, design, development, and implementation for the proposed solution. The course culminates with an oral presentation accompanied by visual displays of the problem and proposed solution.

MASTER OF SCIENCE IN GEOSPATIAL ANALYSIS (MSGA)

510 – Spatial Thinking (4)

Students will learn to identify, explain, and find meaning in spatial patterns and

relationships, such as site conditions, how places are similar and different, the influence of a land feature on its neighbors, the natures of transitions between places, how places are linked at local, regional, and/or global scales. Through readings, discussions, and weekly hands-on assignments, students will learn how to frame research questions and engage with relevant literatures to create research designs appropriate for GIS.

520 – GeoDesign and Geovisualization (4)

This course will require students to integrate a variety of theories concerning the nature and uses of maps and geographic information with technical practice in cartographic design and geovisualization. Assignments will be weekly or bi-weekly.

540 – Modeling and Spatial Statistics (4)

This course focuses on the application of statistics and spatial models in GIS. It will cover concepts of quantitative methods, the use of statistical procedures in problem solving, and applications of quantitative methods and spatial analysis throughout a series of geographic problems. Weekly assignments will provide practical experience. Topics include: point pattern analysis, areal data analysis, MAUP, gravity models, spatial autocorrelation, and geostatistics (i.e., variograms and kriging).

550 – Remote Sensing and Digital Imagery (4)

This course focuses on the analysis of remotely sensed images with an emphasis on the use of satellite imagery and digital processing techniques in geographical research. It is designed for early graduate students or advanced undergraduates who are interested in pursuing careers or scientific work in the remote sensing or geospatial technology fields. Practical applications of digital image analysis will be provided in weekly assignments.

555 – Programming for GIS (4)

This course focuses on addressing geospatial problems through programming in python. The python language will be used to write and modify scripts to automate procedures, integrate numerical and scientific site-packages to facilitate analysis and model development in the spatial domain. Assignments will be weekly or bi-weekly.

570 – Geospatial Intelligence (4)

This course focuses on the acquisition, methodologies, analysis, presentation and

reporting of imagery and mapping data referencing activities on the earth with a focus on intelligence. Due to data availability and breadth of subject, non-military applications of the geospatial intelligence approach will be stressed. Topics may include food security, environmental and health risks, urban planning, and crime (including terrorism) analysis. Assignments will be weekly or bi-weekly.

571 – Special Topics in Geospatial Analysis (4)

This special topics course will focus on the applications of geographic information science (GIS) in the specific domain determined at the instructor's discretion, such as land cover change, public health, or environmental modeling.

580 – Web GIS and Programming (4)

In this course, students will acquire knowledge needed to share GIS content on the Web or across the enterprise using relevant programming techniques. The course will focus on workflows to publish maps, imagery, geoprocessing models, and feature templates for using Web applications that support visualization, analysis, and editing of GIS resources. Assignments will be weekly or bi-weekly.

591 – Independent Study (1-4)

With permission from the Department Chair, this course may substitute for MSGA 550 or 580. Students will work with a faculty member to create a set of readings and assignments culminating in a project equivalent to those assigned in the course which they are substituting. Application of appropriate geospatial technologies using the computer laboratory is expected.

595 – Capstone Project (1-6)

Prerequisite: Completion of 510 and 520; minimum GPA of 3.0 and approval of the faculty advisor. Final 3 credits must be taken in the last semester of the program. An intensive independent research project utilizing theories, methods, and techniques acquired in the program.

TEACHING ENGLISH AS A SECOND LANGUAGE (TESL)

500 – Introduction to English Linguistics (3)

This course provides a theoretical foundation for the scientific study of language. Covering both formal and applied linguistics, topics include pronunciation patterns, vocabulary and word formation, sentence and discourse structures, meaning, language change, dialects, and language acquisition.

511A – Applied Linguistics: Grammar and Meaning (3)

This course deals with how the grammatical structure of English interacts with both written and spoken linguistic functions. The focus is on those aspects of English grammar and meaning that pose particular problems for the second language teacher and learner. The course offers essential preparation for those teaching usage to native speaking students.

512 – Second Language Acquisition Research (3)

Prerequisite: TESL 500 or permission of instructor. This course provides thorough exposure to scholarly research and theory in the field of second language teaching and learning, focusing on learner characteristics, native language, and learning environments, and their effects on second language acquisition. The course also covers first language acquisition and bilingualism. Students develop skills in designing and conducting qualitative and quantitative research in the field, with emphasis on topic development, review and synthesis of literature, research ethics, data collection and analysis, process writing, and use of APA style. The final project is a literature review and a draft of a research proposal in the field of second language acquisition.

513 – Special Studies in Linguistics and Language Learning (3)

Prerequisite: TESL 500 or permission of instructor. This course offers a focused study of topics of special interest and importance in language teaching and learning.

514 – Cross-Cultural Education (3)

This course offers an overview of the effects of socio-cultural variables on teaching, learning, and communication in culturally-

diverse educational settings. It covers the characteristics and educational needs of nonnative speaking students as well as those of native speaking ethnic minorities.

515 – ESL Literacy Strategies: PreK-12 (3)

Prerequisite: TESL 500 or permission of instructor. This course focuses on strategic development of reading and writing skills in the content areas for PreK-12 English language learners. Skills in methods of teaching ESL literacy include understanding of the World-Class Instructional and Design Assessment (WIDA) English Language Development Standards. The emphasis is on language acquisition, linguistic awareness, concept of print, phonics, fluency, vocabulary development, and comprehension strategies. It explores strategies that will scaffold literacy development for ELLs, including process writing, questioning skills, and literal, critical and evaluative comprehension of content material. It also examines the political and social impact for language learners in the literacy debate. Field experience required.

530 – Second Language Methods: Literacy and Language Skills (3)

Prerequisite: EDCI 501 or permission of instructor. This course covers current principles, practices, and approaches for teaching second language reading, writing, listening, and speaking to learners at varying levels of proficiency in both second and foreign language programs. It includes the basics of second language acquisition theory. Skills in the teaching of reading and writing include similarities and differences between first and second language literacy and a balanced, domain specific literacy approach with emphasis on techniques for lesson design, content-based language instruction, and integrating components of communicative competence. Includes knowledge of the effects of sociocultural variables on the instructional setting in the second language classroom.

531 – ESL Curriculum, Assessment, and Leadership (3)

Prerequisite: TESL 530 or permission of instructor. This course provides practical, in-depth coverage of current approaches and research-based trends in teaching English language learners from PreK to adult. Topics emphasized include development of curricula for content-based language instruction, development of summative and formative assessments in a standards-based program

to include how to prepare students for the Assessing Comprehension and Communication in English State-to-State for English Language Learners (Access for ELLs®) test, and strategies for effective teacher collaboration. The course covers skills for reflective practice, classroom research, evaluation of materials and technology for language learning, and advocacy for culturally and linguistically diverse students.

