## UMW 2color logoInstructional Faculty Position Request

# Office of the Provost

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| --- |
| Position Details |
| Date of Request: |  |
| College  | [ ]  | Arts and Sciences | [ ]  | Business | [ ]  | Education |
| Department: |  |
| Rank and Title of Position:  |  |
|  | [ ]  | Existing Position | [ ]  | New Position | [ ]  | Transfer Existing Position to New Department |
|  | [ ]  | Tenure Track | [ ]  | RTA | [ ]  | 1-year  | [ ]  | 1-semester |
|  | [ ]  | 9-month position | [ ]  | 12-month position | ***(Explain in justification section if this request changes a current 12-month position to a 9-month one or vice versa.)*** |
| Area of Expertise: |  |
|

|  |  |  |  |
| --- | --- | --- | --- |
| Salary Range:  |  | Starting Date: |  |

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| If Filling Existing Position, Name of Person Being Replaced:  |  |
| Justification of Position Action: | (In the space below, explain the need for this position.) |
|  |
| **Email Completed Request to Jonathan Levin at** **jlevin@umw.edu** |
| Dean Signature | Date |
| Provost Approval |
|  | [ ]  | Approved |
|  | [ ]  | Rejected |
| Comments: |
|  |
|  |  |
| Provost Signature  | Date |

**\*After Provost review, copies of the form are sent to requesting Dean, Virginia Irvin, and John Morello**