



Faculty Program Director, University Teaching Center

This is a two-year, Special Assignment for a full-time member of the University of Mary Washington teaching faculty. The Faculty Program Director will work with the UMW faculty, the Executive Director and staff of the Division of Teaching and Learning Technologies (DTLT), the CTEI faculty advisory committee, the college deans, and the Provost, to reconceptualize the current structure and resources of the Center for Teaching Excellence and Innovation (CTEI), and develop a plan for a comprehensive University teaching center, a plan that brings together in one center the work currently being done in CTEI, DTLT, and other initiatives supporting faculty teaching, student learning, and innovative pedagogy.

Duties:

1. Working with all constituencies, develop a plan and recommendations for a comprehensive university teaching center that addresses faculty needs and aligns with the University's mission and strategic vision; plan should include mission and programmatic goals for the center, recommended administrative structure, and how the plan for the center fully integrates and/or collaborates with and supports key constituencies across the University. The expectation is that a plan for a comprehensive university teaching center will be circulated for faculty and staff input by early Spring 2019, for implementation by Fall 2019.
2. For academic year 2018-2019, work with the Associate Provost for Academic Engagement and Student Success to oversee the programs of the current CTEI to include, planning, budgeting, assessment, and communication.
3. Begin to develop and support a variety of opportunities for faculty to enhance their teaching; this includes designing, organizing and implementing faculty development workshops, programs, and initiatives; spearheading the development of a year-long program for new full-time teaching faculty; consulting with faculty one-on-one to help them analyze and enhance their own teaching; collaborating with the Office of Institutional Analysis and Effectiveness to enhance the assessment of student learning; and identifying and distributing information to UMW faculty on best practices in teaching, innovative curriculum, new and emerging teaching pedagogies, technologies and tools.

Qualifications:

- A full-time tenured or tenure track faculty member.
- Knowledgeable about current research and emerging trends in teaching and learning and the assessment of student learning.
- Experience with a variety of pedagogies and instructional technologies.

- Familiarity with and a demonstrated commitment to community engagement and service learning, impactful learning experiences, digital fluency, experiential learning, and inclusive excellence.
- Experience working with and engaging faculty from across the university.
- Experience designing, implementing, and evaluating programs.
- Excellent organizational, teamwork, oral communication, and written communication skills.

Compensation: one course release each semester and an annual stipend of \$5000; initial term is two years; renewable.

Note: this is a two-year appointment; it is expected that the final plan for a university teaching center will include specific recommendations for the center's administrative structure and staffing; the term of appointment, specific duties, and compensation of the Faculty Program Director; current compensation reflects the initial planning phase.

This position reports to the Provost.

Application Process:

Submit: (1) a brief statement of interest and qualifications, including what you see as the primary goals and purpose of a comprehensive university teaching center at UMW; (2) current CV. Submit your application by email to: Nina Mikhalevsky, Provost nmik@umw.edu

The Provost will convene a search committee consisting of two members selected by the Teaching Center Advisory Committee, and a faculty member from each College appointed by the college dean. The committee will review applications and make its recommendations to the Provost.

Applications are due: September 14, 2018

If you have any questions about this position or need further information, please contact the Office of the Provost.