532 – Differentiated Instruction Across the Curriculum for English Language Learners (3)

This course provides an introduction to effective strategies for differentiating instruction for English language learners (ELLs) in the mainstream classrooms including understanding of the World-Class Instructional and Design Assessment (WIDA) English Language Development Standards. It examines the effects of policy and practice on students from culturally and linguistically diverse backgrounds. Among the topics addressed are: current research on cultural and cognitive learning style, socio-cultural contexts of teaching and learning, differentiated instruction for reading, writing, and language acquisition across the curriculum, and socio-cultural influences on subject-specific learning. The course also reviews performance-based classroom assessment relative to standards-based assessment (Access for ELLs®) and examines the implications that standards-based teaching has on the classroom and school environment for ELLs.

535 – Individual Practicum (2 credits)

Prerequisite or corequisite: TESL 530. This course provides practical experience for students enrolled in the Graduate Certificate in Teaching English as a Second or Foreign Language. The course requires a minimum of 25 on-site hours involving systematic observation of and supervised teaching in an ESL classroom outside of the PreK-12 setting. Students will work individually with a faculty member to create a teaching portfolio as the capstone project for the Certificate.

DIRECTORY

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Ms. Sharon BulovaFairfax, Virginia

Ms. Heather M. Crislip '95 Richmond, Virginia

Ms. Devon Williams Cushman '93 Richmond, Virginia

Mr. Edward B. Hontz..... Fredericksburg, Virginia

Hon. R. Edward HouckSpotsylvania, Virginia

Ms. Patricia “Pat” Gwaltney McGinnis '69 Washington, DC

Mr. Leopoldo J. Martinez.....McLean, Virginia

Ms. Deborah Santiago '90 Arlington, Virginia

Ms. Rhonda S. VanLowe Reston, Virginia

Ms. Deirdre Powell White '91 Fredericksburg, Virginia

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ACADEMIC AFFAIRS

| | |
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| Timothy M. O'Donnell | <i>Associate Provost for Academic Engagement and Student Success</i> B.A., M.A., Wake Forest University; Ph.D., University of Pittsburgh |
| Debra J. Schleef..... | <i>Associate Provost for Institutional Analysis and Effectiveness</i> B.A., Indiana University at Indianapolis; M.A., Ph.D., Northwestern University |
| Rosemary Arneson | <i>University Librarian</i> B.A. University of Georgia; M.Ln., Emory University |
| Rita F. Dunston | <i>University Registrar</i> B.S., Norfolk State University; M.S., Old Dominion University |
| P. Anand Rao | <i>Director, Speaking Center and Speaking Intensive Program</i> B.A., M.A., Ph.D., University of Pittsburgh |
| Gwen N. Hale | <i>Director, Writing Center and Writing Program</i> B.A., M.A., East Tennessee State University; Ph.D., Middle Tennessee State University |
| R. Wesley Hillyard, III | <i>Director, Academic Services</i> B.S., University of Mary Washington; M.Ed., University of Virginia |

Jessica Machado..... *Director, Disability Resources*
B.S., M.A., George Mason University

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B.A., Universidad de Deusto (Spain);
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Ph.D., University of Maryland

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B.A., Winthrop University;
Ph.D., Florida State University

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B.S., Virginia Polytechnic Institute & State University;
M.A., The College of William and Mary;
Ph.D., Virginia Polytechnic Institute & State University

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M.A., Ph.D., University of Colorado

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B.A., Mary Washington College;
M.A., The College of William and Mary

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B.A., Duke University;
MMH, MBA, Cornell University

COLLEGE OF ARTS AND SCIENCES

Keith E. Mellinger*Dean of the College of Arts and Sciences*
B.S., Millersville University;
M.S., Ph.D., University of Delaware

Grant R. Woodwell *Associate Dean, College of Arts and Sciences*
B.A., Columbia University;
M.Phil., Ph.D., Yale University

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B.A., Mary Washington College;
M.A., University of North Carolina at Chapel Hill;
Ph.D., University of Virginia

Janet M. Atarathi-Dugan*Director, Nursing Program*
BBSN, University of San Francisco;
MSN, Ph.D., George Mason University

Kevin P. Bartram *Director of the Orchestra*
B.M., Northwestern University;
M.M., University of Missouri at Columbia;
Ph.D., Shenandoah Conservatory

COLLEGE OF BUSINESS

Lynne D. Richardson..... *Dean of the College of Business*
BBA, University of Montevallo;
MBA, University of Alabama at Birmingham;
Ph.D., University of Alabama

Kenneth D. Machande *Acting Dean of the College of Business*
A.A., University of Maryland;
BLS, Mary Washington College;
MBA, Albany State University

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B.A., MBA, University of Mary Washington

COLLEGE OF EDUCATION

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B.S., M.S., Ph.D., University of Kansas

Courtney M. Clayton..... *Associate Dean for Academic Programs, Assessment,
and Accreditation*
B.A., University of Pennsylvania;
M.A., University of San Francisco;
Ph.D., Boston College

ADMINISTRATION AND FINANCE

Paul C. Messplay *Vice President, Administration and Finance*
B.A., MPA, Virginia Commonwealth University

Julie R. Smith *Associate Vice President for
Finance and Controller*
B.S., University of Central Florida

John P. Wiltenmuth III..... *Associate Vice President for Facilities Services*
BSME, U.S. Naval Academy;
MPA, Virginia Polytechnic Institute & State University

Hall Cheshire *Chief Information Officer*
B.S., The American University

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B.A., MSED, Ed.S., Old Dominion University

Deanna C. Pack*Director, Graduate Admissions*
BBA, MBA, Averett University

EQUITY AND ACCESS

Sabrina C. Johnson..... *Vice President for Equity and
Access and Chief Diversity Officer*
B.S., MPA, Virginia Commonwealth University;
J.D., The College of William and Mary

STUDENT AFFAIRS

Juliette Landphair*Vice President for Student Affairs*
B.A., Tulane University
M.A., Ph.D., University of Virginia;

Cedric B. Rucker *Associate Vice President for Student Affairs
and Dean of Student Life*
B.A., Mary Washington College;
M.A., University of Virginia

Melissa Jones..... *Assistant Dean for Student Involvement*
B.A., M.Ed., University of Virginia;
M.Ed., James Madison University

Marion Sanford*Director of Multicultural Student Affairs*
B.A., Jackson State University;
M.A., Ph.D., Iowa State University

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B.A., Salisbury University
M.A., University of New Haven

Sandrine M. Sutphin.....*Director of Student Activities and Engagement*
B.A., James Madison University;
M.Ed., University of South Carolina

Raymond S. Tuttle.....*Director of Judicial Affairs and Community Responsibility*
B.S., McGill University;
M.S., Ph.D., University of Rochester

Tevya Zukor *Director of Talley Center for Counseling Services*
B.S., James Madison University;
M.A., Ph.D., George Mason University

Patrick L. Catullo..... *Interim Director of Athletics*
B.S., Mary Washington College;
MSS, The United States Sports Academy

ADVANCEMENT AND UNIVERSITY RELATIONS

| | |
|---------------------------|---|
| Lisa Jamison Bowling..... | <i>Vice President for Advancement and University Relations</i> B.A., Mary Washington College; MBA, Wake Forest University |
| Anna B. Billingsley..... | <i>Associate Vice President for University Relations</i> B.A., The College of William and Mary; M.A., American University |
| Ken L. Steen..... | <i>Associate Vice President of University Advancement and Alumni</i> B.A., Wofford College |
| Jan G. Clarke | <i>Assistant Vice President of Gift Planning</i> B.S., Averett College |
| Catherine Seller | <i>Assistant Vice President of Advancement Relations and Operations</i> B.A., American University; M.A., Marymount University |

GRADUATE FACULTY

This listing includes those faculty qualified to teach graduate courses in the programs offering graduate course work.

John P. Broome, *Associate Professor of Education* (2008, 2017)

B.A., The College of William and Mary; M.Ed., George Mason University; Ph.D., University of Virginia

Antonio Causarano, *Associate Professor of Education* (2014, 2018)

M.A., University of Findlay (Ohio); M.A., Ph.D., University of New Mexico

Wei Chen, *Associate Professor of Management* (2009, 2015)

B.A., Xiamen University, China; M.S., Ph.D., Texas Tech University

Courtney M. Clayton, *Assistant Professor of Education* (2009, 2009)

B.A., University of Pennsylvania; M.A., University of San Francisco; Ph.D., Boston College

Teresa L. Coffman, *Professor of Education* (2004, 2014)

B.A., Hood College; M.A., San Francisco State University; Ph.D., Capella University

Janine Schank Davis, *Associate Professor of Education* (2012, 2018)

B.A., Virginia Polytechnic Institute & State University; M.Ed., Boston College; Ph.D., University of Virginia

Beverly D. Epps, *Associate Professor of Education* (2005, 2005)

B.S., M.Ed., Ph.D., University of Virginia

R. Leigh Frackelton, Jr., *Professor of Law and Taxation* (1986, 1998)

B.A., Washington & Lee University; J.D., University of Richmond; MLT, The College of William and Mary

Jacqueline Gallagher, *Associate Professor of Geography* (2006, 2010)

B.Sc., University of Wales, College of Swansea; M.Sc., Memorial University of Newfoundland; Ph.D., University of California at Los Angeles

Christopher A. Garcia, *Associate Professor of Quantitative Business Methods* (2011, 2017)

B.S., Old Dominion University; M.S., Nova Southern University; M.S., Florida Institute of Technology; Ph.D., Old Dominion University

Kimberly S. Gower, *Assistant Professor of Management* (2016, 2016)

BSBA, Michigan Technological University; MBA, University of Michigan at Flint; Ph.D., Virginia Commonwealth University

Stephen P. Hanna, *Professor of Geography* (1997, 2009)

B.A., Clark University; M.A., University of Vermont; Ph.D., University of Kentucky

David L. Henderson, III, *Associate Professor of Accounting* (2011, 2015)

B.A., Mary Washington College; M.S., University of Illinois at Urbana-Champaign; Ph.D., University of Virginia

Note: Dates in parentheses indicate year of appointment to staff and year when present rank and/or title was attained. This listing includes all full-time, continuing teaching faculty of the University of Mary Washington as of June 1, 2019

Jane L. Huffman, *Associate Professor of Education (2007, 2007)*
 B.S., M.S., Radford University; Ed.D., Virginia Polytechnic Institute & State University

Michael S. Lapke, *Associate Professor of Management Information Systems (2012, 2018)*
 B.S., M.S., University of North Florida; Ph.D., Virginia Commonwealth University

Marco Millones Mayer, *Assistant Professor of Geography (2016, 2016)*
 B.A., Pontificia Universidad Católica de Peru; M.A., University of Miami; Ph.D., Clark University

Venitta C. McCall, *Professor of Education (1980, 2005)*
 B.S., Niagara University; MBA, University of North Florida; Ed.D., Virginia Polytechnic Institute & State University

George R. Meadows, *Professor of Education (1997, 2012)*
 B.S., Marshall University; M.S., Emory University; Ed.D., West Virginia University

Woodrow D. Richardson, *Professor of Management (2013, 2018)*
 B.S., Auburn University; MBA, Ph.D., University of Arkansas

Brian R. Rizzo, *Professor of Geography (2007, 2019)*
 B.A., M.A., University of Western Ontario; Ph.D., University of Virginia

Victoria K. Russell, *Associate Professor of Education (2013, 2013)*
 B.A., Loyola University; M.A., M.Ed., The College of William and Mary; Ed.D., The George Washington University

Marie P. Sheckels, *Professor of Education and Mathematics (1981, 1999)*
 B.A., Saint Mary's College; M.A., The Pennsylvania State University; Ph.D., University of Maryland

Mukesh Srivastava, *Professor of Management Information Systems (2004, 2015)*
 B.S., Garhwal University, India; MBA, Jackson State University; DBA, University of Surrey, United Kingdom

Jo Tyler, *Professor of Linguistics and Education (1999, 2009)*
 B.A., Michigan State University; M.Ed., University of Virginia; M.A., Ph.D., University of Florida

Ping Yin, *Associate Professor of Geography (2014, 2019)*
 B.E., M.E., Tsinghua University (China); Ph.D., University of Georgia

Xiaofeng Zhao, *Professor of Management Science (2007, 2019)*
 B.S., Xiam Jiaotong University; M.Phil., Northwest University; (China); MBA, Indiana University of Pennsylvania; Ph.D., University of Tennessee

EMERITI

PRESIDENTS EMERITI

William M. Anderson, Jr., *President Emeritus and Professor Emeritus of Business Administration*

B.S., Virginia Commonwealth University; MPA, West Virginia College of Graduate Studies; Ed.D., Virginia Polytechnic Institute & State University

Richard V. Hurley, *President Emeritus*

B.S., Richard Stockton College; M.A., Central Michigan University; L.D.H., University of Mary Washington

Grellet C. Simpson, *President Emeritus and Professor Emeritus of English*

B.A., Randolph-Macon College; M.A., Ph.D., University of Virginia; LLD, Randolph-Macon College; Litt.D., Flagler College; L.D.H., Mary Washington College

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B.A., Wake Forest College; M.A., University of North Carolina; Ed.D., University of Virginia

Roy B. Weinstock, *Vice President for Planning, Assessment, and Institutional Research Emeritus and Professor Emeritus of Psychology*

B.A., Brooklyn College; M.A., Hollins College; Ph.D., Syracuse University

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B.A., M.A., Ph.D., University of Virginia; L.D.H., Mary Washington College

James H. Croushore, *Dean Emeritus and Professor Emeritus of English*

B.A., M.A., Lehigh University; Ph.D., Yale University

Philip L. Hall, *Vice President for Academic Affairs and Dean Emeritus*

A.B., The College of Wooster; S.M., Ph.D., The University of Chicago

Reginald W. Whidden, *Dean Emeritus and Professor Emeritus of English*
B.A., M.A., McMaster University; Ph.D., Yale University

CHIEF OF STAFF EMERITUS

Martin A. Wilder, Jr., *Chief of Emeritus*
B.A., M.Ed., Ed.D., University of Virginia

SENIOR ASSOCIATE DEAN EMERITUS

Robert U. MacDonald, *Senior Associate Dean Emeritus*
B.A., Carson-Newman College; M.S., Madison College

LIBRARIAN EMERITUS

LeRoy S. Strohl, III, *University Librarian Emeritus*
B.A., Hanover College; M.A., MSLS, University of Kentucky

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David S. Berreth *Director Emeritus the Gari Melchers Home and Studio*
B.A., Bowdoin College; M.A., Syracuse University

Edward H. Hegmann II, *Director Emeritus and Professor Emeritus of Athletics, Health, and Physical Education* B.S., Bucknell University; M.S., Springfield College; Ed.D., Temple University

John N. Pearce, *Director of the James Monroe Museum and Memorial Library, Director of the James Monroe Presidential Center, and University Liaison for the Enchanted Castle Site Emeritus*
B.A., Yale University; M.A., University of Delaware

FACULTY EMERITI

Ernest C. Ackermann, *Professor Emeritus of Computer Science*
B.A., Montclair State College; M.A., Ph.D., The Pennsylvania State University

Clavio F. Ascari, *Professor Emeritus of Italian*
Dottore in Lingue e Letterature Moderne, Università Bocconi

Bulent I. Atalay, *Professor Emeritus of Physics*
B.S., M.S., Ph.D., Georgetown University

James E. Baker, *Distinguished Professor Emeritus of Music*
B.S., M.Ed., Pennsylvania State University; D.M.A., The Catholic University of America

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B.A., De Pauw University; M.A., Ph.D., State University of Iowa

J. Christopher Bill, *Professor Emeritus of Psychology*
B.S., College of the Holy Cross; M.S., University of Bridgeport; Ph.D., Dartmouth College

Julien Binford, *Professor Emeritus of Art*
Graduate, Art Institute of Chicago; Ryerson Fellowship for study in France; Virginia Museum Senior Fellowship; Rosenwald Fellowship

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L.R.A.M., Royal Academy of Music; Mus.Bac., Mus.Doc., University of Toronto; A.R.C.O., Royal College of Organists

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- Anne F. Hamer, *Associate Professor Emerita of Music*
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- Steve R. Hampton, *Associate Professor Emeritus of Psychology*
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- Susan J. Hanna, *Professor Emerita of English*
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- Richard E. Hansen, *Distinguished Professor Emeritus of English*
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- Anna Mae Harris, *Associate Professor Emerita of Mathematical Sciences*
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- Diane F. Hatch, *Professor Emerita of Classics*
B.A., Sweet Briar College; M.A., Ph.D., University of North Carolina
- Sonja Dragomanovic Haydar, *Professor Emerita of Dance*
Professional Dance Certificate, Zagreb State Opera Ballet School; Diploma, Meister für Tranz, Berlin; Mozarteum Conservatory of Music, Salzburg
- Rosemary H. Herman, *Associate Professor Emerita of Modern Foreign Languages*
A.B., Woman's College of the University of North Carolina; M.A., University of North Carolina
- Henry W. Hewetson, *Professor Emeritus of Economics*
B.A., University of Toronto; M.A., University of British Columbia; Ph.D., University of Chicago
- Margaret M. Hofmann, *Professor Emerita of Modern Foreign Languages*
A.B., Wellesley College; M.A., University of New Hampshire; Ph.D., University of Kansas
- Julie A. Hodge, *Associate Professor Emerita of Theatre*
BFA, Northern Kentucky University; MFA, Indiana University
- Miriam B. Hoge, *Professor Emerita of Modern Foreign Languages*
A.B., Randolph-Macon Women's College; M.A., Ph.D., University of Pennsylvania

Joseph E. Holmes, *Associate Professor Emeritus of Mathematical Sciences*
B.S., M.S., State University of New York at New Paltz; Ed.D., University of Virginia

Patricia J. Holmes, *Associate Professor Emerita of Mathematics*
B.A., University of Colorado; M.S., Oregon State University

Suzanne G. Houff, *Professor Emerita of Education (2000, 2009)*
B.S., Longwood College; M.Ed., Virginia Commonwealth University; Ed.S., The George Washington University; Ph.D., Old Dominion University

Anna S. Hoye, *Professor Emerita of Biological Sciences*
A.B., Lynchburg College; M.S., Ph.D., University of Wisconsin

Margaret Williamson Huber, *Distinguished Professor Emerita of Anthropology*
B.A., Bryn Mawr College; B.Litt., D.Phil., Oxford University

David E. Hunt, Jr., *Professor Emeritus of Theatre*
B.A., State University of New York at Buffalo; MFA, University of California at Los Angeles

Rose Mary Johnson, *Professor Emerita of Biological Sciences*
A.B., Hood College; M.A., Ph.D., University of Virginia

Thomas L. Johnson, *Professor Emeritus of Biological Sciences*
B.A., Lynchburg College; M.A., Ph.D., University of Virginia

J. William Kemp, Jr., *Professor Emeritus of English*
B.A., Millsaps College; M.A., Mississippi State University; Ph.D., University of South Carolina at Columbia

Christopher T. Kilmartin, *Professor Emeritus of Psychology*
B.S., M.S., Frostburg State College; M.S., Ph.D., Virginia Commonwealth University

Richard J. Krickus, *Distinguished Professor Emeritus of Political Science*
B.A., The College of William and Mary; M.A., University of Massachusetts; Ph.D., Georgetown University

Bernard C. Lemoine, *Professor Emeritus of Music*
B.M., Oberlin Conservatory of Music; M.M., University of Illinois; Ph.D., The Catholic University of America

Almont Lindsey, *Professor Emeritus of History*
B.S., Knox College; M.A., Ph.D., University of Illinois

Stephen L. Lipscomb, *Professor Emeritus of Mathematics*
B.A., Fairmont State College; M.A., West Virginia University; Ph.D., University of Virginia

Kathryn E. Loesser-Casey, *Professor Emerita of Biology*
B.A., Drew University; Ph.D., Rutgers University and University of Medicine and Dentistry of New Jersey–Robert Wood Johnson Medical School

David J. Long, *Professor Emeritus of Music*

B.M., Arizona State University; M.M., DMA, North Texas State University

B. David MacEwen, *Professor Emeritus of Psychology*

B.A., LeVerne College; M.A., University of California at Los Angeles; Ph.D., Arizona State University

Bernard L. Mahoney, Jr., *Distinguished Professor Emeritus of Chemistry*

B.S., M.S., Boston College; Ph.D., University of New Hampshire

Carol S. Manning, *Professor Emerita of English*

B.A., Delta State College; M.A., University of Kentucky; Ph.D., State University of New York at Albany

Louis A. Martinette, *Associate Professor Emeritus of Marketing*

B.S., Old Dominion University; MBA, Golden Gate University; DBA, Nova Southeastern University

Adrienne C. May, *Associate Professor Emerita of Education*

B.A., M.A.L.S., Mary Washington College; Ed.D., University of Virginia

Robert L. McConnell, *Professor Emeritus of Geology*

B.S., M.S., University of Tennessee; Ph.D., University of California at Santa Barbara

Sammy R. Merrill, *Distinguished Professor Emeritus of German*

B.A., Wake Forest University; M.A., Duke University; Ph.D., Cornell University

Barbara S. Meyer, *Professor Emerita of Art*

B.A., Trinity University; M.A., University of Maryland; Ph.D., Johns Hopkins University

Margaret A. Mi, *Professor Emerita of Marketing*

BBA, MBA, Eastern New Mexico University; Ph.D., Virginia Commonwealth University

Fred E. Miller, *Associate Professor Emeritus of Economics*

A.B., M.A., Colorado State College of Education

Nancy H. Mitchell, *Professor Emerita of English*

B.A., Swarthmore College; M.A., Yale University; Ph.D., The Catholic University of America

Sidney H. Mitchell, *Professor Emeritus of English*

B.A., Swarthmore College; M.A., Ph.D., University of Virginia

Thomas G. Moeller, *Professor Emeritus of Psychology*

B.A., Marquette University; M.A., Ph.D., University of Iowa

W. Brown Morton, III, *Professor Emeritus of Historic Preservation*

BAH, University of Virginia; Diplome, École des Beaux Arts

Paul C. Muick, *Professor Emeritus of Art*

B.F.A., Ohio State University; A.M., University of Chicago; Ph.D., Ohio State University

Lorene C. Nickel, *Professor Emerita of Art*
B.A., Goshen College; MFA, University of Florida

Vera Niebuhr, *Associate Professor Emerita of German*
B.A., Douglass College; M.A., Ph.D., University of Wisconsin at Madison

Nikola M. Nikolic, *Professor Emeritus of Physics*
B.S., Belgrade University; M.A., Ph.D., Columbia University

Denis Nissim-Sabat, *Professor Emeritus of Psychology*
B.A., Case Western Reserve University; Ph.D., Temple University

Patricia P. Norwood, *Professor Emerita of Music*
B.M., Wheaton College; M.M., Ph.D., University of Texas at Austin

Cornelia D. Oliver, *Distinguished Professor Emerita of Art*
B.A., Smith College; A.M., Duke University; Ph.D., The Catholic University of America

Joan T. Olson, *Associate Professor Emerita of Sociology*
B.A., Wheaton College; M.A., Michigan State University; Ph.D., Northwestern University

Richard P. Palmieri, *Professor Emeritus of Geography*
B.S., State College at Boston; M.A., University of Texas; Ph.D., University of California at Davis

Mary Jo Parrish, *Professor Emerita of Biological Sciences*
B.A., M.A., University of North Carolina; Ph.D., University of Virginia

Aniano Peña, *Professor Emeritus of Modern Foreign Languages*
M.A., Temple University; Ph.D., University of Pennsylvania

Larry W. Penwell, *Professor Emeritus of Management and Psychology*
B.A., M.A., Ph.D., University of Cincinnati

Mary W. Pinschmidt, *Distinguished Professor Emerita of Biological Sciences*
A.B., Western Maryland College; A.M., Duke University; Ph.D., Medical College of Virginia

William C. Pinschmidt, Jr., *Professor Emeritus of Biological Sciences*
B.S., Mount Union College; M.S., Ohio State University; Ph.D., Duke University

William Ray Pope, *Associate Professor Emeritus of Psychology*
B.S., M.A., Middle Tennessee State University; Ph.D., Virginia Commonwealth University

Alice B. Rabson, *Professor Emerita of Psychology*
A.B., Cornell University; M.S., Ph.D., Purdue University

Donald N. Rallis, *Associate Professor Emeritus of Geography*
B.A., B.S., University of the Witwatersrand; M.A., University of Miami; Ph.D., The Pennsylvania State University

- Claudia M. Read, *Professor Emerita of Health, Physical Education, and Recreation*
B.S., Women's College of the University of North Carolina; M.A., New York University
- Joanna L. Reynolds, *Associate Professor Emerita of Spanish*
A.B., Wesleyan College; M.A., Duke University; Ph.D., George Washington University
- John H. Reynolds, *Professor Emeritus of Computer Science*
A.S., Eastern Oklahoma A & M; B.S. Southeastern State College; M.S., State University of New York at Stony Brook
- Mary B. Rigsby, *Professor Emerita of English*
B.A., M.A., Ph.D., Temple University
- Carmen L. Rivera, *Professor Emerita of Modern Foreign Languages*
B.A., University of Puerto Rico; M.A., Florida State College for Women; Ph.D., University of Salamanca
- Key Sun Ryang, *Professor Emeritus of History*
B.A., Trinity University; M.A., Ph.D., University of Maryland
- Douglas W. Sanford, *Professor Emeritus of Historic Preservation*
B.A., The College of William and Mary; M.A., University of Pennsylvania; M.A., Ph.D., University of Virginia
- Raymond B. Scott, *Professor Emeritus of Chemistry*
B.A., Hartwick College; M.S., Ph.D., University of Cincinnati
- Raman K. Singh, *Professor Emeritus of English*
B.A., Saint Stephen's College; M.A., Western Michigan University; Ph.D., Purdue University
- Paul C. Slayton, Jr., *Distinguished Professor Emeritus of Education*
B.S., M.Ed., Ed.D., University of Virginia
- Roy H. Smith, *Distinguished Professor Emeritus of Psychology*
B.S., University of Tennessee; Ph.D., University of Pennsylvania
- Charles A. Sletten, *Professor Emeritus of Sociology*
B.A., University of Virginia; A.M., Ph.D., Harvard University
- David S. Soper, *Associate Professor Emeritus of Athletics, Health, and Physical Education*
B.S., M.Ed., Frostburg State College
- Stephen P. Stageberg, *Associate Professor Emeritus of Economics*
BSFS, M.A., Ph.D., Georgetown University
- Gary W. Stanton, *Associate Professor Emeritus of Historic Preservation*
B.A., University of California at Santa Barbara; M.A., Ph.D., Indiana University
- Mary Ellen Stephenson, *Professor Emerita of Modern Foreign Languages*
B.A., Westhampton College; M.A., Middlebury College; Ph.D., University of Chicago

Glen R. Thomas, *Professor Emeritus of American Studies*

B.A., Stanford University; M.A., American University; Ph.D., Emory University

Arthur L. Tracy, *Associate Professor Emeritus of History and American Studies*

B.A., Barrington College; M.A., Ph.D., American University

Joseph C. Vance, *Professor Emeritus of History*

B.A., M.A., Ph.D., University of Virginia

George Montgomery Van Sant, *Distinguished Professor Emeritus of Philosophy*

A.B., St. John's College; M.A., Ph.D., University of Virginia

Brenda E. Vogel, *Professor Emerita of Education*

BFA, Virginia Commonwealth University; M.A.Ed., Ed.D., Virginia Polytechnic Institute and State University

Richard H. Warner, *Professor Emeritus of History*

A.B., Dartmouth College; M.A., Ph.D., New York University

Stephen H. Watkins, *Professor Emeritus of English*

B.A., M.A., Ph.D., Florida State University

Katharine F. Wells, *Associate Professor Emerita of Health, Physical Education, and Recreation*

B.S., New York University; Ed.M., Boston University; M.S., Wellesley College; Ph.D., State University of Iowa

Werner Wieland, *Professor Emeritus of Biology*

B.S., M.S., Virginia Commonwealth University; Ph.D., Auburn University

Janet F. Wishner, *Professor Emerita of Philosophy*

B.A., University of Leeds; M.A., Bedford College, University of London; Ph.D., University of Georgia

Lawrence Wishner, *Professor Emeritus of Chemistry*

B.A., M.A., Ph.D., University of Maryland

Rebecca T. Woosley, *Associate Professor Emerita of Health and Physical Education*

A.B., Women's College of the University of North Carolina; B.S., Mary Washington College; M.S., Louisiana State University

Marsha F. Zaidman, *Associate Professor Emerita of Computer Science*

B.S., Brooklyn College; M.S., The George Washington University

Janet G. Zeleznock, *Associate Professor Emerita of Mathematics*

B.S., Saint Francis College; M.A., Duquesne University

Benjamin F. Zimdars, *Professor Emeritus of History*

B.A., North Central College; M.A., University of Wisconsin; Ph.D., University of Texas

Paul M. Zisman, *Professor Emeritus of Education*

B.A., The College of William and Mary; M.A.T., Howard University; Ph.D., The Catholic University of America

FACULTY AWARDS

Six University awards are presented each year to outstanding members of the faculty. The first four awards listed are presented at the Commencement ceremonies. The “Topher” Bill Award is presented at the opening general faculty meeting at the start of each fall semester. The Waple award is at the closing general faculty meeting in April.

GRELLET C. SIMPSON AWARD

Established in 1972, the Grellet C. Simpson Award reflects the importance placed by the University on its primary mission as an undergraduate, teaching institution. Named for former President Grellet C. Simpson, this award was made possible by an anonymous donor and is presented to a faculty member in recognition of excellence in undergraduate teaching. The faculty rank shown is the person's rank at the time of the award.

| | |
|------|--|
| 1972 | Carmen L. Rivera, <i>Professor of Modern Foreign Languages</i> |
| 1973 | Sidney H. Mitchell, <i>Professor of English</i> |
| 1974 | Anna S. Hoyer, <i>Professor of Biology</i> |
| 1975 | Earl G. Insley, <i>Professor of Chemistry</i> |
| 1976 | Donald E. Glover, <i>Professor of English</i> |
| 1977 | Glen R. Thomas, <i>Professor of American Studies</i> |
| 1978 | Nancy H. Mitchell, <i>Professor of English</i> |
| 1979 | Elizabeth A. Clark, <i>Professor of Religion</i> |
| 1980 | Janet G. Zeleznock, <i>Associate Professor of Mathematical Sciences</i> |
| 1981 | Arthur L. Tracy, <i>Associate Professor of History</i> |
| 1982 | Mary W. Pinschmidt, <i>Professor of Biology</i> |
| 1983 | Joseph C. DiBella, <i>Associate Professor of Art</i> |
| 1984 | Bernard L. Mahoney, Jr., <i>Professor of Chemistry</i> |
| 1985 | Susan J. Hanna, <i>Professor of English</i> |
| 1986 | George M. Van Sant, <i>Professor of Philosophy</i> |
| 1987 | Marshall E. Bowen, <i>Professor of Geography</i> |
| 1988 | Joanna L. Reynolds, <i>Associate Professor of Modern Foreign Languages</i> |
| 1989 | Roger J. Bourdon, <i>Professor of History</i> |
| 1990 | Michael J. Joyce, <i>Associate Professor of Dramatic Arts</i> |
| 1991 | Richard M. Zeleznock, <i>Assistant Professor of Mathematics</i> |
| 1992 | David W. Cain, <i>Professor of Religion</i> |
| 1993 | Sammy R. Merrill, <i>Professor of Modern Foreign Languages</i> |
| 1994 | William B. Crawley, Jr., <i>Distinguished Professor of History</i> |
| 1995 | Lewis P. Fickett, Jr., <i>Distinguished Professor of Political Science</i> |
| 1996 | Carol S. Manning, <i>Professor of English</i> |
| 1997 | Topher Bill, <i>Professor of Psychology</i> |
| 1998 | Bulent I. Atalay, <i>Professor of Physics</i> |
| 1999 | Steven A. Greenlaw, <i>Associate Professor of Economics</i> |

- 2000 William Kemp, *Professor of English*
- 2001 Clavio F. Ascari, *Professor of Italian*
- 2002 Steve R. Hampton, *Associate Professor of Psychology*
- 2003 Rosemary Barra, *Professor of Biology*
- 2004 John H. Reynolds, *Professor of Computer Science*
- 2005 David J. Long, *Professor of Music*
- 2006 John M. Kramer, *Distinguished Professor of Political Science*
- 2007 Thomas G. Moeller, *Professor of Psychology*
- 2008 Margaret Huber, *Distinguished Professor of Anthropology*
- 2009 Jean Ann Dabb, *Associate Professor of Art History*
- 2010 Gregg Stull, *Professor of Theatre*
- 2011 Teresa A. Kennedy, *Professor of English*
- 2012 Dawn S. Bowen, *Professor of Geography*
- 2013 Joella C. Killian, *Professor of Biology*
- 2014 Mara N. Scanlon, *Professor of English*
- 2015 Liane R. Houghtalin, *Professor of Classics*
- 2016 Marie E. McAllister, *Professor of English*
- 2017 Jonathon F. McMillan, *Assistant Professor of Art*
- 2018 Robert R. Barr, *Associate Professor of Political Science*
- 2019 Leslie E. Martin, *Associate Professor of Sociology*

ALUMNI ASSOCIATION OUTSTANDING YOUNG FACULTY MEMBER AWARD

The Alumni Association Outstanding Young Faculty Member Award, established in 1989, recognizes the achievement and contribution of a faculty member who has been at the University from two to five years. The faculty rank shown is the person's rank at the time of the award.

- 1989 James E. Goehring, *Assistant Professor of Religion*
- 1990 George King, III, *Associate Professor of Physics*
- 1991 Grant R. Woodwell, *Assistant Professor of Geology*
- 1992 Larry W. Penwell, *Assistant Professor of Psychology*
- 1993 John T. Morello, *Associate Professor of Speech*
- 1994 Suzanne Sumner, *Assistant Professor of Mathematics*
- 1995 Gregg Stull, *Assistant Professor of Theatre*
- 1996 Janusz Konieczny, *Assistant Professor of Mathematics*
- 1997 Mehdi Aminrazavi, *Assistant Professor of Philosophy and Religion*
- 1998 W. Gardner Campbell, *Assistant Professor of English*
- 1999 Christine A. McBride, *Assistant Professor of Psychology*
- 2000 Kelli M. Slunt, *Assistant Professor of Chemistry*
- 2001 Stephen J. Farnsworth, *Assistant Professor of Political Science*
- 2002 Carole A. Garmon, *Assistant Professor of Art*
- 2003 Claudia Emerson, *Associate Professor of English*

| | |
|------|---|
| 2004 | Leanna C. Giancarlo, <i>Assistant Professor of Chemistry</i> |
| 2005 | Miriam N. Liss, <i>Assistant Professor of Psychology</i> |
| 2006 | Craig T. Naylor, <i>Assistant Professor of Music</i> |
| 2007 | Jason W. Davidson, <i>Assistant Professor of Political Science</i> |
| 2008 | Keith E. Mellinger, <i>Assistant Professor of Mathematics</i> |
| 2009 | W. Shawn Humphrey, <i>Assistant Professor of Economics</i> |
| 2010 | Robert R. Barr, <i>Associate Professor of Political Science</i> |
| 2011 | Krystyn R. Moon, <i>Associate Professor of History</i> |
| 2012 | Rosemary K. Jesionowski, <i>Assistant Professor of Art</i> |
| 2013 | Melanie D. Szulczewski, <i>Assistant Professor of Environmental Science</i> |
| 2014 | Chad M. Murphy, <i>Assistant Professor of Political Science</i> |
| 2015 | Eric C. Bonds, <i>Assistant Professor of Sociology</i> |
| 2016 | Jon M. Pineda, <i>Assistant Professor of English</i> |
| 2017 | Laura C. Wilson, <i>Assistant Professor of Psychology</i> |
| 2018 | Caitlin C. Finlayson, <i>Assistant Professor of Geography</i> |
| 2019 | Elizabeth A. Johnson-Young, <i>Assistant Professor of Communication</i> |

MARY W. PINSCHMIDT AWARD

Members of the senior class select the winner of the Mary W. Pinschmidt award. Established in 1999 in honor of a long-time professor of biology, this award recognizes the faculty member who seniors select as the person they will most likely remember as the one who had the greatest impact on their lives. The faculty rank shown is the person's rank at the time of the award.

| | |
|------|--|
| 1999 | Stephen J. Farnsworth, <i>Assistant Professor of Political Science</i> |
| 2000 | Werner Wieland, <i>Professor of Biology</i> |
| 2001 | Erin H. Fouberg, <i>Assistant Professor of Geography</i> |
| 2002 | Topher Bill, <i>Professor of Psychology</i> |
| 2003 | Gregg Stull, <i>Associate Professor of Theatre</i> |
| 2004 | José Ángel Sainz, <i>Assistant Professor of Spanish</i> |
| 2005 | William B. Crawley, Jr., <i>Distinguished Professor of History</i> |
| 2006 | Claudia Emerson, <i>Associate Professor of English</i> |
| 2007 | Kenneth D. Machande, <i>Assistant Professor of Business Administration</i> |
| 2008 | W. Brown Morton III, <i>Professor of Historic Preservation</i> |
| 2009 | Jean Ann Dabb, <i>Associate Professor of Art History</i> |
| 2010 | Stephen C. Davies, <i>Assistant Professor of Computer Science</i> |
| 2011 | Chad M. Murphy, <i>Assistant Professor of Political Science</i> |
| 2012 | Gary N. Richards, <i>Assistant Professor of English</i> |
| 2013 | Daniel J. Hubbard, <i>Associate Professor of Accounting</i> |
| 2014 | Lynn O. Lewis, <i>Professor of Biology</i> |
| 2015 | Maria Isabel Martinez-Mira, <i>Associate Professor of Spanish</i> |
| 2016 | Dawn S. Bowen, <i>Professor of Geography</i> |

- 2017 Surupa Gupta, *Associate Professor of Political Science*
- 2018 Smita Jain Oxford, *Senior Lecturer in Business Communication*
- 2019 Jeremy G. Larochelle, *Professor of Spanish*

GRADUATE FACULTY AWARD

Established in 2003, this award recognizes an exceptional full-time faculty member who demonstrates excellence in graduate teaching and professional leadership in a graduate program. The person selected must have served in a full-time position at the University for at least two years. The faculty rank shown is the person's rank at the time of the award.

- 2003 Andrew Blair Staley, *Assistant Professor of Leadership and Management*
- 2004 Jo Tyler, *Associate Professor of Linguistics and Education*
- 2005 Alan G. Heffner, *Professor of Leadership and Management*
- 2006 Norah S. Hooper, *Associate Professor of Education*
- 2007 Gail D. Brooks, *Associate Professor of Computer Information Systems*
- 2008 Brenda E. Vogel, *Professor of Education*
- 2009 Kimberley L. Kinsley, *Assistant Professor of Leadership and Management*
- 2010 Suzanne Houff, *Professor of Education*
- 2011 Laurie B. Abeel, *Associate Professor of Education*
- 2012 Mukesh Srivastava, *Associate Professor of Management Information Systems*
- 2013 Louis A. Martinette, *Associate Professor of Marketing*
- 2014 Beverly D. Epps, *Associate Professor of Education*
- 2015 G. Robert Greene, *Senior Lecturer in Management*
- 2016 John P. Broome, *Assistant Professor of Education*
- 2017 Patricia E. Reynolds, *Assistant Professor of Education*
- 2018 Jane L. Huffman, *Associate Professor of Education*
- 2019 Woodrow D. Richardson, *Professor of Management*

J. CHRISTOPHER "TOPHER" BILL FACULTY SERVICE AWARD

The Topher Bill Award recognizes outstanding faculty service. Nominees must have served a minimum of seven years as a member of the Mary Washington teaching faculty and must have been heavily and consistently involved in a variety of service roles through department, college, university, and/or community service activities. This award is presented annually at the opening general faculty meeting in August. Faculty rank shown is at the time of the award.

- 2003 Sammy R. Merrill, *Distinguished Professor of German*
- 2004 Roy H. Smith, *Distinguished Professor of Psychology*
- 2005 Patricia P. Norwood, *Professor of Music*
- 2006 Raymond B. Scott, *Professor of Chemistry*
- 2007 Martha V. Fickett, *Professor of Music*
- 2008 Debra L. Hydorn, *Professor of Mathematics*

| | |
|------|---|
| 2009 | Ana G. Chichester, <i>Associate Professor of Spanish</i> |
| 2010 | Kelli M. Slunt, <i>Professor of Chemistry</i> |
| 2011 | Ernest C. Ackermann, <i>Professor of Computer Science</i> |
| 2012 | Jeffrey W. McClurken, <i>Associate Professor of History</i> |
| 2013 | Craig R. Vasey, <i>Professor of Philosophy</i> |
| 2014 | Louis A. Martinette, <i>Associate Professor of Marketing</i> |
| 2015 | Venitta C. McCall, <i>Professor of Education</i> |
| 2016 | Debra J. Schlee, <i>Professor of Sociology</i> |
| 2017 | Kenneth D. Machande, <i>Associate Professor of Accounting</i> |
| 2018 | Dana S. Hall, <i>Associate Professor of Athletics, Health, and Physical Education</i> |

WAPLE FACULTY PROFESSIONAL ACHIEVEMENT AWARD

First presented in 2013, this award recognizes a full-time faculty member for the significance/impact of their scholarly, creative, and/or professional achievement(s). The recipient must have at least seven years employment at UMW. This award is presented annually at the closing general faculty meeting in April. The faculty rank shown is the person's rank at the time of the award.

| | |
|------|--|
| 2013 | Claudia Emerson, <i>Professor of English</i> |
| 2014 | Mindy J. Erchull, <i>Associate Professor of Psychology</i> |
| 2015 | Christopher T. Kilmartin, <i>Professor of Psychology</i> |
| 2016 | Stephen P. Hanna, <i>Professor of Geography</i> |
| 2017 | Marie P. Sheckels, <i>Professor of Education and Mathematics</i> |
| 2018 | E. Eric Gable, <i>Professor of Anthropology</i> |
| 2019 | Elizabeth F. Larus, <i>Professor of Political Science</i> |

ACADEMIC CALENDAR

FALL SEMESTER 2019

| | |
|--|--------------------------------------|
| Classes begin (8 a.m.) | Monday, August 26 |
| Last day to add courses (by 5 p.m.) 16-week semester and 1st 8-week term | Friday, August 30 |
| Labor Day (no classes) | Monday, September 2 |
| Last day to drop 1st 8-week term course without grade of W | Wednesday, September 4 |
| Last day to drop 16-week semester courses without grade of W | Friday, September 13 |
| Family Weekend | Friday-Sunday, September 13-15 |
| Last day to withdraw from 1st 8-week term course without a grade of F | Friday, September 20 |
| Last day to change to/from a pass/fail grade for 1st 8-week term | Friday, September 20 |
| Classes end for 1st 8-week term | Friday, October 11 |
| Last day to withdraw from the University (all courses) if registered for a 1st 8-week course (students may not be enrolled for 2nd 8-week session if withdrawing from 1st 8-week session) | Friday, October 11 |
| *Fall Break (16 week semester) begins at 5 p.m.; residence halls remain open | Friday, October 11 |
| Final exams for 1st 8-week term classes | Monday-Friday, October 14-18 |
| Fall Break ends; classes resume at 8 a.m. | Wednesday, October 16 |
| Pre-Registration Advising | Wednesday – Friday, October 16–25 |
| Homecoming Weekend | Friday-Saturday, October 18-19 |
| 2nd 8-week term classes begin | Monday, October 21 |
| Last day to withdraw from a 16-week course without a grade of F; last day to change from/to pass/fail grade (16-week semester courses) | Friday, October 25 |
| Last day to add courses for 2nd 8-week term | Friday, October 25 |
| Advance registration for upcoming Spring semester | Monday-Friday, October 28-November 8 |
| Last day to drop a 2nd 8-week course without a grade of W | Wednesday, October 30 |
| Last day to withdraw from a 2nd 8-week term course without a grade of F | Friday, November 15 |

FALL SEMESTER 2019 (continued)

| | |
|---|-------------------------------|
| Last day to change to/from pass/fail grade for 2nd 8-week term | Friday, November 15 |
| Thanksgiving Break begins at 8 a.m.; residence halls (except Eagle Landing) close at 10 a.m. | Wednesday, November 27 |
| Residence halls open at 2 p.m. | Sunday, December 1 |
| Thanksgiving Break ends; classes resume at 8 a.m. | Monday, December 2 |
| Classes end; last day to withdraw from the University (if registered for 16-week courses and/or 2nd 8-week term courses if no grade was awarded for a 1st 8-week term course) | Friday, December 6 |
| Reading Period | Saturday-Sunday, December 7-8 |
| Final Examinations (16-week and 2nd 8-week term) | Monday-Friday, December 9-13 |
| Residence halls (except Eagle Landing) close at 10 a.m. | Saturday, December 14 |

SPRING SEMESTER 2020

| | |
|---|--------------------------|
| Classes begin (16 week semester and 1st 8 week term) | Monday, January 13 |
| Late registration (16-week semester) | Monday, January 13 |
| Last day to add courses (by 5 p.m.), 16-week term and 1st 8-week term | Friday, January 17 |
| Martin Luther King Jr. Day (no classes) | Monday, January 20 |
| Last day to drop 1st 8-week class without grade of W | Wednesday, January 22 |
| Last day to drop 16-week semester course(s) without grade of W | Friday, January 31 |
| Last day to withdraw from 1st 8 week term course without a grade of F | Wednesday, February 12 |
| Last day to change to or from pass/fail grading (1 st 8-week courses) | Wednesday, February 12 |
| Last day of classes for 1st 8-week term | Friday, February 28 |
| Last day to withdraw from the University (all courses) if registered for a 1st 8-week course (students may not be enrolled for 2nd 8-week session if withdrawing from 1st 8-week session) | Friday, February 28 |
| Spring Break (for 16 week semester) begins at 5 p.m.; residence halls (except for Eagle Landing) close at 9 p.m. | Friday, February 28 |
| Final exams for 1st 8-week term | Monday-Friday, March 2-6 |
| Residence halls open at 2 p.m. | Sunday, March 8 |

SPRING SEMESTER 2020 (continued)

| | |
|--|---------------------------------|
| Spring Break ends; classes resume at 8 a.m. | Monday, March 9 |
| Classes begin (2nd 8-week term) | Monday, March 9 |
| Registration for upcoming Summer semester begins | Monday, March 9 |
| Last day to register for 2nd 8-week term courses | Friday, March 13 |
| Exit Survey of currently enrolled graduating students | Monday-Sunday, March 16-29 |
| Last day to drop 2nd 8-week term course without grade of W | Wednesday, March 18 |
| Last day to withdraw from a 16-week course without a grade of F; last day to change from/to pass/fail grade (16-week semester courses) | Friday, March 20 |
| Advance registration for upcoming Fall semester | Monday-Friday, March 23-April 3 |
| Multicultural Fair | Saturday, April 4 |
| Last day to change from/to pass/fail grading in 2nd 8-week term classes | Wednesday, April 8 |
| Last day to withdraw from 2nd 8-week term course without a grade of F | Wednesday, April 8 |
| Classes end; Last day to withdraw from the University if registered for 16-week courses and/or 2nd 8-week courses if no grade has been received in 1st 8-week term | Friday, April 24 |
| Reading Period | Saturday-Sunday, April 25-26 |
| Final Examinations (16-week semester and 2nd 8-week term) | Monday-Friday, April 27-May 1 |
| All residence halls close at 10 a.m. (except for graduating seniors) | Saturday, May 2 |
| Graduate Commencement | Friday, May 8 |
| Undergraduate Commencement | Saturday, May 9 |
| Residence halls close at 10 a.m. (for graduating students) | Sunday, May 10 |

EIGHT-WEEK SUMMER TERM 2020

| | |
|---|--------------------------|
| Classes begin (8 a.m.) | Monday, May 18 |
| Last day to add courses (by 5 p.m.) | Friday, May 22 |
| Memorial Day (no classes) (Daytime classes made up on Friday, May 29) (Evening classes made up on first open evening) | Monday, May 25 |
| Last day to drop courses without a grade of W | Friday, May 29 |
| Reunion Weekend | Friday-Sunday, May 29-31 |
| Last day to withdraw from a course without a grade of F | Friday, May 29 |
| Last day to change from/to a pass/fail course without a grade of F | Friday, June 5 |
| Last day to withdraw from this term | Wednesday, July 1 |
| Independence Day observed (no classes) | Friday, July 3 |
| Classes end | Friday, July 10 |

**Registration for all summer terms begins on Monday, March 9, 2020.*

TEN-WEEK SUMMER TERM 2020

| | |
|---|--------------------------|
| Classes begin (8 a.m.) | Monday, May 18 |
| Last day to add courses (by 5 p.m.) | Friday, May 22 |
| Memorial Day (no classes) (Daytime classes made up on Friday, May 29) (Evening classes made up on first open evening) | Monday, May 25 |
| Last day to drop courses without a grade of W | Friday, May 29 |
| Reunion Weekend | Friday-Sunday, May 29-31 |
| Last day to withdraw from a course without a grade of F | Friday, June 26 |
| Last day to change from/to a pass/fail course without a grade of F | Friday, June 26 |
| Independence Day observed (no classes) | Friday, July 3 |
| Last day to withdraw from this term | Friday, July 17 |
| Classes end | Thursday, July 23 |

**Registration for all summer terms begins on Monday, March 9, 2020.*

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